



Tadley Town Council
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31 May 2019

You are summoned to attend a meeting of **Finance & General Purposes Committee** as detailed below:

Nicki Barry, Clerk

DATE, TIME AND LOCATION: 10 June 2019 at 7.30pm in the Town Council Offices

MEMBERS: Cllrs: Burdett, Flahive (Chairman), Hankinson, Leeks, Lovegrove, Moss, Mullan, Page and Slimin

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS

Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting. To receive any applications made by Members for a dispensation to allow them to speak and vote on an agenda item in spite of a disclosable pecuniary interest.

3. MINUTES

To receive and confirm the accuracy of the minutes of the Finance & General Purposes Committee meeting held on 8 April 2019 the contents of which will be taken as correct unless there is a specific resolution otherwise.

4. OPEN FORUM

The meeting will recess for not more than 15 minutes for questions and comments from members of the public.

5. BUDGET

To review the budget year to date. **Attached.**

6. LAPTOP

To receive a quotation.

MINUTES OF A MEETING OF TADLEY TOWN COUNCIL FINANCE & GENERAL PURPOSES COMMITTEE HELD IN THE TOWN COUNCIL OFFICES AT 7.30PM ON 8 APRIL 2019

Present: Cllrs Burdett, Flahive (Chairman), Hankinson, Leeks, Lovegrove, Page and Slimin

In Attendance: Clerk

1. APOLOGIES

Were received and accepted from Cllrs Moss and Mullan.

2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS

Cllr Burdett declared an interest in agenda item Giles Road Play Area Lease.

Cllrs Flahive (TDCA, BPMA and Tadley Band), Leeks (TDCA), Lovegrove (TDCA and Loddon Valley Day Care), Page (TDCA and Loddon Valley Day Care) and Slimin (Bishopswood School, Citizen Advice and BPMA) declared an interest in agenda item You Decide Results.

31/19FGP It was

RESOLVED (7/0/0) to grant Cllrs Flahive, Leeks, Lovegrove, Page and Slimin a dispensation to vote on this item for the meeting to remain quorate.

3. MINUTES

32/19FGP It was

RESOLVED (7/0/0) to receive and confirm the accuracy of the minutes of the Finance and General Purposes Committee meeting held on 18 February 2019.

4. OPEN FORUM 7.32-7.33PM

Cllr Lovegrove asked about the publication of phone numbers in the TDCA booklet, he was advised this would come under the remit of TDCA.

5. BUDGET

The budget year to date was reviewed as attached.

6. GILES ROAD PLAY AREA LEASE

33/19FGP It was

RESOLVED (6/0/1) to sign the lease.

7. YOU DECIDE RESULTS

Cllr Flahive gave an update on the 'You Decide' event that had been held at the Annual Town Meeting. The event had been well attended with 197 residents casting votes. The results were:

Organisation	Project	Grant bid £	Votes	Grant made £
Bishopswood School PTA	Social & emotional programme	2000	69	2000
St Paul's Church & Tadley Primary School	Mentoring service	1500	54	1500
TDCA	Induction loop	2000	47	2000
Scarecrow Trail	Banner	300	36	300

Citizen Advice	Office equipment	1773	34	1773
Churches Together Around Tadley	Arts Festival	2000	34	2000
Loddon Valley Day Care	IT services	1500	33	1213.50
Tadley Calleva Youth Football Club	Rechargeable floodlights	2000	33	1213.50
BPMA	Tractor, floodlights, stand	2000	25	0
Hurst Community College	Fitness space development	2000	15	0
Tadley Band	New uniforms	2000	10	0

34/19FGP It was **RESOLVED (7/0/0)** to make the grants as detailed above.

8. IPADS FOR COUNCILLORS

A quotation of £479 per Ipad and set up costs of approximately £560 was received.

35/19FGP It was **RECOMMENDED (7/0/0)** to accept the quotation of £8224 from 4SquareIT. Training to be organised.

9. EMAIL

Changing from the Gmail platform to Office 365 mailboxes was discussed. Costs would be £612 a year with set up costs of £350.

36/19FGP It was **RECOMMENDED (7/0/0)** to accept the quotation of £962 from 4SquareIT.

The meeting closed at 7.50pm.

