



Tadley Town Council
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31 August 2021

You are summoned to attend a meeting of Full **Council** as detailed below:

Nicki Barry, Clerk

DATE, TIME AND LOCATION: **6 September 2021 at 7.30pm at Tadley Town Council**

MEMBERS: Cllrs: Atkinson, Bower, Burdett (Chairman), Flahive, Flake, Hankinson, Leeks, Leliveld, Lovegrove, Mullan, Slimin, Spence and Witton

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS

Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting. To receive any applications made by Members for a dispensation to allow them to speak and vote on an agenda item in spite of a disclosable pecuniary interest.

3. MINUTES

To receive and confirm the accuracy of the minutes of Full Council held on 19 July 2021, the contents of which will be taken as correct unless there is a specific resolution otherwise.

<https://www.tadleytowncouncil.gov.uk/UserFiles/Files/Minutes/128474-190721FC.pdf>

4. OPEN FORUM

The meeting will recess for not more than 15 minutes for questions and comments from members of the public.

5. CO-OPTION

To receive nominations for 3 vacancies in Tadley South: Kerry Morrow, Ria Meiszner and Martin Russell

6. VACANCIES ON COMMITTEES AND REPRESENTATIVES

To receive nominations:

Highways & Planning Committee – 1 vacancy

Recreation & Leisure Committee – 2 vacancies

Finance & General Purposes Committee – 1 vacancy

Tadley & District Community Association – 1 representative

7. ACCOUNTS

To receive and sign a statement of receipts and payments for the months of July and August 2021. (July previously circulated, August to follow)

8. CONCLUSION OF AUDIT

To receive completed annual return. **Attached.**

9. CHAIRMAN AND VICE-CHAIRMAN'S REPORTS

To receive reports from Chairman and Vice-Chairman.

10. CLIMATE EMERGENCY

To discuss declaring a climate emergency

11. COMMITTEES

To receive the reports and any recommendations of the following Committees and to receive any items for report from the Chairmen:

a) Highways & Planning Committee held on 26 July and 23 August

<https://www.tadleytowncouncil.gov.uk/UserFiles/Files/Minutes/129091-260721HP.pdf>

<https://www.tadleytowncouncil.gov.uk/UserFiles/Files/Minutes/130921-230821HP.pdf>

b) Burials Committee held on 9 August

<https://www.tadleytowncouncil.gov.uk/UserFiles/Files/Minutes/128473-090821m.pdf>

Recommendation:

2/22B to accept the quotation of £4200 from CDS Group to carry out a ground water risk assessment for the cemetery extension.

c) Finance & General Purposes Committee held on 9 August

<https://www.tadleytowncouncil.gov.uk/UserFiles/Files/Minutes/130452-090821FGP.pdf>

4/22FGP to award a grant of £200 to Victim Support for security items

5/22FGP to award a grant of £2000 to Seeability for their physiotherapy programme

6/22FGP to award a grant of £1500 to Challengers for their Basingstoke Junior Youth and Youth Schemes

12. REPORTS

To receive reports from the following: -

a. Hampshire County Council – Cllr Mellor

b. Basingstoke & Deane Borough Council – Cllrs Carruthers, Frost, Leeks, Mellor, Poland, Rhatigan

c. Representatives on external organisations.

13. GOOD CITIZEN NOMINATION

To receive a nomination.

Section 3 – External Auditor Report and Certificate 2020/21

In respect of

TADLEY TOWN COUNCIL – HA0256

1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2021; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

2 External auditor report 2020/21

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2020/21

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2021.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

Date

04/08/2021

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)