



Tadley Town Council
2 Franklin Avenue
TADLEY
Hampshire
RG26 4ET

Tel: 0118 9813360
Email: clerk@tadleytowncouncil.gov.uk
Website: www.tadleytowncouncil.gov.uk

3 February 2025

You are summoned to attend a meeting of **Finance & General Purposes Committee** as detailed below:
Nicki Barry, Clerk

DATE, TIME AND LOCATION: 10 February 2025 at 7.30PM via Zoom

<https://us06web.zoom.us/j/9999813360?pwd=R3htTTZneDBHT3dmTlhyd1dhMGdkdz09&omn=84028456245>
Meeting ID: 9999813360 Passcode: 9813360

MEMBERS: Cllrs: Burdett, Flahive (Chairman), Hankinson, Lovegrove, A Morrow, K Morrow, Mullan, Spence, Slimin and Witton

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS

Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting. To receive any applications made by Members for a dispensation to allow them to speak and vote on an agenda item in spite of a disclosable pecuniary interest.

3. MINUTES

To receive and confirm the accuracy of the minutes of the Finance & General Purposes Committee meeting held on 9 December 2024 the contents of which will be taken as correct unless there is a specific resolution otherwise.

<https://www.tadleytowncouncil.gov.uk/UserFiles/Files/Minutes/190314-091224FGP.pdf>

4. OPEN FORUM

The meeting will recess for not more than 15 minutes for questions and comments from members of the public.

5. BUDGET

To review the budget year to date. **Attached.**

6. BALANCE SHEET AND RECEIPTS & PAYMENTS REPORTS

To review the balance sheet and the receipts & payments reports year to date. **Attached.**

7. INTERIM AUDIT REPORT

To receive along with audit action plan. **Attached.**

8. TADLEY TOWN COUNCIL ACTION PLAN

To review. **Attached.**

9. ANNUAL TREE SURVEY

To receive quotation.

10. ANNUAL TREE WORK

To receive quotations.

11. REPAIR TO TOWN CLOCK

To receive quotation.

12. REPLACEMENT MACBOOK

To approve expenditure of £1082.50.

13. REPLACEMENT CCTV CAMERA SKATEPARK

To receive quotation.

14. EMERGENCY TREE WORK A340

To approve expenditure: £2434 to West Berkshire Council for permit, £771.75 to UK Traffic Management Systems for traffic management and £1695 to Nash Contract Services for treework.

15. GRANT APPLICATIONS

Tadley Citizen Advice – Running costs £7870 (2025/26 budget)

<https://register-of-charities.charitycommission.gov.uk/en/charity-search/-/charity-details/4029073/accounts-and-annual-returns>

TDCA – Youth worker £12000 (2025/26 budget)

<https://register-of-charities.charitycommission.gov.uk/en/charity-search/-/charity-details/5192194/accounts-and-annual-returns>

BPMA – Running costs £7500 (2025/26 budget)

16. LITTER PICKING SERVICE LEVEL AGREEMENT

To receive and consider a service level agreement received from Basingstoke and Deane Borough Council.

