



Tadley Town Council
2 Franklin Avenue
TADLEY
Hampshire
RG26 4ET

Tel: 0118 9813360
Email: clerk@tadleytowncouncil.gov.uk
Website: www.tadleytowncouncil.gov.uk

24 July 2023

You are summoned to attend a meeting of **Finance & General Purposes Committee** as detailed below:
Nicki Barry, Clerk

DATE, TIME AND LOCATION: 31 July 2023 at 7.00PM via Zoom

<https://us06web.zoom.us/j/9999813360?pwd=R3htTTZneDBHT3dmTlhyd1dhMGdkdz09>
Meeting ID: 9999813360 Passcode: 9813360

MEMBERS: Cllrs: Burdett, Flahive (Chairman), Hankinson, Lovegrove, Meiszner, Morrow, Mullan, Spence, Slimin and Witton

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS

Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting. To receive any applications made by Members for a dispensation to allow them to speak and vote on an agenda item in spite of a disclosable pecuniary interest.

3. MINUTES

To receive and confirm the accuracy of the minutes of the Finance & General Purposes Committee meeting held on 12 June 2023 the contents of which will be taken as correct unless there is a specific resolution otherwise.

<https://www.tadleytowncouncil.gov.uk/UserFiles/Files/Minutes/163679-120623FGP.pdf>

4. OPEN FORUM

The meeting will recess for not more than 15 minutes for questions and comments from members of the public.

5. BUDGET

To review the budget year to date. **Attached.**

6. BALANCE SHEET AND RECEIPTS & PAYMENTS REPORTS

To review the balance sheet and the receipts & payments reports year to date. **Attached.**

7. WATER BOWSER

To receive a quotation to weld an additional set of wheels.

