



Tadley Town Council  
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26 February 2024

You are summoned to attend a meeting of Full **Council** as detailed below:

Nicki Barry, Clerk

DATE, TIME AND LOCATION: **4 March 2024 at 7.30pm at Tadley Town Council**

MEMBERS: Cllrs: Atkinson, Burdett (Chairman), Flahive, Flake, Hankinson, Leeks, Lovegrove, Meiszner, Morrow, Mullan, Slimin, Spence and Witton

## AGENDA

### **1. APOLOGIES**

### **2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS**

Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting. To receive any applications made by Members for a dispensation to allow them to speak and vote on an agenda item in spite of a disclosable pecuniary interest.

### **3. MINUTES**

To receive and confirm the accuracy of the minutes of Full Council held on 2 January 2024, the contents of which will be taken as correct unless there is a specific resolution otherwise.

[https://www.tadleytowncouncil.gov.uk/\\_UserFiles/Files/\\_Minutes/176173-020124FC.pdf](https://www.tadleytowncouncil.gov.uk/_UserFiles/Files/_Minutes/176173-020124FC.pdf)

### **4. OPEN FORUM**

The meeting will recess for not more than 15 minutes for questions and comments from members of the public.

### **5. ACCOUNTS**

To receive and sign a statement of receipts & payments for the month of January and February 2024. (January previously circulated by email, February to follow)

### **6. STANDING ORDERS, POLICY DOCUMENT, FINANCIAL REGULATIONS, REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT, FINANCIAL RISK MANAGEMENT RECORD AND COMMUNITY EMERGENCY PLAN**

To receive the report of the Documents Working Party and to review the above documents.

Changes to be agreed:

Effectiveness of Internal Audit - para 2.1 dates amended

Community Emergency Plan – review date on the front page updated

Policy Document – Training Action Plan - dates updated

Communications – Twitter changed to X

Noticeboards – amended to 6

Ipads - added 'It is the responsibility of individual councillors to ensure that software upgrades are installed in a timely manner to maintain security.'

### **7. EARMARKED RESERVES**

To review earmarked reserves:

<b>REVIEW OF RESERVES MARCH 2024</b>						
	<b>Current reserves</b>	<b>Total cost</b>	<b>Location</b>	<b>Completion date</b>	<b>Reason for precepting</b>	<b>Proposed reserves</b>
<b>Earmarked Reserves</b>						
Equipment, vehicles and tools	8000	30000	Office and garage	Laptop every 5 years 2025, 16 iPads every 5 years 2025, vehicle every 10 years 2028	Forward planning	10000
Play area refurbishment	20000	150000	Play areas x 3, and equipment at the Common	March 2030	Forward planning	30000
					4 months running costs	65466
					<b>Total Earmarked Reserves</b>	<b>105466</b>

## **8. CHAIRMAN AND VICE-CHAIRMAN'S REPORTS**

To receive reports from Chairman and Vice-Chairman.

## **9. COMMITTEES**

To receive the reports and any recommendations of the following Committee and to receive any items for report from the Chairmen: -

a. Highways and Planning Committee held on 29 January and 26 February

<https://www.tadleytowncouncil.gov.uk/UserFiles/Files/Minutes/178010-290124HP.pdf>

<https://www.tadleytowncouncil.gov.uk/UserFiles/Files/Minutes/179274-260224HP.pdf>

b. Recreation & Leisure Committee held on 26 February

<https://www.tadleytowncouncil.gov.uk/UserFiles/Files/Minutes/179275-260224RL.pdf>

### **Recommendation:**

**18/24RL** to accept the quotation of £3532 from Vitaplay for play area repairs.

c. Finance & General Purposes Committee held on 12 February

<https://www.tadleytowncouncil.gov.uk/UserFiles/Files/Minutes/178684-120224FGP.pdf>

### **Recommendations:**

**12/24FGP** to accept the quotation of £1617 from Martin Dobson Associates for the annual tree survey

**13/24FGP** to hand litter picking and bin emptying back to Basingstoke & Deane Borough Council

**14/24FGP** to suggest to Hampshire & IOW Trust that they apply to the Turbary Charity for a grant for a hand saw

**15/24FGP** to award a grant of £7870 to Citizen Advice Tadley for running costs (2024/25 budget)

**16/24FGP** to award a grant of £12000 to TDCA for Family and Youth Workers (2024/25 budget)

**17/24FGP** to not award a grant of £7500 to Barlows Park Management Association for running costs (2024/25 budget)

## **10. REPORTS**

To receive reports from the following: -

a. Hampshire County Council – Cllr Mellor

b. Basingstoke & Deane Borough Council – Cllrs Bound, Johnstone, Leeks, Morrow, Rhatigan and Slimin

c. Representatives on external organisations.