Name	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual 24/25	Budget 24/25	Actual 23/24	Budget 23/24	
Precept	106565					106565					213130	213129	196354	196354	
Burials	2125	125	3625	2000	1250	1125	1625	750	250	2750	15625	10000	13364	10000	
Memorials	180	150	240	120	120	60	600	90	630	60	2250	3000	3290	3000	
Litter Grant	22010										22010	22000	20048	20000	
Parish Funding	9983										9983	11300	9983	10800	
Other Grants										1000	1000		28730		
Other Income			19			11	1522	1520	151	115	918	4256	1115	47776	865
Bank Interest	455	481	545	504	506	476	468	534	484	485	4938	1000	4869	500	
Total Income (£)	141318	756	4429	2624	1887	109748	4213	1525	1479	5213	273192	261544	320333	241519	
Street Furniture											0	1000	0	1000	
Highway Signs											0		0	800	
Memorial Benches		2571									2571	Cost covered	0		
Play Area Equipment			4299								4299	17000	32385	5000	
Office Equipment										1083	1083	500	1200		
Cemetery Extension	1488										1488	5000	61076		
Litter Equipment											0	500	0	500	
Vehicle											0	1000	0	1000	
CCTV											0	1000	0		
Total Direct Expenses (£)	1488	2571	4299	0	0	0	0	0	0	1083	9441	26000	94463	8300	
GROSS PROFIT/LOSS (£)	139830	-1815	130	2624	1887	109748	4213	1525	1479	4130	263751	235544	225870	233219	
% Profit	99	-240	3	100	100	100	100	100	100	79	97	90	71	97	
Employee Salaries	4411	4411	4411	4411	4411	4411	4411	4411	5379	6519	4519	47294	70000	64013	70000
Employers NI	400	400	400	400	400	400	400	400	533	690	414	4437	7000	5246	4668
Employer Pension	666	666	666	666	666	666	666	873	689	689	6913	10000	7989	10000	
Rent										3783	3783	3690	3760	13669	
Giles Road Play Area Rent										186	186	181	181	186	
Water Rates											0	100	0	0	
Rates	193	192	192	192	192	192	192	192	192	192	1921	1904	1650	1813	
Cemetery Rates	177	182	182	182	182	182	182	182	182	182	1815	1423	1921	1355	
Insurance			1027	662							1689	1748	1538	1680	
Commercial Waste											0	105	0	100	
Electric & Gas	95	14	29	29	31	31	30	194	190	191	834	2200	2334	3000	
Vehicle Fuel	149	150	71	137	75	191	62	161	78	133	1207	2500	1915	2500	
Vehicle Repair & Servicing		3720		1109							4829	2000	960	1279	
Vehicle Tax			338								338	329	323	313	
Misc Vehicle Expenses			6								6	0	133	0	
Staff Training											0	100	93	100	
Councillor Travelling											0	200	0	200	
Chairmans Allowance											0	250	170	250	
Councillors Training								340			340	500	36	500	
Public Works Loan			3288			7674			3247		14209	23000	22307	23000	
Printing & Distribution			496	300				621		321	1738	1500	1863	1500	
Postage						27					27	50	20	50	
Office costs	92	255	61	6		27		300	188	184	1113	1000	412	1000	
Telephone	89	183	91	125	184	89	320	156	131	150	1518	1300	1454	1000	
Internet	78	78	53	81	81	81					452	1500	1088	2500	
Computer Software & Maintenance	78	28	28	163	33	295	96	96	530	504	1851	1500	1545	2100	
Legal Fees				1500			550				2050	3500	6137	2500	
Audit & Accountancy Fees	750					840					1590	1800	1800	1500	
Consultancy & Professional Fees	97	1546	211	34	31	482	81	31	31	58	2602	1500	1340	1500	
Photocopier	9	150	12		160		19	163	6		519	900	813	600	
Equipment Hire											0	200	77	200	
Equipment Maintenance & Repair											0	100	0	100	
Property Maintenance							95			60	155	1000	1215	1000	
Maintenance Consumables	56	223	41	9	42	40	41	62	35		549	500	750	1000	
Subscriptions NALC/HALC	1812										1812	2000	1901	2000	
Section 137 Grants		19500					150				19650	20000	19700	20000	
Section 137 Subscriptions	100							300			400	600	95	600	
Section 137 The Green Maintenance	89	179	179	179	179	179	179	179	179		1342	1200	1027	1200	
Section 142 Grants		7870									7870	7870	7870	7870	
Environmental Improvements									15		15	1000	647	1000	
Highways Property Maintenance	750	120			240		485	100	75	100	1870	1000	565	1000	
Grounds Maintenance	230	610	230	1730	1450	1675	530	530	1055	1205	9245	7000	6305	8000	
Play Areas Maintenance	6636	1171			10	619	5049	195	430	2694	16804	15000	11886	15000	
Grasscutting	52	620	620	620	620	620	620	620	620		4392	8000	6064	6000	
Gardening			1130		574		438				427	2569	1000	921	1000
Treeworks	600	40			795	8995		2212		4901	17543	15000	20089	10000	
Christmas Event				92		435	276	335	4123		5261	4500	5131	4500	
Christmas Decoration Hire							1881		2224	1322	5427	5000	5199	5000	
Burials Grounds Maintenance	710	730	230	545	245	330	255	530	410	835	4820	8000	8227	4000	
Burials Grounds Grasscutting		700	700	900	800	800	800	800			5500	8000	7035	6000	
Cleaning Costs											0	200	100	200	
Bank charges and interest	15	15	15	15	15	15	47	15	21	21	194	300	213	300	
Clothing Costs									336		336	300	405	300	
Training											0	1000	153	1000	
Total Overheads (£)	18334	43753	14707	14087	11416	29296	17855	15099	25366	19102	209015	250550	207394	246133	
NET PROFIT/LOSS (£)	121496	-45568	-14577	-11463	-9529	80452	-13642	-13574	-23887	-14972	54736	-15006	18476	-12914	
% Profit	86	-6028	-329	-437	-505	73	-324	-890	-1615	-287	20	-6	6	-5	

Tadley Town Council

Balance Sheet Report

To: 01 February, 2025

ASSETS

Fixed Assets

Total Fixed Assets £0.00

Current Assets

1100 - Trade Debtors	560.00
1200 - Bank Account Current	5,500.00
1220 - Bank Account Savings	70,814.18
1230 - Public Sector Deposit Fund	101,540.98

Total Current Assets £178,415.16

TOTAL ASSETS £178,415.16

LIABILITIES

Current Liabilities

1260 - Lloyds Bank Credit Card	137.22
2110 - Accruals	1,350.00
2210 - PAYE to pay to HMRC	1,266.86
VAT	-1,808.85
2200 - VAT on Sales	33.33
2201 - VAT on Purchases	-1,842.18

Total Current Liabilities £945.23

Future Liabilities

Total Future Liabilities		£0.00
TOTAL LIABILITIES		£945.23
TOTAL NET ASSETS		£177,469.93
EQUITY		
3200 - Reserves	240,668.32	
3202 - Play Areas Refurbishment	20,000.00	
3205 - Equipment, vehicles and tools	6,701.00	
Net Profit / Loss	-89,899.39	
Net Profit / Loss (prior year(s))	-145,736.32	
Net Profit / Loss (current year)	55,836.93	
TOTAL EQUITY		£177,469.93

Tadley Town Council

Receipts and Payment Report

01 April, 2024 - 31 March, 2025

Sales

4000 - Precept	213,129.00	
4001 - Burials	15,625.00	
4002 - Memorials	2,250.00	
4100 - Litter Grant	22,010.00	
4110 - Grass Cutting Grant	9,983.26	
4120 - Other Grants	1,000.00	
4900 - Other income	4,255.96	
4950 - Bank Interest	4,939.23	
	Total Sales	£273,192.45

Direct Expenses

5030 - Play Area Equipment	4,298.84	
5070 - Cemetery Extension	1,488.00	
5080 - Memorial benches	2,571.00	
	Total Direct Expenses	£8,357.84

GROSS PROFIT / LOSS **£264,834.61**

Overheads

7000 - Employee Wages and Salaries	47,295.80
7020 - Employers NI	4,434.77
7030 - Employer's Pension	6,911.27
7100 - Rent	3,783.00
7101 - Giles Road Play Area Rent	186.00
7120 - General Rates	1,921.01
7125 - Cemetery Rates	1,815.48