8. GRANT APPLICATIONS

Victim Support – Security items £150
Challengers – Play days £1960

Name	Apr	May	June	Jul	Actual 23/24	Budget 23/24	Actual 22/23	Budget 22/23
Precept	98177				98177	186466	186466	186466
Burials	940	664	924	946	3474	10000	15173	7000
Memorials	456	59	202	154	871	3000	4421	3000
Litter Grant	20048				20048	20000	18278	17300
Parish Funding	9983				9983	10800	9884	9786
Other Grants	26730				26730			
Other Income	202		1386	44818	46406	865	118959	865
Bank Interest	518	245	300		1063	500	3731	1000
Total Income (£)	157054	968	2812	45918	206752	231631	356912	225417
Street Furniture					0	1000	0	2200
Highway Signs					0	800	640	800
Memorial Benches					0		2720	2000
Play Area Equipment	22435				22435	5000	160524	10000
Office Equipment					0		0	1000
Cemetery Extension					0		42191	5000
Litter Equipment					0	500	148	1000
Vehicle					0	1000	0	1000
CCTV					0		0	1000
Total Direct Expenses (£)	22435	0	0	0	22435	8300	206223	24000
GROSS PROFIT/LOSS (£)	134619	968	2812	45918	184317	223331	150689	201417
% Profit	86	100	100	100	89	96	42	89
Employee Salaries	5360	5360	5360	5360	21440	70000	61662	60000
Employers NI	426	426	426	426	1704	4668	4980	4532
Employer Pension	632	632	632	632	2528	10000	7577	9033
Rent					0	13669	12848	12426
Giles Road Play Area Rent					0	186	173	159
Water Rates					0	0	970	536
Rates	165	165	165	165	660	1813	1572	1648
Cemetery Rates	193	192	192	192	769	1355	1148	912
Insurance			916		916	1680	1492	1000
Commercial Waste					0	100	240	600
Electric & Gas		992	119	6	1117	3000	2777	1200
Vehicle Fuel	265	162	163	145	735	2500	2476	2000
Vehicle Repair & Servicing		578	155		733	1279	313	1163
Vehicle Tax			323		323	313	290	285
Misc Vehicle Expenses			622		622	0	38	618
Staff Travelling			6	92	98	100	0	100
Councillor Travelling					0	200	0	200
Chairmans Allowance		45	55		100	250	105	250
Councillors Training		60		36	96	500	0	1000
Public Works Loan			3370		3370	23000	19260	23000
Printing & Distribution		321	300		621	1500	2354	1236
Postage				3	3	50	39	100
Office costs	10	13	84		107	1000	849	1500
Telephone	82	176	86	86	430	1000	1375	1000
Internet	111	111	124	121	467	2500	1317	2500
Computer Software & Maintenance	76	26	26		128	2100	1408	2100
Legal Fees					0	2500	0	2500
Audit & Accountancy Fees	750				750	1500	1350	1500
Consultancy & Professional Fees	68	44	32	93	237	1500	1120	1500
Photocopier		150	16	85	251	600	767	1000
Equipment Hire		77			77	200	0	200
Equipment Maintenance & Repair					0	100	0	100
Property Maintenance	80			809	889	1000	295	1000
Maintenance Consumables	87	19		55	161	1000	440	1000
Subscriptions NALC/HALC	1736	165			1901	2000	1877	1850
Section 137 Grants	19500				19500	20000	20150	20000
Section 137 Subscriptions	95				95	600	426	600
Section 137 The Green Maintenan	86	86		86	258	1200	941	1200
Section 142 Grants	7870				7870	7870	7870	12500
Environmental Improvements	50	183	147		380	1000	856	3000
You Decide					0	0	0	12000
Highways Property Maintenance					0	1000	1534	1000
Grounds Maintenance	230	490	230	230	1180	8000	10709	7000
Play Areas Maintenance			5921		5921	15000	5964	15000
Grasscutting	164	597	1500	642	2903	6000	4581	5500
Gardening		278	826		1104	1000	786	1000
Treeworks		18539		110	18649	10000	3185	9000
Christmas Event			50	65	115	4500	4250	4000
Christmas Decoration Hire					0	5000	5272	4000
Coronation Tree					0	1000		
Burials Grounds Maintenance	230	250	255	230	965	4000	5005	2000
Burials Grounds Grasscutting	335	670		1005	2010	6000	4732	7900
Cleaning Costs					0	200	75	800
Bank charges and interest	15	16	15	15	61	300	214	150
Clothing Costs			24		24	300	167	300
Training		98		45	143	1000	0	2000
Total Overheads (£)	38616	30921	22140	10734	102411	247133	207829	256697
NET PROFIT/LOSS (£)	96003	-29953	-19328	35184	81906	-23802	-57140	-55280
% Profit	61	-3094	-687	77	40	-10	-16	-25

22/23 budget

Tadley Town Council

Balance Sheet Report

To: 30 June, 2023

ASSETS

Fixed Assets

Total Fixed Assets	£0.00
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Current Assets

1100 - Trade Debtors	306.00
1200 - Bank Account Current	5,500.00
1220 - Bank Account Savings	107,874.46
1230 - Public Sector Deposit Fund	55,106.18

Total Current Assets	£168,786.64
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TOTAL ASSETS	£168,786.64
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LIABILITIES

Current Liabilities

1260 - Lloyds Bank Credit Card	303.50
2100 - Trade Creditors	186.83
2110 - Accruals	1,350.00
2210 - PAYE to pay to HMRC	1,486.79
VAT	-11,254.23
2202 - VAT Liability	-11,254.23

Total Current Liabilities	-£7,927.11
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Future Liabilities

	Total Future Liabilities	£0.00
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	TOTAL LIABILITIES	-£7,927.11
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	TOTAL NET ASSETS	£176,713.75
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EQUITY		
3200 - Reserves	240,668.32	
3202 - Play Areas Refurbishment	20,000.00	
3205 - Equipment, vehicles and tools	8,000.00	
Net Profit / Loss	-91,954.57	
<i>Net Profit / Loss (prior year(s))</i>	-138,868.90	
<i>Net Profit / Loss (current year)</i>	46,914.33	
	TOTAL EQUITY	£176,713.75

