



Tadley Town Council
2 Franklin Avenue
TADLEY
Hampshire
RG26 4ET

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10 October 2022

You are summoned to attend a meeting of **Finance & General Purposes Committee** as detailed below:
Nicki Barry, Clerk

DATE, TIME AND LOCATION: 17 October 2022 at 7.30pm via Zoom

<https://us06web.zoom.us/j/9999813360?pwd=R3htTTZneDBHT3dmTlhyd1dhMGdkdz09>
Meeting ID: 9999813360 Passcode: 9813360

MEMBERS: Cllrs: Burdett, Flahive (Chairman), Hankinson, Leeks, Lovegrove, Meiszner, Morrow, Mullan, Spence and Slimin

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS

Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting. To receive any applications made by Members for a dispensation to allow them to speak and vote on an agenda item in spite of a disclosable pecuniary interest.

3. MINUTES

To receive and confirm the accuracy of the minutes of the Finance & General Purposes Committee meeting held on 15 August 2022 the contents of which will be taken as correct unless there is a specific resolution otherwise.

<https://www.tadleytowncouncil.gov.uk/UserFiles/Files/Minutes/148826-150822FGP.pdf>

4. OPEN FORUM

The meeting will recess for not more than 15 minutes for questions and comments from members of the public.

5. BUDGET

To review the 2022/2023 budget. **Attached.**

6. BALANCE SHEET AND RECEIPTS & PAYMENTS REPORTS

To review the balance sheet and the receipts & payments reports. **Attached.**

7. MEETING DATES

To agree the meeting schedule for 2023. **Attached.**

Name	Apr	May	June	Jul	Aug	Sep	Actual 22/23	Budget 22/23	Actual 21/22	Budget 21/22
Precept		93233				93233	186466	186466	186466	186466
Burials	601	158	4561	458	2236	456	8470	7000	12261	15000
Memorials	438	405	329	221	796	108	2297	3000	7549	3153
Litter Grant		18278					18278	17300	17143	16945
Parish Funding		9884					9884	9786	9786	9689
Other Income	1829		119	30009	20	5	31982	865	3750	1420
Bank Interest	494	68	97	452	125	5	1241	1000	1871	1000
Total Income (£)	3362	122026	5106	31140	3177	93807	258618	225417	238826	233673
Street Furniture							0	2200	477	2200
Highway Signs							0	800	640	800
Memorial Benches							0	2000	3881	2000
Play Area Equipment						15304	15304	10000		12000
Skateboard Park							0			
Office Equipment							0	1000	272	2000
Cemetery Extension			2375	3700	3600	16862	26537	5000	4200	
Litter Equipment			148				148	1000	312	1000
Vehicle							0	1000	0	1000
CCTV							0	1000	0	1000
Total Direct Expenses (£)	0	0	2523	3700	3600	32166	41989	24000	9782	22000
GROSS PROFIT/LOSS (£)	3362	122026	2583	27440	-423	61641	216629	201417	229044	211673
% Profit	100	100	51	88	-13	66	84	89	96	91
Employee Salaries	4978	4978	4978	4978	4978	4978	29868	60000	58680	60000
Employers NI	407	407	407	407	407	407	2442	4532	4436	4400
Employer Pension	597	597	597	597	597	597	3582	9033	8709	8770
Rent	3107			3107			6214	12426	12155	12064
Giles Road Play Area Rent							0	159	157	154
Water Rates	15		49	61			125	536	248	525
Rates	159	157	157	157	157	157	944	1648	1572	1600
Cemetery Rates	113	115	115	115	115	115	688	912	998	885
Insurance				1492			1492	1000	1649	1600
Commercial Waste							0	600	382	600
Electric & Gas	494				503	220	1217	1200	1174	500
Vehicle Fuel	284	173	95	293	99	236	1180	2000	2026	2000
Vehicle Repair & Servicing		193		20		30	243	1163	1164	1129
Vehicle Tax			290				290	285	278	277
Misc Vehicle Expenses							0	618	176	
Staff Travelling							0	100	0	100
Councillor Travelling							0	200		
Chairmans Allowance				45			45	250	89	250
Councillors Training							0	1000	565	1200
Public Works Loan						8022	8022	23000	16305	17000
Printing & Distribution	300	318		300			918	1236	1887	1200
Postage					16		16	100	41	100
Office costs		413			140	53	606	1500	397	1500
Telephone	75	253	40	47	166	69	650	1000	1233	1000
Internet	107	107	109	109	111	111	654	2500	1593	2000
Computer Software & Maintenance	76	26	26	401	26	177	732	2100	1911	1000
Legal Fees							0	2500	0	2500
Audit & Accountancy Fees	750				600		1350	1500	1350	1500
Consultancy & Professional Fees	6	97	331	56	65	296	851	1500	1442	1500
Photocopier	8	150		53	150	10	371	1000	717	1000
Equipment Hire							0	200	394	200
Equipment Maintenance & Repair							0	100	0	100
Property Maintenance							0	1000	150	1000
Maintenance Consumables		18	40	186	51	5	300	1000	1405	1000
Election Costs							0	8000	0	15000
Subscriptions NALC/HALC		165			1712		1877	1850	1719	1850
Section 137 Grants	19500					200	19700	20000	25350	34500
Section 137 Subscriptions	1807			-1712		40	135	600	560	500
Section 137 The Green Maintenance		86	171	171	171	85	684	1200	1014	1200
Section 142 Grants	7870						7870	12500	12370	12500
Environmental Improvements				786			786	3000	1729	3000
You Decide							0	12000	3500	12000
Highways Property Maintenance	766	-21					745	1000	2003	1000
Grounds Maintenance	965	230	1285	2825	1630	944	7879	7000	7818	7000
Play Areas Maintenance	290		400	921		2457	4068	15000	7484	15000
Grasscutting		996	525	595	595	595	3306	5500	4272	5500
Gardening	650	786		-650			786	1000	786	1000
Treeworks	475		730		580	520	2305	9000	7055	9000
Christmas Event		40	127				167	4000	4058	4000
Christmas Decoration Hire							0	4000	5324	4000
Burials Grounds Maintenance	254	1120	408	364	230	880	3256	2000	4206	2000
Burials Grounds Grasscutting		338	1014	1014	676	338	3380	7900	4922	7900
Cleaning Costs							0	800	0	800
Bank charges and interest	16	15	15	15	15	15	91	150	212	90
Clothing Costs			52				29	81	300	67
Training							0	2000	0	2000
Total Overheads (£)	44069	11757	11961	16753	13790	21586	119916	256697	217731	268794
NET PROFIT/LOSS (£)	-40707	110269	-9378	10687	-14213	40055	96713	-55280	11313	-57121
% Profit	-1211	90	-184	34	-447	43	37	-25	5	-24