7130 - Premises Insurance	1,027.36
7200 - Electricity & Gas	834.69
7300 - Vehicle Fuel	1,204.51
7310 - Vehicle Repair and Servicing	4,828.83
7320 - Vehicle Licences	337.50
7330 - Vehicle Insurance	662.26
7340 - Miscellaneous Vehicle Expenses	6.00
7450 - Councillors Training & Expenses	340.00
7460 - Public Works Loan	14,208.30
7500 - Printing & Distribution	1,738.00
7510 - Postage and Carriage	27.20
7520 - Office Stationery	1,113.05
7530 - Telephone	1,517.91
7540 - Internet Charges	453.58
7550 - Computer & Software	1,851.91
7600 - Legal Fees	2,050.00
7610 - Accountancy Fees	1,590.00
7620 - Consultancy & Professional Fees	2,598.13
7630 - Photocopier	518.55
7700 - Property Maintenance	155.00
7701 - Maintenance Consumables	549.57
7702 - Subscriptions HALC/NALC	1,812.00
7703 - Section 137 Grants	19,650.00
7704 - Section 137 Subscriptions	400.00
7705 - Section 137 The Green Maintenance	1,340.25
7706 - Section 142 Grants	7,870.00
7708 - Environmental Improvements	14.99
7710 - Highways Property Maintenance	1,870.00
7720 - Grounds Maintenance	9,240.80

7721 - Play Areas Maintenance	16,804.53	
7722 - Grasscutting	4,390.36	
7723 - Gardening	2,568.54	
7724 - Treeworks	17,542.75	
7725 - Christmas Event	5,260.68	
7726 - Christmas Decoration Hire	5,427.00	
7730 - Burials Grounds Maintenance	4,815.88	
7731 - Burials Grounds Grasscutting	5,501.12	
7900 - Bank Charges and Interest	193.10	
8220 - Clothing Costs	336.00	
	Total Overheads	£208,997.68
	NET PROFIT / LOSS	£55,836.93

Do the Numbers Limited

22nd January 2025

Nicki Barry, Clerk
Tadley Town Council

Dear Nicki,

Subject: Review of matters arising from interim Internal Audit for 31 March 2025

Following my visit today, please find below the list of matters arising. I found the records of the council to be in very good order.

The internal audit was carried out in accordance with the requirements of the [Audit and Accounts Regulations 2015](#) and the guidance and instruction in the [Practitioners Guide 2024](#)

Test	Matter arising	Recommended Action
A	<i>Appropriate accounting records have been properly kept throughout the financial year</i>	
	The records of the council comply	with this test
B	<i>This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT appropriately accounted for</i>	
	The records of the council comply	with this test
C	<i>This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these</i>	
Policy document	The council has all of its policies in one 86 page document in which changes are hard to track.	It may be worth dividing the document up by committees and adding an index function so that changes and updates are more manageable.
Code of Conduct	The council has apparently adopted the BDBC / LGA code of conduct but there is no clear minute of such.	At the next council meeting this should be ratified.
Burial ground	The Burial ground extension project is now complete and it can be used, but there was no clear minute of the completion and the conditions set on the new area going forward.	At the next council meeting a clear note of the conditions and number of spaces in the new area should be minuted.
D	<i>The budget resulted from an adequate budgetary process, progress against the budget was regularly monitored, the reserves were appropriate</i>	
Budget spreadsheet	At long last Sage has a good budget comparison reporting function – this should be used at all future F&GP meetings	The report allows annual and quarterly reporting in a fully updated manner.
General reserves	The general reserve of the council remains at the very lower limit of best practice guidance.	When the council is setting its budget in coming years, resilience, repair and replacement costs should be borne in mind.
E	<i>Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for</i>	
	The records of the council comply	with this test
F	<i>Petty cash payments were properly supported by receipts, all petty cash was approved and VAT appropriately accounted for</i>	

EleanorGreene@DoTheNumbers.uk

Registered in England No. 7871759

Director: Eleanor S Greene

	Not applicable to this council	
G	<i>Salaries to employees and allowances to members we paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied</i>	
LGPS scheme	The council has only one current member in the scheme and several pensioners. If the next clerk is not in the scheme, a significant exit charge will crystallise.	The current clerk will stay in the scheme, but forward resilience planning should start to look at this issue. (raised last year)
H	<i>Asset and investment registers were complete and accurate and properly maintained</i>	
	The records of the council comply	with this test
I	<i>Periodic Bank reconciliations were carried out during the year</i>	
	The records of the council now	comply with this test
J	<i>Accounting statements prepared during the year were prepared on the correct accounting basis, agreed to the cash book, supported by an adequate audit trail and debtors and creditors recorded.</i>	
	The records of the council comply	with this test
K	<i>Certified Exempt in prior year</i>	
	Not applicable to this council	
L	<i>Transparency Code</i>	
FOI model publication scheme	The link from the council website is to the older version of the scheme and the internal links are not live.	Over the coming months the link and the hyperlinks should be updated.
M	<i>Public Rights</i>	
Members DPI forms	One of the members has not included their home address on their form.	It is a legal requirement that the Monitoring officer makes the decision whether to redact addresses.
N	<i>Publication of prior year AGAR</i>	
	The records of the council comply	with this test
O	<i>Trust funds</i>	
	The records of the council comply	with this test
P	<i>Borrowing</i>	
	The records of the council comply	with this test

I will return to the council later in the year to complete my review.
If either you or your members have any queries, please do not hesitate to contact me.

Regards,



Eleanor S Greene

Action Plan - Matters Arising From Audit.

