



Tadley Town Council
2 Franklin Avenue
TADLEY
Hampshire
RG26 4ET

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4 October 2021

You are summoned to attend a meeting of **Finance & General Purposes Committee** as detailed below:
Nikki Barry, Clerk

DATE, TIME AND LOCATION: 11 October 2021 at 7.30pm at Tadley Town Council

MEMBERS: Cllrs: Burdett, Flahive (Chairman), Hankinson, Leeks, Leliveld, Lovegrove, Mullan, Slimin and Spence

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS

Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting. To receive any applications made by Members for a dispensation to allow them to speak and vote on an agenda item in spite of a disclosable pecuniary interest.

3. MINUTES

To receive and confirm the accuracy of the minutes of the Finance & General Purposes Committee meeting held on 9 August 2021 the contents of which will be taken as correct unless there is a specific resolution otherwise.

<https://www.tadleytowncouncil.gov.uk/UserFiles/Files/Minutes/130452-090821FGP.pdf>

4. OPEN FORUM

The meeting will recess for not more than 15 minutes for questions and comments from members of the public.

5. BUDGET

To review the budget year to date. **Attached.**

6. BALANCE SHEET AND PROFIT & LOSS REPORTS

To review the balance sheet and the profit & loss reports year to date. **Attached.**

7. MEETINGS SCHEDULE

To agree the meetings schedule for 2022. **Attached.**

8. REQUEST TO PURCHASE TADLEY TOWN COUNCIL LAND

To receive a request.

Name	Apr	May	June	Jul	Aug	Sep	Actual 21/22	Budget 21/22	Actual 20/21	Budget 20/21
Precept	93233						93233	186466	186466	186466
Burials	819	148	446	446	2719	567	5145	15000	21076	12406
Memorials	530	590	346	1237	455	319	3477	3153	2918	3153
Litter Grant	17143						17143	16945	16777	15954
Parish Funding	9786						9786	9689	9689	9689
Other Income		219		360		30	609	1420	9010	1415
Bank Interest	477	4	4	457	3	1	946	1000	2367	1500
Total Income (£)	121988	961	796	2500	3177	94150	223572	233673	248303	230583
Street Furniture							0	2200		2200
Highway Signs							0	800	640	800
Memorial Benches				1917			1917	2000		2000
Play Area Equipment							0	12000	23007	1200
Street Furniture										2000
Office Equipment						272	272	2000		2000
Litter Equipment								1000	1179	100
Vehicle							0	1000		1000
CCTV							0	1000		1000
Total Direct Expenses (£)	0	0	0	1917	0	272	2189	22000	24826	12300
GROSS PROFIT/LOSS (£)	121988	961	796	583	3177	93878	221383	211673	10	5
% Profit	100	100	100	23	100	100	99	91	0	0
Employee Salaries	4842	4842	4842	4842	4842	4842	29052	60000	57574	60000
Employers NI	363	363	363	363	363	363	2178	4400	4309	4212
Employer Pension	770	770	770	770	770	770	4620	8770	8596	13745
Advertising							0		0	169
Rent	3016			3016			6032	12064	12019	12004
Giles Road Play Area Rent							0	154	152	155
Water Rates	18	146		42			206	525	360	515
Rates	159	157	157	157	157	157	944	1600	1572	1592
Cemetery Rates	98	100	100	100	100	100	598	885	868	657
Insurance			1649				1649	1600	1340	2000
Commercial Waste			25	102	25		152	600	396	739
Electric & Gas	150			314		247	711	500		2000
Vehicle Fuel	189	198	194	135	152	129	997	2000	1974	2290
Vehicle Repair & Servicing		355					389	744	1129	825
Vehicle Tax			278				278	277	267	271
Misc Vehicle Expenses			30	46		75	151			
Staff Travelling							0	100		100
Chairmans Allowance							0	250	275	200
Medical Costs							0			40
Councillors Training & Travelling				143	194		337	1200	560	1000
Public Works Loan							8196	17000	16653	17784
Printing & Distribution	300	329	300				929	1200	926	2667
Postage	41						41	100	72	100
Office costs	43		162	42	-108	66	205	1500	644	1593
Telephone	65	150	62	78	179	46	580	1000	982	1606
Internet	151	206	128	113	175	97	870	2000	2327	1000
Computer Software & Maintenance	82	351	22	142	22	239	858	1000	1095	1000
Legal Fees							0	2500	40	2500
Audit & Accountancy Fees		750			600		1350	1500	1350	1500
Consultancy & Professional Fees	68	65	8	38	165	381	725	1500	1042	2000
Photocopier	13	156	7		150	5	331	1000	705	1126
Equipment Hire			394				394	200		400
Equipment Maintenance & Repair							0	100	94	130
Property Maintenance							0	1000	108	1000
Maintenance Consumables	8	345	375	29	26	33	816	1000	555	2000
Election Costs							0	15000		15000
Subscriptions NALC/HALC	1719						1719	1850	1692	1850
Section 137 Grants		19500				3700	23200	34500	23050	34500
Section 137 Subscriptions	95	160				35	290	500	600	500
Section 137 The Green Maintenance		156	78	156	156	156	702	1200	1153	1200
Section 142 Grants		7870			4500		12370	12500	12370	7500
Environmental Improvements	267	20					287	3000	379	3000
You Decide							0	12000	12000	12000
Highways Property Maintenance							0	1000	9579	1000
Grounds Maintenance	1730	280	230	230	230	1985	4685	7000	7067	7000
Play Areas Maintenance	1325		800			2934	5059	15000	14661	15000
Grasscutting	374	543	499	543	643	543	3145	5500	4280	7000
Gardening			786				786	1000	857	1000
Treeworks		65	1350				1415	9000	8320	10000
Christmas Event				35		25	60	4000	30	4500
Christmas Decoration Hire							0	4000	4084	4500
Burials Grounds Maintenance	230	994	499	230	280	230	2463	2000	2806	2000
Burials Grounds Grasscutting	308	615	615	923	615	615	3691	7900	4551	7826
Cleaning Costs							0	800	480	800
Bank charges and interest	15	15	15	15	15	47	122	90	124	90
Clothing Costs	41						41	300	64	300
Training			140		-140		0	2000	75	2000
Total Overheads (£)	16480	39501	14878	12604	14111	26405	123979	268794	225902	277768
NET PROFIT/LOSS (£)	105508	-38540	-14082	-12021	-10934	67473	97404	-57121	-201076	-265468
% Profit	86	-4010	-1769	-481	-344	72	44	-24	-81	-115

