



Tadley Town Council
2 Franklin Avenue
TADLEY
Hampshire
RG26 4ET

Tel: 0118 9813360
Email: clerk@tadleytowncouncil.gov.uk
Website: www.tadleytowncouncil.gov.uk

8 August 2022

You are summoned to attend a meeting of **Finance & General Purposes Committee** as detailed below:
Nicki Barry, Clerk

DATE, TIME AND LOCATION: 15 August 2022 at 7.30pm via Zoom

<https://us06web.zoom.us/j/9999813360?pwd=R3htTTZneDBHT3dmTlhYd1dhMGdkdz09>

Meeting ID: 9999813360 Passcode: 9813360

MEMBERS: Cllrs: Burdett, Flahive (Chairman), Hankinson, Leeks, Lovegrove, Meiszner, Morrow, Mullan, Spence and Slimin

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS

Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting. To receive any applications made by Members for a dispensation to allow them to speak and vote on an agenda item in spite of a disclosable pecuniary interest.

3. MINUTES

To receive and confirm the accuracy of the minutes of the Finance & General Purposes Committee meeting held on 13 June 2022 the contents of which will be taken as correct unless there is a specific resolution otherwise.

<https://www.tadleytowncouncil.gov.uk/UserFiles/Files/Minutes/146409-130622FGP.pdf>

4. OPEN FORUM

The meeting will recess for not more than 15 minutes for questions and comments from members of the public.

5. BUDGET

To review the 2022/2023 budget. **Attached.**

6. BALANCE SHEET AND RECEIPTS & PAYMENTS REPORTS

To review the balance sheet and the receipts & payments reports. **Attached.**

7. TREWORK

To receive a request from a resident to cut back branches overhanging their property in Almswood Road.

8. GRANT APPLICATIONS

To receive grant applications:
Victim Support – Security items
Challengers – Basingstoke Junior and Youth Schemes