CONTROL AREA	MATTER ARISING	RECOMMENDED ACTION	ACTION TAKEN
Policy document	The council has all of its policies in one 86 page document in which changes are hard to track.	It may be worth dividing the document up by committees and adding an index function so that changes and updates are more manageable.	Consideration to be given to adding an index function.
Code of conduct	The council has apparently adopted the BDBC / LGA code of conduct but there is no clear minute of such	At the next council meeting this should be ratified.	The code of conduct was adopted at the Full Council meeting held 4 July 2022.
Burial ground	The Burial ground extension project is now complete and it can be used, but there was no clear minute of the completion and the conditions set on the new area going forward.	At the next council meeting a clear note of the conditions and number of spaces in the new area should be minuted.	Chairman to report at 3 March Full Council that the planning conditions have now been met. The number of spaces is not yet known.
Budget spreadsheet	At long last Sage has a good budget comparison reporting function – this should be used at all future F&GP meetings	The report allows annual and quarterly reporting in a fully updated manner.	Sage produced budget reports to be used at future F&GP meetings
General reserves	The general reserve of the council remains at the very lower limit of best practice guidance.	When the council is setting its budget in coming years, resilience, repair and replacement costs should be borne in mind.	Consideration to be given to raising the precept to build up reserves
LGPS	The council has only one current member in the scheme and several pensioners. If the next clerk is not in the scheme, a significant exit charge will crystallise.	The current clerk will stay in the scheme, but forward reliance planning should start to look at this issue.	Consideration will be given to this issue
FOI model publication scheme	The link from the council website is to the older version of the scheme and the internal links are not live.	Over the coming months the link and the hyperlinks should be updated.	The link and the hyperlinks have been updated.
Members DPI Forms	One of the members has not included their home address on their form.	It is a legal requirement that the Monitoring officer makes the decision whether to redact addresses.	Democratic Services checked this with us and deemed the form to be correct.

Issue	Proposed Action	Lead	Support	Priority	Feasible	Timescale	Resource Implications
Play areas	To carry out repairs identified in the weekly play area inspection report and to continually audit equipment and replace where necessary. Add additional equipment where possible.	TTC		H	Y	Ongoing	TTC budget
TTC land	To carry out grass cutting, hedge cutting, gardening and tree maintenance. To make enhancements where possible.	TTC		H	Y	Ongoing	TTC budget
Trees on TTC land	Carry out annual tree inspection. Works identified by the report should be carried out outside the nesting season where possible and as soon as possible subject to tender	TTC		H	Y	Annually	TTC budget
Local organisations	To make grants, increase publicity, seek out new organisations.	TTC		H	Y	Ongoing	TTC budget
Litter	To empty all litter bins in the town on a regular basis. To carry out litter picks as necessary. To encourage residents to take part in any litter picking initiatives.	TTC	BDBC	H	Y	Ongoing	BDBC/TTC budget
Evening bus service to and from Basingstoke	Support and promotion for continued service	BDBC	TTC	H	Y	Ongoing	BDBC budget
Burglary	Police priority	TP	BDBC/TTC	H	Y	Ongoing	TP action
Antisocial behaviour	Police priority	TP	BDBC/TTC	H	Y	Ongoing	TP action
Road traffic offences	Police priority.	TP	BDBC/TTC	H	Y	Ongoing	TP action
Bishopswood Stream	Twice yearly maintenance	EA	TTC	H	Y	Ongoing	EA/TTC budget
Shared ownership	Planning obligations	BDBC	TTC	H	Y	Ongoing	BDBC action
Affordable housing	Planning obligations	BDBC	TTC	H	Y	Ongoing	BDBC action
Priority to local people	Planning obligations	BDBC	TTC	H	Y	Ongoing	BDBC action
Parked cars on pavements	Education & enforcement	HCC	BDBC	M	Y	Ongoing	HCC/BDBC action
Local transport improvements	TTC to suggest new schemes and promote use of electric vehicles and reduction of carbon emissions	HCC	TTC	M	Y	Ongoing	HCC action
Green waste	Discussed by Eco WP BDBC HCC. Looking unlikely.	HCC	BDBC/TTC	M	?		
Improved recycling	BDBC now do glass kerbside recycling.	BDBC		M	Y	Ongoing	BDBC budget
Nursing homes	Support for providers		TTC	M	?		TTC action
Affordable sheltered accommodation			TTC	M	?		TTC action
Eco buildings	Planning obligations	BDBC	TTC	M	Y	Ongoing	BDBC action
Additional facilities requested shops, cinema, restaurants, youth facilities	Support for cinema at TDCA. Support for The Point.	TDCA	TTC	M	Y	Ongoing	TTC budget
Extend cemetery provision	Seek to extend existing facility	TTC		M	Y	Complete	TTC budget
Cemetery extension	Landscape and drainage	TTC		M	Y	Ongoing	TTC budget
After School activities (Hurst) Facilities requested in order of popularity were cinema, bowling alley, indoor sports centre, outdoor sports centre, larger skateboard park.	MUGA installed and refurbished. Skatepark replaced. Support for The Point.	TTC		M	Y	Ongoing	TTC budget
After School activities (primary) Facilities requested in order of popularity were bowling alley, larger skateboard park, indoor sports centre, cinema, outdoor sports centre.	MUGA installed and refurbished. Skatepark replaced. Support for The Point.	TTC		M	Y	Ongoing	TTC budget
Car sharing	Vision survey result: minimal support.		TEG	L		Ongoing	
Reduced traffic	Vision survey result: a third saw traffic as a problem.		TEG	L		Ongoing	

H - High, M - Medium, L - Low

TTC - Tadley Town Council, BDBC - Basingstoke & Deane Borough Council, HCC - Hampshire County Council, TP - Tadley Police, TEG - Tadley Environmental Group
EA - Environment Agency



TADLEY TOWN COUNCIL

APPLICATION FOR GRANT - ORGANISATION/GROUP ONLY

[The Council regret that they are unable to consider grants or sponsorships for individual persons]

Please Note: This form **MUST** be completed **IN FULL** before the Council may consider any grant application.