Tadley Town Council

Balance Sheet Report

To: 30 September, 2021

ASSETS

Fixed Assets

Total Fixed Assets	£0.00
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Current Assets

1100 - Trade Debtors	149.00
1200 - Bank Account Current	5,500.00
1220 - Bank Account Savings	135,011.17
1230 - Public Sector Deposit Fund	132,693.89

Total Current Assets	£273,354.06
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TOTAL ASSETS	£273,354.06
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LIABILITIES

Current Liabilities

1260 - Lloyds Bank Credit Card	895.00
2100 - Trade Creditors	165.78
2110 - Accruals	1,350.00
2210 - PAYE to pay to HMRC	1,314.94
VAT	-3,370.13
2202 - VAT Liability	-3,370.13

Total Current Liabilities	£355.59
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Future Liabilities

	Total Future Liabilities	£0.00
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	TOTAL LIABILITIES	£355.59
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	TOTAL NET ASSETS	£272,998.47
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EQUITY		
3200 - Reserves	188,368.32	
3202 - Play Areas Refurbishment	36,000.00	
3203 - Contingency Fund	20,000.00	
3204 - Bus Service Subsidy	5,000.00	
3205 - Equipment, vehicles and tools	4,300.00	
3207 - Election Costs	15,000.00	
Net Profit / Loss	4,330.15	
<i>Net Profit / Loss (prior year(s))</i>	-93,077.09	
<i>Net Profit / Loss (current year)</i>	97,407.24	
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	TOTAL EQUITY	£272,998.47
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Tadley Town Council

Profit and Loss Report

01 April, 2021 - 30 September, 2021

Financial Year 2021/2022													
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Totals
SALES													
4000 - Precept	93,233					93,233							186,466
4001 - Burials	819	148	446	446	2,719	567							5,145
4002 - Memorials	530	590	346	1,237	455	319							3,477
4100 - Litter Grant	17,143												17,143
4110 - Grass Cutting Grant	9,786												9,786
4900 - Other income		219		360		30							609
4950 - Bank Interest	477	4	4	457	3	1							946
Total Sales (£)	121,988	961	796	2,500	3,177	94,150							223,572
DIRECT EXPENSES													
5040 - Office Equipment						272							272
5080 - Memorial benches				1,917									1,917
Total Direct Expenses (£)				1,917		272							2,189
GROSS PROFIT/LOSS (£)	121,988	961	796	583	3,177	93,877							221,383
OVERHEADS													
7000 - Employee Wages and Salaries	4,842	4,842	4,842	4,842	4,842	4,842							29,052
7020 - Employers NI	363	363	363	363	363	363							2,178
7030 - Employer's Pension	770	770	770	770	770	770							4,621