Signed:

Dated: 10 June 2019

Name	Apr	May	Actual 19/20	Budget 19/20	Actual 18/19	Budget 18/19
Precept	93233		93233	186466	186466	186466
Burials	1168	2436	3604	12283	11924	12161
Memorials	77	100	177	3122	4145	3091
Litter Grant	15796		15796	15796	15065	14574
Parish Funding	9593		9593	9593	9498	9498
Other Income	83	3956	4039	1715	2834	1715
Bank Interest	935		935	1500	3289	1000
Total Income (£)	120885	6492	127377	230475	233221	228505
Street Furniture		332	332	2200	7345	2200
Highway Signs			0	800	640	800
Play Area Equipment			0	12000	12108	12000
Office Equipment			0	1000	210	1100
Vehicle			0	1000	14400	
CCTV			0	1000		1000
Total Direct Expenses (£)	0	332	332	18000	34703	17100
GROSS PROFIT/LOSS (£)	120885	6160	127045	212475	198518	211405
% Profit	100	95	100	92	85	93
Employee Salaries	4658	4658	9316	60000	55043	60272
Employers NI	345	345	690	4170	4048	3947
Employer Pension	1126	1126	2252	12800	12428	11015
Advertising			0	164	88	159
Rent	2951		2951	11804	11613	11550
Giles Road Play Area Rent			0	152	149	150
Water Rates	33	27	60	500	338	321
Rates			0	893		867
Cemetery Rates	77	74	151	638	660	620
Insurance			0	2000	1549	3078
Commercial Waste Collection	49	59	108	717	618	474
Electric	84		84	1000	238	1218
Gas			0	1000	241	1218
Vehicle Fuel	243	189	432	1710	1711	1380
Vehicle Repair & Servicing			0	1075	360	1044
Vehicle Tax			0	263	253	256
Staff Travelling	6		6	100		100
Chairmans Allowance	71		71	200	324	200
Medical Costs			0	40		40
Councillors Training & Travelling			0	1200	205	1200
Public Works Loan			0	17784	17349	17784
Printing & Distribution	300		300	2590	1586	2514
Postage			0	100	58	100
Office costs	9	154	163	1546	1721	1501
Telephone	12	96	108	1559	1078	1513
Internet	50	110	160	150	330	150
Computer Software & Maintenance	61	11	72			
Legal Fees	771		771	2500	2012	2500
Audit & Accountancy Fees		750	750	1500	1350	1500
Consultancy & Professional Fees	163	41	204	2000	2601	1000
Photocopier	14	8	22	1093	792	1061
Equipment Hire			0	400		400
Equipment Maintenance & Repair			0	280	333	280
Property Maintenance			0	1000	1150	1000
Maintenance Consumables	11	9	20	2000	717	2000

Election Costs			0	15000		15000
Environmental Improvements			0	2000		2000
Subscriptions NALC/HALC	1637	150	1787	1850	1550	1850
Section 137 Grants	18350		18350	34500	25150	34500
Section 137 Subscriptions	95		95	500	514	800
Section 137 The Green Maintenance	150	150	300	1200	918	1044
Section 142 Grants	7640		7640	7500	7420	7000
You Decide	6979	2000	8979	12000	9316	12000
Highways Property Maintenance	1900		1900	1000	25705	1000
Grounds Maintenance	737	459	1196	7000	8640	4000
Play Areas Maintenance	740	22	762	10000	8762	15000
Grasscutting	522	522	1044	5000	3058	4500
Gardening		734	734	1000	720	750
Treeworks		495	495	5000	8750	15000
Christmas Event			0	4000	4227	5000
Christmas Decoration Hire			0	3000	3972	4000
Burials Grounds Maintenance			0	2000	1740	4000
Burials Grounds Grasscutting	592	592	1184	7696	4146	6086
Cleaning Costs	96	64	160	800	736	764
Bank charges and interest	5	6	11	90	60	90
Clothing Costs		22	22	300	273	300
Training			0	2000	40	2000
Total Overheads (£)	50477	12873	63350	258364	236640	269095
NET PROFIT/LOSS (£)	70408	-6713	63695	-45889	-38122	-57690
% Profit	58	-103	50	-20	-16	-25