Applications must also enclose copies of their organisation's **CONSTITUTION**, their most recent **ANNUAL REPORT**, their last **AGM MINUTES**, & a copy of their most recent published **ANNUAL ACCOUNTS**. [See Page 2, overleaf]

1. FULL NAME OF APPLICANT. [Charity/Organisation]		Citizens Advice Tadley & District	
2. FULL POSTAL AND EMAIL ADDRESS OF APPLICANT. [Charity/Organisation]		Email: chief.officer@catadley.org Franklin Avenue, Tadley, Hampshire, RG 26 4ET POST CODE	
3. Regd. Charity No. [If applicable] 1118080		4. Telephone No. 0118 981 7567	
5. Full NAME of organisation's delegated contact. Fraser Glave		6. Position/Title of nominated contact. Chief Officer	
7. Please describe your organisations aims and objectives. To provide free, confidential and independent advice to help people overcome their problems. We work to fix the underlying causes of these problems. We are a voice for people on the issues that matter to them.			
8. Does your organisation work SOLELY for the benefit of the people of TADLEY?		9. If "YES" how many TADLEY residents benefit on a regular basis from your organisation?	
No		No	
10. If the answer to question 8 is "NO", please specify the geographical areas that you provide for and the number of persons that regularly benefit from your Charity or organisation. We cover the triangle between Basingstoke, Reading and Newbury. We offer face to face advice as well as email and telephone advice.			
11. If your organisation is OUTSIDE TADLEY, how many TADLEY residents do [or will] regularly benefit from the services you provide? Please enter in the box on the right >>>			
12. Are you seeking Grant Aid from other sources? [e.g. B&DBC, Hampshire CC etc] Please specify below: Basingstoke & Deane Borough Council, Hampshire County Council, The Greenham Trust and parish councils all contribute to our core costs.			
13. How many UNPAID VOLUNTEERS do you have?	17	14. How many FULL TIME PAID staff?	2
		15. How many PART- TIME PAID staff	8
16. Have you ever received a grant from Tadley Town Council at any time in the past?		Yes	17. If "YES", please enter month, year & amount: DATE when grant awarded? May
		AMOUNT awarded?	£ 7870

PART 2. - ABOUT YOUR GRANT APPLICATION

18. What GRANT SUM are you applying for to TADLEY TOWN COUNCIL?
Please enter the amount applied for IN FIGURES, in the box on the right >

£7870

19. Please provide your bank account
number and sort code >

20. Is your organisation registered for VAT? i.e. Can you claim input tax/VAT? >

No

21. Would you please specify what the grant would be used for? [e.g. Capital project, Running costs, etc]

Core Costs

22. If the grant is towards a PROJECT DEVELOPMENT, do you require formal
planning consent?

23. If the grant is to be used for a PROJECT, when do you
expect to start and finish?

Start date?

Finish Date?

24. Please give any additional information that you feel is relevant, or will support the grant
application. e.g. *Any fund raising events undertaken by your organisation, & any amounts raised. [*
than grant applications]

Please see supporting paperwork and attached documents which detail our fundraising
activities and other support that we receive.

PLEASE NOTE: If your grant application is successful, whether in whole or in part, it would be
conditional upon you [i.e. your organisation] acknowledging TADLEY TOWN COUNCIL in your
Annual Report, or in any other publication [Newsletter, magazine, etc] relevant to your organisation.
In signing this grant application, you agree to be bound by this condition.

Signed: _____

Dated: _____

13/11/2024

**You are very welcome to attend the Finance & General Purposes Committee meeting
where your grant application will be discussed.**



TADLEY TOWN COUNCIL

APPLICATION FOR GRANT - ORGANISATION/GROUP ONLY

[The Council regret that they are unable to consider grants or sponsorships for individual persons]

Please Note: This form **MUST** be completed **IN FULL** before the Council may consider any grant application. Applications must also enclose copies of their organisation's **CONSTITUTION**, their most recent **ANNUAL REPORT**, their last **AGM MINUTES**, & a copy of their most recent published **ANNUAL ACCOUNTS**. [See Page 2, overleaf]

1. FULL NAME OF APPLICANT. [Charity/Organisation]		Tadley and District Community Association	
2. FULL POSTAL AND EMAIL ADDRESS OF APPLICANT. [Charity/Organisation]		Email: mandy@tadleycommunitycentre.org.uk The Link, Newchurch Road, Tadley POST CODE RG26 4HN	
3. Regd. Charity No. [If applicable] 1198457		4. Telephone No. 0118 9814538	
5. Full NAME of organisation's delegated contact. Adrian Noad		6. Position/Title of nominated contact. Chairman	
7. Please describe your organisations aims and objectives. Promote benefit of inhabitants in area of benefit without distinction of sex, sexual orientation, nationality, age, disability, race or political, religious or other opinions by associating together said inhabitants & statutory authorities, voluntary & other organisations in a common effort to advance education & to provide facilities in interests of social welfare for recreation & leisure time occupation with the object of improving conditions of life for said inhabitants.			
8. Does your organisation work SOLELY for the benefit of the people of TADLEY?		No	9. If "YES" how many TADLEY residents benefit on a regular basis from your organisation?
10. If the answer to question 8 is "NO", please specify the geographical areas that you provide for and the number of persons that regularly benefit from your Charity or organisation. Tadley, Baughurst, Pamber, Silchester, Little London			
11. If your organisation is OUTSIDE TADLEY, how many TADLEY residents do [or will] regularly benefit from the services you provide? <i>Please enter in the box on the right >>></i>			
12. Are you seeking Grant Aid from other sources? [e.g. B&DBC, Hampshire CC etc] Please specify below:			
13. How many UNPAID VOLUNTEERS do you have?	30	14. How many FULL TIME PAID staff?	1
		15. How many PART-TIME PAID staff	7
16. Have you ever received a grant from Tadley Town Council at any time in the past?		Yes	17. If "YES", please enter month, year & amount: DATE when grant awarded? April 2024 AMOUNT awarded? £ 12,000