Name	Apr	May	June	Jul	Actual 22/23	Budget 22/23	Actual 21/22	Budget 21/22
Precept		93233			93233	186466	186466	186466
Burials	601	158	4561	458	5778	7000	12261	15000
Memorials	438	405	329	221	1393	3000	7549	3153
Litter Grant		18278			18278	17300	17143	16945
Parish Funding		9884			9884	9786	9786	9689
Other ncome	1829		119	29904	31852	865	3750	1420
Bank nterest	494	68	97	452	1111	1000	1871	1000
Total ncome (£)	3362	122026	5106	31035	161529	225417	238826	233673
Street Furniture					0	2200	477	2200
Highway Signs					0	800	640	800
Memorial Benches					0	2000	3881	2000
Play Area Equipment					0	10000		12000
Skateboard Park					0			
Office Equipment					0	1000	272	2000
Cemetery Extension			2375	3700	6075	5000	4200	
Litter Equipment			148		148	1000	312	1000
Vehicle					0	1000	0	1000
CCTV					0	1000	0	1000
Total Direct Expenses (£)	0	0	2523	3700	6223	24000	9782	22000
GROSS PROF T/LOSS (£)	3362	122026	2583	27335	155306	201417	229044	211673
% Profit	100	100	51	88	96	89	96	91
Employee Salaries	4978	4978	4978	4978	19912	60000	58680	60000
Employers N	407	407	407	407	1628	4532	4436	4400
Employer Pension	597	597	597	597	2388	9033	8709	8770
Rent	3107			3107	6214	12426	12155	12064
Giles Road Play Area Rent					0	159	157	154
Water Rates	15		49	61	125	536	248	525
Rates	159	157	157	157	630	1648	1572	1600
Cemetery Rates	113	115	115	115	458	912	998	885
nsurance				1492	1492	1000	1649	1600
Commercial Waste					0	600	382	600
Electric & Gas	494				494	1200	1174	500
Vehicle Fuel	284	173	95	293	845	2000	2026	2000
Vehicle Repair & Servicing		193		20	213	1163	1164	1129
Vehicle Tax			290		290	285	278	277
Misc Vehicle Expenses					0	618	176	
Staff Travelling					0	100	0	100
Councillor Travelling					0	200		
Chairmans Allowance				45	45	250	89	250
Councillors Training					0	1000	565	1200
Public Works Loan					0	23000	16305	17000
Printing & Distribution	300	318		300	918	1236	1887	1200
Postage					0	100	41	100
Office costs		413			413	1500	397	1500
Telephone	75	253	40	47	415	1000	1233	1000
Internet	107	107	109	109	432	2500	1593	2000
Computer Software & Maintenance	76	26	26	401	529	2100	1911	1000
Legal Fees					0	2500	0	2500
Audit & Accountancy Fees	750				750	1500	1350	1500
Consultancy & Professional Fees	6	97	331	56	490	1500	1442	1500
Photocopier	8	150		53	211	1000	717	1000
Equipment Hire					0	200	394	200
Equipment Maintenance & Repair					0	100	0	100
Property Maintenance					0	1000	150	1000
Maintenance Consumables		18	40	186	244	1000	1405	1000
Election Costs					0	8000	0	15000
Subscriptions NALC/HALC		165		1712	1877	1850	1719	1850
Section 137 Grants	19500				19500	20000	25350	34500
Section 137 Subscriptions	1807			-1672	135	600	560	500
Section 137 The Green Maintenance		86	171	171	428	1200	1014	1200
Section 142 Grants	7870				7870	12500	12370	12500
Environmental mprovements				786	786	3000	1729	3000
You Decide					0	12000	3500	12000
Highways Property Maintenance	766	-21			745	1000	2003	1000
Grounds Maintenance	965	230	1285	2825	5305	7000	7818	7000
Play Areas Maintenance	290		400	921	1611	15000	7484	15000
Grasscutting		996	525	595	2116	5500	4272	5500
Gardening	650	786		-650	786	1000	786	1000
Treeworks	475		730		1205	9000	7055	9000
Christmas Event		40	127		167	4000	4058	4000
Christmas Decoration Hire					0	4000	5324	4000
Burials Grounds Maintenance	254	1120	408	364	2146	2000	4206	2000
Burials Grounds Grasscutting		338	1014	1014	2366	7900	4922	7900
Cleaning Costs					0	800	0	800
Bank charges and interest	16	15	15	15	61	150	212	90
Clothing Costs			52		52	300	67	300
Training					0	2000	0	2000
Total Overheads (£)	44069	11757	11961	18505	86292	256697	217731	268794
NET PROF T/LOSS (£)	-40707	110269	-9378	8830	69014	-55280	11313	-57121
% Profit	-1211	90	-184	28	43	-25	5	-24

Tadley Town Council

Balance Sheet Report

To: 05 August, 2022

ASSETS

Fixed Assets

Total Fixed Assets	£0.00
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Current Assets

1100 - Trade Debtors	458.00
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1200 - Bank Account Current	173.77
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1220 - Bank Account Savings	118,563.99
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1230 - Public Sector Deposit Fund	133,090.27
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Total Current Assets	£252,286.03
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TOTAL ASSETS	£252,286.03
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LIABILITIES

Current Liabilities

1260 - Lloyds Bank Credit Card	488.90
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2100 - Trade Creditors	840.88
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2110 - Accruals	1,350.00
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2210 - PAYE to pay to HMRC	1,376.35
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2250 - Net Wages	-233.47
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VAT	-2,830.44
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2200 - VAT on Sales	23.32
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2201 - VAT on Purchases	-2,853.76
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Total Current Liabilities	£992.22
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Future Liabilities

Total Future Liabilities		£0.00
TOTAL LIABILITIES		£992.22
TOTAL NET ASSETS		£251,293.81
EQUITY		
3200 - Reserves	188,368.32	
3202 - Play Areas Refurbishment	36,000.00	
3203 - Contingency Fund	20,000.00	
3204 - Bus Service Subsidy	5,000.00	
3205 - Equipment, vehicles and tools	4,300.00	
3207 - Election Costs	15,000.00	
Net Profit / Loss	-17,374.51	
Net Profit / Loss (prior year(s))	-81,724.71	
Net Profit / Loss (current year)	64,350.20	
TOTAL EQUITY		£251,293.81