Tadley Town Council

Receipts and Payments Report

01 April, 2023 - 30 June, 2023

Sales		
4000 - Precept	98,177.00	
4001 - Burials	2,528.00	
4002 - Memorials	717.00	
4100 - Litter Grant	20,048.00	
4110 - Grass Cutting Grant	9,982.78	
4120 - Other Grants	26,730.00	
4900 - Other income	1,587.94	
4950 - Bank Interest	1,064.29	
	Total Sales	£160,835.01
Direct Expenses		
5030 - Play Area Equipment	22,435.18	
	Total Direct Expenses	£22,435.18
	GROSS PROFIT / LOSS	£138,399.83
Overheads		
7000 - Employee Wages and Salaries	16,079.46	
7020 - Employers NI	1,277.52	
7030 - Employer's Pension	1,894.50	
7120 - General Rates	495.44	
7125 - Cemetery Rates	577.15	
7130 - Premises Insurance	916.25	
7200 - Electricity & Gas	1,110.81	
7300 - Vehicle Fuel	589.22	
7310 - Vehicle Repair and Servicing	732.54	

7320 - Vehicle Licences	322.50
7330 - Vehicle Insurance	622.35
7340 - Miscellaneous Vehicle Expenses	6.00
7420 - Staff Training	60.00
7430 - Chairmans Allowance	99.99
7460 - Public Works Loan	3,369.90
7500 - Printing & Distribution	621.00
7520 - Office Stationery	106.78
7530 - Telephone	344.20
7540 - Internet Charges	344.63
7550 - Computer & Software	127.99
7610 - Accountancy Fees	750.00
7620 - Consultancy & Professional Fees	145.20
7630 - Photocopier	165.98
7640 - Equipment Hire	77.26
7700 - Property Maintenance	79.75
7701 - Maintenance Consumables	106.04
7702 - Subscriptions HALC/NALC	1,901.00
7703 - Section 137 Grants	19,500.00
7704 - Section 137 Subscriptions	94.96
7705 - Section 137 The Green Maintenance	171.00
7706 - Section 142 Grants	7,870.00
7708 - Environmental Improvements	380.12
7720 - Grounds Maintenance	948.74
7721 - Play Areas Maintenance	5,920.84
7722 - Grasscutting	2,260.00
7723 - Gardening	920.80
7724 - Treeworks	18,539.00
7725 - Christmas Event	50.00

7730 - Burials Grounds Maintenance	733.74	
7731 - Burials Grounds Grasscutting	1,005.00	
7900 - Bank Charges and Interest	45.85	
8220 - Clothing Costs	23.99	
8230 - Training Costs	98.00	
	Total Overheads	£91,485.50
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	NET PROFIT / LOSS	£46,914.33
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TADLEY TOWN COUNCIL

APPLICATION FOR GRANT - ORGANISATION/GROUP ONLY

[The Council regret that they are unable to consider grants or sponsorships for individual persons]



Please Note: This form **MUST** be completed **IN FULL** before the Council may consider any grant application. Applications must also enclose copies of their organisation's **CONSTITUTION**, their most recent **ANNUAL REPORT**, their last **AGM MINUTES**, & a copy of their most recent published **ANNUAL ACCOUNTS**. [See Page 2, overleaf]