7100 - Rent	3,016		3,016				6,032
7110 - Water Rates	18	146	42				206
7120 - General Rates	159	157	157	157	157	157	944
7125 - Cemetery Rates	98	100	100	100	100	100	598
7130 - Premises Insurance			827				827
7140 - Commercial Waste Collection			25	102	25		152
7200 - Electricity & Gas	150		315			247	711
7300 - Vehicle Fuel	189	198	194	135	152	129	998
7310 - Vehicle Repair and Servicing		355				389	745
7320 - Vehicle Licences			278				278
7330 - Vehicle Insurance			822				822
7340 - Miscellaneous Vehicle Expenses			30	46		75	151
7450 - Councillors Training & Expenses			143	194			337
7460 - Public Works Loan						8,196	8,196
7500 - Printing & Distribution	300	329	300				929
7510 - Postage and Carriage	41						41
7520 - Office Stationery	43		162	42	-108	66	205
7530 - Telephone	65	150	62	78	179	46	579
7540 - Internet Charges	151	206	128	113	175	98	871
7550 - Computer & Software	82	351	22	142	22	239	858
7610 - Accountancy Fees		750			600		1,350
7620 - Consultancy & Professional Fees	68	65	8	38	165	381	724
7630 - Photocopier	13	156	7		150	5	331
7640 - Equipment Hire			394				394
7701 - Maintenance Consumables	8	345	375	29	26	33	816
7702 - Subscriptions HALC/NALC	1,719						1,719

7703 - Section 137 Grants		19,500			3,700		23,200
7704 - Section 137 Subscriptions	95	160			35		290
7705 - Section 137 The Green Maintenance		156	78	156	156	156	702
7706 - Section 142 Grants		7,870			4,500		12,370
7708 - Environmental Improvements	267	20					287
7720 - Grounds Maintenance	1,730	280	230	230	230	1,985	4,683
7721 - Play Areas Maintenance	1,325		800			2,934	5,059
7722 - Grasscutting	374	543	499	543	643	543	3,143
7723 - Gardening			786				786
7724 - Treeworks		65	1,350				1,415
7725 - Christmas Event				35		25	60
7730 - Burials Grounds Maintenance	230	994	499	230	280	230	2,460
7731 - Burials Grounds Grasscutting	308	615	615	923	615	615	3,692
7900 - Bank Charges and Interest	15	15	15	15	15	47	122
8220 - Clothing Costs	41						41
8230 - Training Costs			140		-140		0
Total Overheads (£)	16,479	39,499	14,877	12,604	14,111	26,406	123,975
NET PROFIT/LOSS (£)	105,509	-38,538	-14,081	-12,020	-10,934	67,471	97,407

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec												
Sat	1									1														
Sun	2				1					2														
Mon	3	BH			2	BH		1		3	TAC													
Tue	4	FC	1	1	3			2		4	1													
Wed	5	2	2		4	1		3		5	2													
Thu	6	3	3		5	2		4	1	6	3	1												
Fri	7	4	4	1	6	3	1	5	2	7	4	2												
Sat	8	5	5	ATM	2	7	4	2	6	3	8	5	3											
Sun	9	6	6	3	8	5	3	7	4	9	6	4												
Mon	10	RL	7	TAC	7	FC	4	TAC	9	FC	6	TAC	4	FC	5	TAC								
Tue	11	8	8	5	10	7	5	9	6	11	8	6												
Wed	12	9	9	6	11	8	6	10	7	12	9	7												
Thu	13	10	10	7	12	9	7	11	8	13	10	8												
Fri	14	11	11	8	13	10	8	12	9	14	11	9												
Sat	15	12	12	9	14	11	9	13	10	15	12	10												
Sun	16	13	13	10	15	12	10	14	11	16	13	11												
Mon	17	14	FGP	14	RL	11	FGP	16	RL	13	FGP	11	RL	15	FGP	12	RL	17	FGP	14	PC	RL	12	FGP
Tue	18	15	15	12	17	14	12	16	13	18	15	13												
Wed	19	16	16	13	18	15	13	17	14	19	16	14												
Thu	20	17	17	14	19	16	14	18	15	20	17	15												
Fri	21	18	18	15	BH	20	17	15	19	16	21	18	16											
Sat	22	19	19	16	21	18	16	20	17	22	19	17												
Sun	23	20	20	17	22	19	17	21	18	23	20	18												
Mon	24	21	21	18	BH	23	20	18	22	19	24	21	19	HP										
Tue	25	22	22	19	24	21	19	23	20	25	22	20												
Wed	26	23	23	20	25	22	20	24	21	26	23	21												
Thu	27	24	24	21	26	23	21	25	22	27	24	22												
Fri	28	25	25	22	27	24	22	26	23	28	25	XT	23											
Sat	29	26	26	23	28	25	23	27	24	29	26	24												
Sun	30	27	27	24	29	26	24	28	25	30	27	25												
Mon	31	HP	28	HP	28	HP	25	HP	30	BH	27	HP	25	HP	29	BH	26	HP	28	BC	HP	26	BH	
Tue			29	26	31	HP	28	26	30	HP	27	29	27	BH										
Wed			30	27	29	27	31	28		30	28	30	28											
Thu			31	28	30	28	29	30		29	30	29												
Fri			29	29	30	29	30			30	31	30												
Sat			30	30	31	30						31												
Sun							31																	

- FC Full Council
- FGP Finance & General Purposes Committee
- RL Recreation & Leisure Committee
- HP Highways & Planning Committee
- PC Personnel Committee
- BC Burial Committee
- ATM Annual Town Meeting
- XT Christmas Tree event
- BH Bank Holiday
- TAC Turbary Allotment Charity