Tadley Town Council

Receipts and Payments Report

01 April, 2022 - 31 March, 2023

Sales		
4000 - Precept	93,233.00	
4001 - Burials	6,084.00	
4002 - Memorials	1,393.00	
4100 - Litter Grant	18,278.00	
4110 - Grass Cutting Grant	9,883.86	
4900 - Other income	31,939.25	
4950 - Bank Interest	1,111.64	
	Total Sales	£161,922.75
Direct Expenses		
5060 - Litter Equipment	148.00	
5070 - Cemetery Extension	9,675.00	
	Total Direct Expenses	£9,823.00
GROSS PROFIT / LOSS		£152,099.75
Overheads		
7000 - Employee Wages and Salaries	19,911.52	
7020 - Employers NI	1,627.72	
7030 - Employer's Pension	2,388.28	
7100 - Rent	6,213.00	
7110 - Water Rates	124.67	
7120 - General Rates	786.85	
7125 - Cemetery Rates	572.70	
7130 - Premises Insurance	893.39	
7200 - Electricity & Gas	996.14	
7300 - Vehicle Fuel	844.82	
7310 - Vehicle Repair and Servicing	213.09	

7320 - Vehicle Licences	290.00	
7330 - Vehicle Insurance	598.92	
7430 - Chairmans Allowance	45.00	
7500 - Printing & Distribution	918.00	
7520 - Office Stationery	413.15	
7530 - Telephone	543.23	
7540 - Internet Charges	505.12	
7550 - Computer & Software	528.91	
7610 - Accountancy Fees	750.00	
7620 - Consultancy & Professional Fees	490.58	
7630 - Photocopier	211.23	
7701 - Maintenance Consumables	296.29	
7702 - Subscriptions HALC/NALC	1,877.49	
7703 - Section 137 Grants	19,500.00	
7704 - Section 137 Subscriptions	135.00	
7705 - Section 137 The Green Maintenance	427.50	
7706 - Section 142 Grants	7,870.00	
7708 - Environmental Improvements	786.00	
7710 - Highways Property Maintenance	745.00	
7720 - Grounds Maintenance	5,532.90	
7721 - Play Areas Maintenance	1,611.19	
7722 - Grasscutting	2,115.60	
7723 - Gardening	786.00	
7724 - Treeworks	1,205.00	
7725 - Christmas Event	166.65	
7730 - Burials Grounds Maintenance	2,374.80	
7731 - Burials Grounds Grasscutting	2,366.00	
7900 - Bank Charges and Interest	75.85	
8220 - Clothing Costs	51.96	
Total Overheads		£87,789.55
NET PROFIT / LOSS		£64,310.20



TADLEY TOWN COUNCIL

APPLICATION FOR GRANT - ORGANISATION/GROUP ONLY

[The Council regret that they are unable to consider grants or sponsorships for individual persons]

RECEIVED

16 MAR 2022

Please Note: This form **MUST** be completed **IN FULL** before the Council may consider any grant application.

Applications must also enclose copies of their organisation's **CONSTITUTION**, their most recent **ANNUAL REPORT**, their last **AGM MINUTES**, & a copy of their most recent published **ANNUAL ACCOUNTS**. [See Page 2, overleaf]

1. FULL NAME OF APPLICANT.

[Charity/Organisation]

Victim Support

2. FULL POSTAL AND **EMAIL** ADDRESS OF APPLICANT. [Charity/Organisation]

Email:

hiow.areaoffice@victimsupport.org.uk

21A Hursley Road Chandlers Ford

POST CODE Hants SO53 2FS

3. Regd. Charity No. [If applicable]

298028

4. Telephone No.

0808 178 1641

5. Full NAME of organisation's delegated contact.

Mrs Lisa Jones

6. Position/Title of nominated contact.

Service Delivery Assistant

7. Please describe your organisations aims and objectives.

Victim Support offers free and confidential help to victims of crime, witnesses, their family and friends. We strive to deliver a local approach to our service – residents of Tadley are supported by locally trained staff and volunteers ensuring a professional service with a local knowledge. Our trained volunteers offer someone to talk to in confidence, information on police and court procedures, practical items such as personal alarms and small security items for the home (dummy CCTV, window or door alarms to make people feel safer in their homes) and help in dealing with other organisations.