Tadley Town Council

Balance Sheet Report

To: 06 October, 2022

ASSETS

Fixed Assets

Total Fixed Assets £0.00

Current Assets

1200 - Bank Account Current 2,907.42

1220 - Bank Account Savings 186,549.62

1230 - Public Sector Deposit Fund 83,394.46

Total Current Assets £272,851.50

TOTAL ASSETS £272,851.50

LIABILITIES

Current Liabilities

1260 - Lloyds Bank Credit Card 251.42

2100 - Trade Creditors 354.28

2110 - Accruals -1,350.00

2210 - PAYE to pay to HMRC 1,376.15

VAT -11,845.22

2201 - VAT on Purchases -404.20

2202 - VAT Liability -11,441.02

Total Current Liabilities -£11,213.37

Future Liabilities

Total Future Liabilities £0.00

TOTAL LIABILITIES	-£11,213.37
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TOTAL NET ASSETS	£284,064.87
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EQUITY

3200 - Reserves	178,668.32
3202 - Play Areas Refurbishment	12,000.00
3203 - Contingency Fund	10,000.00
3204 - Bus Service Subsidy	5,000.00
3205 - Equipment, vehicles and tools	8,000.00
3206 - Cemetery Extension	40,000.00
3207 - Election Costs	15,000.00
Net Profit / Loss	15,396.55
<i>Net Profit / Loss (prior year(s))</i>	-80,374.71
<i>Net Profit / Loss (current year)</i>	95,771.26

TOTAL EQUITY	£284,064.87
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Tadley Town Council

Receipts and Payments Report

01 April, 2022 - 31 March, 2023

Sales		
4000 - Precept	186,466.00	
4001 - Burials	8,622.00	
4002 - Memorials	2,486.00	
4100 - Litter Grant	18,278.00	
4110 - Grass Cutting Grant	9,883.86	
4900 - Other income	32,006.69	
4950 - Bank Interest	1,424.39	
	Total Sales	£259,166.94
Direct Expenses		
5030 - Play Area Equipment	15,304.00	
5060 - Litter Equipment	148.00	
5070 - Cemetery Extension	26,537.00	
	Total Direct Expenses	£41,989.00
	GROSS PROFIT / LOSS	£217,177.94
Overheads		
7000 - Employee Wages and Salaries	29,867.28	
7020 - Employers NI	2,441.58	
7030 - Employer's Pension	3,582.42	
7100 - Rent	6,213.00	
7110 - Water Rates	141.92	
7120 - General Rates	1,100.85	
7125 - Cemetery Rates	802.70	
7130 - Premises Insurance	893.39	
7200 - Electricity & Gas	1,216.58	
7300 - Vehicle Fuel	1,266.51	