PART 2. - ABOUT YOUR GRANT APPLICATION

18. What GRANT SUM are you applying for to TADLEY TOWN COUNCIL?
Please enter the amount applied for IN FIGURES, in the box on the right >

£ 12,000

19. Please provide your bank account number and sort code >

20. Is your organisation registered for VAT? i.e. Can you claim input tax/VAT? >

No

21. Would you please specify what the grant would be used for? [e.g. Capital project, Running costs, etc]

The Grant would go towards the salary of the youth workers and 0-5 children's worker.

22. If the grant is towards a PROJECT DEVELOPMENT, do you require formal planning consent?

No

23. If the grant is to be used for a PROJECT, when do you expect to start and finish?

Start date?

Finish Date?

24. Please give any additional information that you feel is relevant, or will support the grant application. *e.g. Any fund raising events undertaken by your organisation, & any amounts raised. [than grant applications]*

We have been able to run impactful youth and children's activities for our community thanks to your support. With your continued backing, we can sustain and grow these vital programs. These activities make a meaningful difference in the lives of young people and their families, providing them with opportunities to learn, connect, and thrive. We run a Christmas Craft Fair that was to help raise funds for the running and governance of TDCA. We run weekly coffee mornings at The Link which are not only to help fundraise but also to bring together individuals who would otherwise be sat at home on their own.

PLEASE NOTE: If your grant application is successful, whether in whole or in part, it would be conditional upon you [i.e. your organisation] acknowledging TADLEY TOWN COUNCIL in your Annual Report, or in any other publication [Newsletter, magazine, etc] relevant to your organisation. **In signing this grant application, you agree to be bound by this condition.**

Signed: _____ Dated: 23rd January 2025

You are very welcome to attend the Finance & General Purposes Committee meeting where your grant application will be discussed.

12,000



TADLEY TOWN COUNCIL

APPLICATION FOR GRANT - ORGANISATION/GROUP ONLY

[The Council regret that they are unable to consider grants or sponsorships for individual persons]

Please Note: This form **MUST** be completed **IN FULL** before the Council may consider any grant application. Applications must also enclose copies of their organisation's **CONSTITUTION**, their most recent **ANNUAL REPORT**, their last **AGM MINUTES**, & a copy of their most recent published **ANNUAL ACCOUNTS**. [See Page 2, overleaf]

1. FULL NAME OF APPLICANT. [Charity/Organisation]	
2. FULL POSTAL AND EMAIL ADDRESS OF APPLICANT. [Charity/Organisation]	Email: POST CODE

3. Regd. Charity No. [If applicable]	4. Telephone No.
5. Full NAME of organisation's delegated contact.	6. Position/Title of nominated contact.
7. Please describe your organisations aims and objectives.	

8. Does your organisation work SOLELY for the benefit of the people of TADLEY?		9. If "YES" how many TADLEY residents benefit on a regular basis from your organisation?	
10. If the answer to question 8 is "NO", please specify the geographical areas that you provide for and the number of persons that regularly benefit from your Charity or organisation.			

11. If your organisation is OUTSIDE TADLEY, how many TADLEY residents do [or will] regularly benefit from the services you provide? <i>Please enter in the box on the right >>></i>	
--	--

12. Are you seeking Grant Aid from other sources? [e.g. B&DBC, Hampshire CC etc] Please specify below:				
--	--	--	--	--

13. How many UNPAID VOLUNTEERS do you have?		14. How many FULL TIME PAID staff?		15. How many PART-TIME PAID staff	
--	--	---	--	--	--

16. Have you ever received a grant from Tadley Town Council at any time in the past?		17. If "YES", please enter month, year & amount: DATE when grant awarded? AMOUNT awarded? £
--	--	---

PART 2. - ABOUT YOUR GRANT APPLICATION

18. What GRANT SUM are you applying for to TADLEY TOWN COUNCIL?
Please enter the amount applied for IN FIGURES, in the box on the right >

£

19. Please provide your bank account
number and sort code >

20. Is your organisation registered for VAT? i.e. Can you claim input tax/VAT? >

21. Would you please specify what the grant would be used for? [e.g. Capital project,
Running costs, etc]

22. If the grant is towards a PROJECT DEVELOPMENT, do you require formal
planning consent?

23. If the grant is to be used for a PROJECT, when do you
expect to start and finish?

Start date?

Finish Date?

24. Please give any additional information that you feel is relevant, or will support the grant
application. *e.g. Any fund raising events undertaken by your organisation, & any amounts raised. [*
than grant applications]

PLEASE NOTE: If your grant application is successful, whether in whole or in part, it would be conditional upon you [i.e. your organisation] acknowledging TADLEY TOWN COUNCIL in your Annual Report, or in any other publication [Newsletter, magazine, etc] relevant to your organisation. **In signing this grant application, you agree to be bound by this condition.**

Signed: _____ Dated: _____

**You are very welcome to attend the Finance & General Purposes Committee meeting
where your grant application will be discussed.**



LETTER OF SUPPORT FOR 2025/26 GRANT APPLICATION TO TADLEY TOWN COUNCIL

Barlow's Park Management Association (BPMA) are proud of the facilities at Barlow's Park. However, this excellent facility can only operate with the continued support of certain key parties, one of which is Tadley Town Council. Following last year's application we have agreed to attend a working party to give background information to the councillors to help them understand our history and our financial constraints. We hope that you can continue to help us to provide sports facilities for the health and wellbeing of Tadley residents. BPMA operates and maintains the football facility in Silchester Road, Tadley. We are **NOT** a football club but a constituted association run by volunteers who hire the pitches we maintain to local community football clubs, local leagues for cup finals and others including for charity fund raising when possible.