1. FULL NAME OF APPLICANT. [Charity/Organisation]		VICTIM SUPPORT	
2. FULL POSTAL AND EMAIL ADDRESS OF APPLICANT. [Charity/Organisation]		Email: hw@victimsupport.org.uk 21A HURLEY ROAD CHANDLER FOLD HANTS POST CODE SO53 2FS	
3. Regd. Charity No. [If applicable]	298028	4. Telephone No.	0508 178 1641
5. Full NAME of organisation's delegated contact.	LISA JONES	6. Position/Title of nominated contact.	SERVICE DELIVERY ASSISTANT
7. Please describe your organisations aims and objectives. VICTIM SUPPORT PROVIDES FREE, INDEPENDENT AND CONFIDENTIAL SUPPORT TO ANYONE AFFECTED BY CRIME AND TRAUMATIC EVENTS. RESIDENTS CONTACTED VIA OUR COMMUNITY BASED SERVICE RECEIVE IMMEDIATE SUPPORT AND WE DISCUSS HOW THE INCIDENT HAS IMPACTED THEM AND WHAT WE CAN PROVIDE TO HELP THEM LIVE AND BELIEVE			
8. Does your organisation work SOLELY for the benefit of the people of TADLEY?	NO	9. If "YES" how many TADLEY residents benefit on a regular basis from your organisation?	
10. If the answer to question 8 is "NO", please specify the geographical areas that you provide for and the number of persons that regularly benefit from your Charity or organisation. WE PROVIDE SUPPORT TO ALL OF HAMPSHIRE AND ISLE OF WIGHT. LAST YEAR WE SUPPORTED APPROXIMATELY 134 TADLEY RESIDENTS			
11. If your organisation is OUTSIDE TADLEY, how many TADLEY residents do [or will] regularly benefit from the services you provide? Please enter in the box on the right >>>	AS Q10		
12. Are you seeking Grant Aid from other sources? [e.g. B&DBC, Hampshire CC etc] Please specify below: WE WILL BE SEEKING FUNDING TO PROVIDE THIS SERVICE FROM OTHER TOWN AND PARISH COUNCILS			
13. How many UNPAID VOLUNTEERS do you have?	18	14. How many FULL TIME PAID staff?	14
		15. How many PART-TIME PAID staff	9
16. Have you ever received a grant from Tadley Town Council at any time in the past?	YES	17. If "YES", please enter month, year & amount: DATE when grant awarded? 2021/22...+2022/23 AMOUNT awarded? £ 200 PER YEAR	

PART 2. - ABOUT YOUR GRANT APPLICATION

18. What GRANT SUM are you applying for to TADLEY TOWN COUNCIL?
Please enter the amount applied for IN FIGURES, in the box on the right > £150

19. Please provide your bank account number and sort code > [REDACTED]

20. Is your organisation registered for VAT? i.e. Can you claim input tax/VAT? > YES

21. Would you please specify what the grant would be used for? [e.g. Capital project, Running costs, etc] THE PURCHASE OF SECURITY ITEMS THAT WE PROVIDE FREE OF CHARGE SUM ARE PERSONAL, POOL & WINDOW ALARMS

22. If the grant is towards a PROJECT DEVELOPMENT, do you require formal planning consent? N/A

23. If the grant is to be used for a PROJECT, when do you expect to start and finish?
Start date? ongoing
Finish Date?

24. Please give any additional information that you feel is relevant, or will support the grant application. e.g. Any fund raising events undertaken by your organisation, & any amounts raised. [than grant applications]
£100 COVID PURCHASE 20 WINDOW ALARMS, 31 POOL RANGE ALARMS & 37 PERSONAL ALARMS

PLEASE NOTE: If your grant application is successful, whether in whole or in part, it would be conditional upon you [i.e. your organisation] acknowledging TADLEY TOWN COUNCIL in your Annual Report, or in any other publication [Newsletter, magazine, etc] relevant to your organisation. In signing this grant application, you agree to be bound by this condition.

Signed: [REDACTED] Dated: 30/3/23

You are very welcome to attend the Finance & General Purposes Committee meeting where your grant application will be discussed.



TADLEY TOWN COUNCIL

APPLICATION FOR GRANT - ORGANISATION/GROUP ONLY

[The Council regret that they are unable to consider grants or sponsorships for individual persons]

Please Note: This form **MUST** be completed **IN FULL** before the Council may consider any grant application. Applications must also enclose copies of their organisation's **CONSTITUTION**, their most recent **ANNUAL REPORT**, their last **AGM MINUTES**, & a copy of their most recent published **ANNUAL ACCOUNTS**. [See Page 2, overleaf]

1. FULL NAME OF APPLICANT. [Charity/Organisation]	Challengers
2. FULL POSTAL AND EMAIL ADDRESS OF APPLICANT. [Charity/Organisation]	Email: Information@Disability-Challengers.org POST CODE GU1 1TU

3. Regd. Charity No. [If applicable] 1095134	4. Telephone No. 01483 230 060
5. Full NAME of organisation's delegated contact. Joanna McCaffrey	6. Position/Title of nominated contact. Trust Fundraising Officer

7. Please describe your organisations aims and objectives.
 Since 1979, Challengers aims to break down the barriers to play for disabled children and young people across the South East. Shockingly, many of those who attend Challengers have been excluded from other play and leisure settings. With our commitment to function on, we welcome everyone every child regardless of the complexity of their impairments or how challenging their behaviours are. We also understand the huge need to support the families of disabled children to access essential short respite breaks from the caring responsibilities to support them to continue to support their children's complex needs.