7310 - Vehicle Repair and Servicing	243.09
7320 - Vehicle Licences	290.00
7330 - Vehicle Insurance	598.92
7430 - Chairmans Allowance	45.00
7460 - Public Works Loan	8,022.00
7500 - Printing & Distribution	918.00
7510 - Postage and Carriage	16.32
7520 - Office Stationery	608.27
7530 - Telephone	683.82
7540 - Internet Charges	726.20
7550 - Computer & Software	731.83
7620 - Consultancy & Professional Fees	851.41
7630 - Photocopier	378.85
7701 - Maintenance Consumables	311.28
7702 - Subscriptions HALC/NALC	1,877.49
7703 - Section 137 Grants	19,750.00
7704 - Section 137 Subscriptions	130.00
7705 - Section 137 The Green Maintenance	769.50
7706 - Section 142 Grants	7,870.00
7708 - Environmental Improvements	786.00
7710 - Highways Property Maintenance	745.00
7720 - Grounds Maintenance	8,106.77
7721 - Play Areas Maintenance	4,067.99
7722 - Grasscutting	3,901.20
7723 - Gardening	786.00
7724 - Treeworks	2,755.00
7725 - Christmas Event	166.65
7730 - Burials Grounds Maintenance	3,483.96
7731 - Burials Grounds Grasscutting	4,056.00
7900 - Bank Charges and Interest	122.85
8220 - Clothing Costs	81.05

Total Overheads

£121,406.68

NET PROFIT / LOSS

£95,771.26

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec										
Sat				1			1															
Sun	1			2			2			1												
Mon	2	BH		3	1	BH	3	FC		2	TAC											
Tue	3	FC		4	2		4	1		3												
Wed	4	1	1	5	3		5	2		4	1											
Thu	5	2	2	6	4	1	6	3		5	2											
Fri	6	3	3	7	BH	5	7	4	1	6	3	1										
Sat	7	4	4	8	6	3	8	5	2	7	4	2										
Sun	8	5	5	9	7	4	9	6	3	8	5	3										
Mon	9	RL	6	TAC	6	ATM FC	10	BH	8	FC	5	TAC	10	RL	7	4	FC	9	6	FC	4	TAC
Tue	10	7	7	11	TAC	9	6	11	8	5	10	7	5									
Wed	11	8	8	12	10	7	12	9	6	11	8	6										
Thu	12	9	9	13	11	8	13	10	7	12	9	7										
Fri	13	10	10	14	12	9	14	11	8	13	10	8										
Sat	14	11	11	15	13	10	15	12	9	14	11	9										
Sun	15	12	12	16	14	11	16	13	10	15	12	10										
Mon	16	13	FGP	13	RL	17	FGP	15	RL	12	FGP	17	14	11	RL	16	FGP	13	PC RL	11	FGP	
Tue	17	14	14	18	16	13	18	15	12	17	14	12										
Wed	18	15	15	19	17	14	19	16	13	18	15	13										
Thu	19	16	16	20	18	15	20	17	14	19	16	14										
Fri	20	17	17	21	19	16	21	18	15	20	17	15										
Sat	21	18	18	22	20	17	22	19	16	21	18	16										
Sun	22	19	19	23	21	18	23	20	17	22	19	17										
Mon	23	20	20	24	HP	22	HP	19	24	21	HP	18	23	20	18	HP						
Tue	24	21	21	25	23	20	25	22	19	24	21	19										
Wed	25	22	22	26	24	21	26	23	20	25	22	20										
Thu	26	23	23	27	25	22	27	24	21	26	23	21										
Fri	27	24	24	28	26	23	28	25	22	27	24	XT	22									
Sat	28	25	25	29	27	24	29	26	23	28	25	23										
Sun	29	26	26	30	28	25	30	27	24	29	26	24										
Mon	30	HP	27	HP	27	HP	29	BH	26	HP	31	HP FGP	28	BH	25	HP	30	HP	27	BC HP	25	BH
Tue	31	28	28	30	27	24	31	28	25	30	27	25										
Wed			29		31	28		30	27		29	27										
Thu			30			29		31	28		30	28										
Fri			31			30			29			29										
Sat									30			30										
Sun												31										

- FC Full Council
- FGP Finance & General Purposes Committee
- RL Recreation & Leisure Committee
- HP Highways & Planning Committee
- PC Personnel Committee
- BC Burial Committee
- ATM Annual Town Meeting
- XT Christmas Tree event
- BH Bank Holiday
- TAC Turbary Allotment Charity