- Without the continued support from both BDBC and Tadley Town Council BPMA could not continue to operate and the facility would be passed back to the leaseholder (B&DBC) and would mean no football facilities, including changing rooms, would be available in Tadley at the value for money that is currently provided. We are now seeking support for the coming season for a £7500 grant as last year despite inflationary pressures.
- We have negotiated a new as yet unsigned Service Level agreement with BDBC for 3 years that began on 1 April 2024 which provides a grant of £17,000 per annum. We have absorbed inflation for the past 14 years while all our running costs have continued to go up. Despite this welcome uplift, we cannot successfully operate without the continuing level of support from TTC which hopefully attracts matched funding from Greenham Trust.
- Our energy bills have increased considerably in the last years and will continue to do so in the coming months. Our last audited accounts for 2023/24 attached shows the position in March 24 and a warning from the auditor. We are still just viable having managed the budget and sought help from the Borough as we move to the new SLA.
- We have used our 2023 Community Infrastructure grant to begin the work to replace our gas and electricity systems with cheaper and greener alternatives. We are progressing Phase one and so far installed over 24mwh of solar PV in November 2024 so will not see the benefits until later in the year. We applied for a phase 2 grant to move entirely to cheaper and greener sources which has been agreed in principle but all details are yet to be finalised but we hope to complete in 2026. Energy bills remain a drain on finances with other rising costs.
- BPMA continue to operate the facility with the significant and almost total support of unpaid volunteers. Without this support our operating costs would be higher and the gap between income from grants and hiring and expenditure would be even wider.
- All the hirers, including our resident Clubs, pay market hire rates to use the facility. This is reviewed annually to ensure it is matching similar local facilities as required by BDBC grant.
- Some other community use is encouraged and fundraising events are planned

However the ability to further increase our income is limited because:

- The hire of the facility is already fully maximised at the weekends -the peak hire period. Limited number of pitches mean we cannot increase hiring income and expansion would need considerable grant funding not readily available at present.
- Floodlights on the senior pitch enable us to host some evening matches but there are limited evening leagues.
- BPMA applied to other parish councils but they advise that they already fund football facilities in their own parish that are used by Tadley residents. With over 20 junior teams alone Tadley Calvea Youth football club's teams cannot all play at Barlow's Park so use other local pitches provided by parishes such as Baughurst, Aldermaston and Silchester.

INDEPENDENT AUDITORS' REPORT OF BPMA FOR THE YEAR ENDED 31 MARCH 2024

I have reviewed the attached accounts along with the underlying accounting records and in my opinion:

- The accounts represent an accurate reflection of the underlying accounting records and supporting documentation maintained by the Association; and
- The accounts give a true and fair view of the Association's affairs as at 31 March 2024 and of its deficit for the year then ended.

In forming an opinion on these accounts, I have considered the adequacy of the Association to continue as a going concern. At the balance sheet date the Association had net liabilities of £2,007. The Management Committee are undertaking actions to address this through additional funding and plans that are expected to reduce future energy costs. The timing of when these measures will have the required impact is uncertain. Where the timing of the Management Committee's plans are later than anticipated, additional funding may be required in order for the Association to continue as a going concern. These Accounts do not include the adjustments that would result if the Association was unable to continue as a going concern.



Dino Blackburn FCCA

BARLOWS PARK MANAGEMENT ASSOCIATION**BALANCE SHEET AS AT 31/03/2024**

	2024	2023
	£	£
<u>CURRENT ASSETS</u>		
CASH AT BANK	8,526.55	11,381.01
DEBTORS	1,113.69	3,432.50
	<u>9,640.24</u>	<u>14,813.51</u>
<u>CURRENT LIABILITIES</u>		
ACCRUALS AND DEFERRED INCOME	2,097.13	2,997.79
DEPOSITS	300.00	300.00
	<u>2,397.13</u>	<u>3,297.79</u>
<u>LIABILITIES DUE IN MORE THAN ONE YEAR</u>		
PITCH MAINTENANCE PROVISION	-	-
CONTINGENCY PROVISION	-	-
CAPITAL BUDGET PROVISION	9,250.00	9,250.00
NET CURRENT ASSETS	<u>(2,006.89)</u>	<u>2,265.72</u>
<u>CAPITAL AND RESERVES</u>		
SURPLUS B/FWD	2,265.72	7,866.62
DEFICIT FOR THE YEAR	(4,272.61)	(5,600.90)
	<u>(2,006.89)</u>	<u>2,265.72</u>
	0.00	0.00