8. Does your organisation work **SOLELY** for the benefit of the people of TADLEY?

No

9. If "YES" how many TADLEY residents benefit on a regular basis from your organisation?

No

10. If the answer to question 8 is "NO", please specify the geographical areas that you provide for and the number of persons that regularly benefit from your Charity or organisation.

We provide support to all of Hampshire & IOW. Any victim or witness can access our services. Last year we supported approximately 95 Tadley residents and we would not expect this number to differ year on year

11. If your organisation is **OUTSIDE TADLEY**, how many TADLEY residents do [or will] regularly benefit from the services you provide? Please enter in the box on the right >>>

As above

12. Are you seeking Grant Aid from other sources? [e.g. B&DBC, Hampshire CC etc] Please specify below:

We will be seeking ongoing funding to provide this service from other town and parish councils

13. How many **UNPAID VOLUNTEERS** do you have?

35

14. How many **FULL TIME PAID** staff?

11

15. How many **PART-TIME PAID** staff

18

16. Have you ever received a grant from Tadley Town Council at any time in the past?

Yes

17. If "YES", please enter month, year & amount:

DATE when grant awarded?

last 3 financial

.....

AMOUNT awarded?

£ 300 & £200

PART 2. - ABOUT YOUR GRANT APPLICATION

18. What GRANT SUM are you applying for to TADLEY TOWN COUNCIL?
Please enter the amount applied for IN FIGURES, in the box on the right >

£200

19. Please provide your bank account
number and sort code >

20. Is your organisation registered for VAT? i.e. Can you claim input tax/VAT? >

Yes

21. Would you please specify what the grant would be used for? [e.g. Capital project, Running costs, etc]

To purchase security items that we provide free of charge to victims and their families such as personal alarms and small security items for the home -dummy CCTV, window or door alarms to make people feel safer in their homes. This truly beneficial resource has such a positive impact on victim's recovery, we are seeking funding to continue this provision.

22. If the grant is towards a PROJECT DEVELOPMENT, do you require formal
planning consent?

N/A

23. If the grant is to be used for a PROJECT, when do you
expect to start and finish?

Start date?

N/A

Finish Date?

N/A

24. Please give any additional information that you feel is relevant, or will support the grant
application. e.g. *Any fund raising events undertaken by your organisation, & any amounts raised. [*
than grant applications]

We will be seeking ongoing funding to provide this service from other town and parish
councils. The average spend on security items for each person we support varies but is
approximately £10 (including postage costs).

PLEASE NOTE: If your grant application is successful, whether in whole or in part, it would be
conditional upon you [i.e. your organisation] acknowledging TADLEY TOWN COUNCIL in your
Annual Report, or in any other publication [Newsletter, magazine, etc] relevant to your organisation.
In signing this grant application, you agree to be bound by this condition.

Signed:

Dated:

11/03/22

**You are very welcome to attend the Finance & General Purposes Committee meeting
where your grant application will be discussed.**



TADLEY TOWN COUNCIL

APPLICATION FOR GRANT - ORGANISATION/GROUP ONLY

[The Council regret that they are unable to consider grants or sponsorships for individual persons]

Please Note: This form **MUST** be completed **IN FULL** before the Council may consider any grant application. Applications must also enclose copies of their organisation's **CONSTITUTION**, their most recent **ANNUAL REPORT**, their last **AGM MINUTES**, & a copy of their most recent published **ANNUAL ACCOUNTS**. [See Page 2, overleaf]

1. FULL NAME OF APPLICANT. [Charity/Organisation]	Challengers
2. FULL POSTAL AND EMAIL ADDRESS OF APPLICANT. [Charity/Organisation]	Email: joannamccaffrey@disability-challengers.org GU1 1TU POST CODE

3. Regd. Charity No. [If applicable] 1095134	4. Telephone No. 01483672597
5. Full NAME of organisation's delegated contact. Joanna McCaffrey	6. Position/Title of nominated contact. Trust Fundraising Officer

7. Please describe your organisations aims and objectives.
 Challengers, established in 1979, aims to break down the barriers to play for disabled children and young people across the South East. Shockingly, many of those who attend Challengers have been excluded from other play and leisure settings. With our commitment to full inclusion, we will welcome every child regardless of the complexity of their impairments or how challenging their behaviour is. We also understand the huge need to support the families of disabled children to access essential short breaks from their caring responsibilities to support them to continue to support their child's complex needs.