8. Does your organisation work SOLELY for the benefit of the people of TADLEY?	No	9. If "YES" how many TADLEY residents benefit on a regular basis from your organisation?	No
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10. If the answer to question 8 is "NO", please specify the geographical areas that you provide for and the number of persons that regularly benefit from your Charity or organisation.
 We run 17 schemes across Surrey, Hampshire, West Sussex and Greater London, providing fun, leisure and early educational opportunities to disabled children and young people aged 2-18. In 2022 we have supported 759 disabled children, who had over 72,000 hours of fun! Around 70% of our beneficiaries required specialist 1:1 or 2:1 support from our highly-trained play and youth workers. In the last 12 months 3 children and young people from Tadley Town Council area attended 15 sessions at Challengers Basingstoke Play and Youthschemes.

11. If your organisation is **OUTSIDE TADLEY**, how many TADLEY residents do [or will] regularly benefit from the services you provide? *Please enter in the box on the right >>>* **3**

12. Are you seeking Grant Aid from other sources? [e.g. B&DBC, Hampshire CC etc] Please specify below:
 To remain sustainable we maintain diverse income sources, like local authority contracts (e.g. Surrey and Hampshire CC), highly-subsidised entrance fees, and various forms of fundraising

13. How many UNPAID VOLUNTEERS do you have?	24	14. How many FULL TIME PAID staff?	33	15. How many PART-TIME PAID staff	153
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16. Have you ever received a grant from Tadley Town Council at any time in the past?	Yes	17. If "YES", please enter month, year & amount: DATE when grant awarded? 09/2021 AMOUNT awarded? £ 1,500
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PART 2. - ABOUT YOUR GRANT APPLICATION

18. What GRANT SUM are you applying for to TADLEY TOWN COUNCIL?
Please enter the amount applied for IN FIGURES, in the box on the right >

£1,960

19. Please provide your bank account number and sort code >

20. Is your organisation registered for VAT? i.e. Can you claim input tax/VAT? >

No

21. Would you please specify what the grant would be used for? [e.g. Capital project, Running costs, etc]

The grant would pay for 8 Days of Play for a disabled child or young person attending Challengers Basingstoke Play (4-12 y.o.) or Youthschemes (13-18 y.o.). Each scheme runs: one Saturday per month in term time, 2 days in Easter and 5 days in summer. Each session can accommodate up to 7 children and runs from 10 am to 4 pm. For many children this is their only, crucial opportunity to make friends, have fun, try new things and challenge their impairment. In our 2022 parental survey 90% parents agreed that Challengers improves their child's social skills, and 87% agreed it improves their wellbeing.

22. If the grant is towards a PROJECT DEVELOPMENT, do you require formal planning consent?

no

23. If the grant is to be used for a PROJECT, when do you expect to start and finish?

Start date?

Finish Date?

24. Please give any additional information that you feel is relevant, or will support the grant application. e.g. Any fund raising events undertaken by your organisation, & any amounts raised. [than grant applications]

Our entrance fees are heavily subsidised to keep them accessible and level with mainstream providers. Full cost of a Day of Play per child is £245, but we only charge £35. We provide bursaries and concessions to ensure family's finances are not a barrier for a child to attend.

We have already secured £57,830. We still need to raise £107,435 to delivery this project at full capacity. We will continue fundraising via events, grant applications, corporate partnerships, individual supporters and in memory giving until we have secured the required amount.

This is an ongoing project and we will continue supporting disabled children, young people and their families for the foreseeable future.

PLEASE NOTE: If your grant application is successful, whether in whole or in part, it would be conditional upon you [i.e. your organisation] acknowledging TADLEY TOWN COUNCIL in your Annual Report, or in any other publication [Newsletter, magazine, etc] relevant to your organisation. **In signing this grant application, you agree to be bound by this condition.**

Signed: 

Dated: 12.07.2023

You are very welcome to attend the Finance & General Purposes Committee meeting where your grant application will be discussed.