8. Does your organisation work SOLELY for the benefit of the people of TADLEY?	No	9. If "YES" how many TADLEY residents benefit on a regular basis from your organisation?	No
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10. If the answer to question 8 is "NO", please specify the geographical areas that you provide for and the number of persons that regularly benefit from your Charity or organisation.
 Challengers delivers 13 play, youth and pre-school projects for children aged 2-18, across Surrey, Hampshire, West Sussex and Greater London. To give you an idea of the number of beneficiaries, between 1st July 2021 and 30th June 2022 675 disabled children and young people attended our schemes and enjoyed 40,182 hours of fun. We also run Virtual Challengers Zoom sessions for those who are not able to join us face-to-face due to waiting lists or health conditions, and in the same period these have been attended by 18 young people (476 hours).

11. If your organisation is OUTSIDE TADLEY, how many TADLEY residents do [or will] regularly benefit from the services you provide? Please enter in the box on the right >>>	see point 21
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12. Are you seeking Grant Aid from other sources? [e.g. B&DBC, Hampshire CC etc] Please specify below:
To ensure sustainability we have varied income sources, including local authority contracts, parental contributions, rental income, voluntary fundraising through trusts, corporate partnerships, events and individual supporters.

13. How many UNPAID VOLUNTEERS do you have?	37	14. How many FULL TIME PAID staff?	29	15. How many PART-TIME PAID staff	186
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16. Have you ever received a grant from Tadley Town Council at any time in the past?	YES	17. If "YES", please enter month, year & amount: DATE when grant awarded? 09.2021 AMOUNT awarded? £ 1,500
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PART 2. - ABOUT YOUR GRANT APPLICATION

18. What GRANT SUM are you applying for to TADLEY TOWN COUNCIL?
Please enter the amount applied for IN FIGURES, in the box on the right >

£ 1,500

19. Please provide your bank account number and sort code >

20. Is your organisation registered for VAT? i.e. Can you claim input tax/VAT? >

yes

21. Would you please specify what the grant would be used for? [e.g. Capital project, Running costs, etc]

I would like to ask the council to award a grant to support Challengers Basingstoke Junior and Youth Schemes, which provide a safe and fun place for disabled young people to socialise and challenge their impairments. Schemes welcome young people between 8 and 17 years of age on fortnightly Saturdays and during school holidays. Between July 2021 and June 2022 3 disabled young people, resident at RG26 3 and RG26 5, enjoyed 66 hours of fun! Two of those young people required 1:1 support from highly-trained Challengers staff.

22. If the grant is towards a PROJECT DEVELOPMENT, do you require formal planning consent?

n/a

23. If the grant is to be used for a PROJECT, when do you expect to start and finish?

Start date?

Finish Date?

24. Please give any additional information that you feel is relevant, or will support the grant application. *e.g. Any fund raising events undertaken by your organisation, & any amounts raised. [More than grant applications]*

So far we have secured £124,126 towards this project. We still need to raise £38,229. We are planning to raise the remainder through our broad fundraising activities, as well as further applications to trusts and other grant giving bodies.

This is an ongoing project and we hope to continue supporting disabled young people and their families in Basingstoke area for the foreseeable future.

PLEASE NOTE: If your grant application is successful, whether in whole or in part, it would be conditional upon you [i.e. your organisation] acknowledging TADLEY TOWN COUNCIL in your Annual Report, or in any other publication [Newsletter, magazine, etc] relevant to your organisation. **In signing this grant application, you agree to be bound by this condition.**

Signed: _____

Dated: 25.07.2022

You are very welcome to attend the Finance & General Purposes Committee meeting where your grant application will be discussed.