BARLOWS PARK MANAGEMENT ASSOCIATION**PROFIT & LOSS ACCOUNT FOR THE PERIOD 01/04/2023 - 31/03/2024**

	2024	2023
<u>INCOME</u>		
GRANTS	19,799.22	16,500.00
MEMBERSHIP FEES	80.00	45.00
ELECTRIC RECHARGE	2,400.00	1,200.00
RACE NIGHT	1,536.00	1,246.00
INTEREST	109.17	20.31
SEED RECHARGE	-	500.00
PITCHMARKER SALE	-	75.00
GOOD EXCHANGE	8,500.00	8,246.00
 HIRE FEES:		
ROOM	375.00	-
GROUND RENT FEE	1,200.00	1,200.00
PITCH	11,949.59	7,107.00
	<u>45,948.98</u>	<u>36,139.31</u>
 <u>EXPENDITURE</u>		
INSURANCE	1,713.50	1,456.41
PETROL/OIL	967.44	721.23
MAINTENANCE - PITCH	18,140.05	14,599.08
PITCH MAINTENANCE PROVISION	-	(3,866.00)
CONTINGENCY PROVISION	-	(1,250.00)
PITCH MARKER	944.00	1,343.53
MOWER, STRIMMER & SUNDRIES	970.16	473.45
SAFETY EQUIPMENT/SECURITY	1,903.43	1,454.61
WASTE DISPOSAL	663.12	398.36
CLEANING	773.16	589.37
FLOODLIGHT MAINTENANCE	371.65	214.68
SHOWER MAINTENANCE	1,332.80	420.04
OTHER MAINTENANCE	660.00	790.00
PLANT SERVICE AND REPAIRS	980.40	1,917.63
SHUTTER REPAIRS	1,056.00	-
DEFIBULATOR ACCESSORIES/PADS	322.99	52.73
HARDWARE SUNDRIES	426.07	584.82
INTEREST	1.78	0.11
WEBSITE	36.43	38.74
 <u>UTILITIES:</u>		
WATER	3,897.23	5,749.13
ELECTRIC	9,444.77	11,079.00
GAS	4,002.32	2,006.15
BROADBAND	581.57	734.46
 OPERATING COSTS	<u>49,188.87</u>	<u>39,507.53</u>
 <u>CAPITAL EXPENDITURE:</u>		
CAPITAL BUDGET PROVISION	-	1,250.00
SMART METER	290.00	-
STRIMMER	379.97	-
GOAL NETS	362.75	-
GOAL NETS SUPPORT POLES/BASE	-	810.00
CORNER FLAGS	-	172.68
	<u>1,032.72</u>	<u>2,232.68</u>
 TOTAL EXPENDITURE	<u>50,221.59</u>	<u>41,740.21</u>
 DEFICIT FOR THE FINANCIAL YEAR	<u>(4,272.61)</u>	<u>(5,600.90)</u>

Barlow's Park Management Association

Chairman's Report to AGM – 12 June 2024 on Year 2023-2024

Welcome to all who join us this evening for our AGM.

Headlines for BPMA for year 2023-24

I will start my report by reminding you what we expected to happen in 2023-24 when we held our AGM last June. This is what Pete our Treasurer said in his report that is attached to the minutes re the unaudited accounts and the future.

"Please find attached the unaudited annual accounts year-ending 31st March 2023.

Whilst total income reduced from £41.2k to £36.9k it should be highlighted that the previous year did benefit from £8k received from WBDC re the coronavirus support package.

Whilst at a headline number it looks like total expenditure has reduced from £50.9k to £42.3k there are some provision related & capital expenditure adjustments that should be made to make these comparable – when adjusted the underlying expenditure has increased from £32.3k to £46.2k.

The Committee have a major concern over the cost rise of utilities which have increased from £8.7k to £18.9k predominantly related to electricity usage. This increase will only rise again as our existing 2 year fixed rate for gas has expired in May and the renewal rate is more than double. In addition, our current fixed rate for electricity is due to expire in January 2024 with the strong likelihood that the renewal rate will again be higher.

Bottom-line the underlying loss for the year is £9.3k and hence our cash balances have reduced significantly from £22.5k to £12.1k. As we've had to use some of our ring-fenced reserves, we've also had to reduce the levels of provisions we hold as we no longer have the cash reserves to pay out should the provision crystallise.

Worryingly we are forecasting the loss to increase further during the current financial year (ending 31st March 2024) as we predict a loss of £14.7k – the impact of this is that we anticipate dipping into the cash ring-fenced for provisions during August and running entirely out of cash by November/December.

We therefore require urgent emergency grant support from the councils for at least £5k if not more otherwise we will be unable to continue to operate the facility by the end of the calendar year.

Please note, the accounts are in the process of being audited by our auditor Dino Blackburn and given our financial situation I'm expecting that these accounts will contain a qualification confirming that there are serious concerns over whether we will remain as a going-concern. The audited accounts will be presented to the committee when available."

So we started the year with major concerns about our financial position and in this report I will update you on our current position. Happily as we are still operating this is not the worst case scenario!!

Our Year In many respects this has been a year of business as usual. Our meetings have usually been held on the second Wednesday of the month again in person. We made urgent decisions by email. The larger General meeting meets quarterly and the day to day

Management Committee meets monthly. As always, we still need to recruit more people to serve on these committees and have an open invitation to anyone interested to join us. However we have usually made a quorum to make decisions on running the facility. We have representatives of some users on the committees and even for those that are unable to attend there are opportunities to feedback anything they wish to raise through the agenda. This year we have seen attendance from the Tadley Calleva Youth section increase which was welcome.

As many of you will be aware, to enable us to run the facility at minimum cost we continue to do the majority of the day to day work with volunteers, only bringing in paid specialists as required. I would emphasise that by doing much of the work using voluntary labour we reckon at least 700 unpaid hours are spent per year managing BPMA and running the ground and buildings. Joseph Rowntree allows an estimate of voluntary time to be worth about £14 per hour so if this was paid it would equate to at least £9800 in kind and a valuable input.

The work includes:

- As for the last 16+ years that BPMA have been managing the ground, all day to day maintenance of the pitches, preparation of pitches before matches and upkeep of the pavilion has been undertaken with volunteer time and our only, part time, paid member of staff. I would like to formally thank Tim Stagg our groundsman/caretaker and my partner Lawrence Wollington, who are responsible for the maintenance of the grounds and who between them have done the vast majority of the day to day work on maintaining the pitches in addition to cutting of grass and line marking etc, collecting litter and general housekeeping. Feedback from recent matches played has been positive on the good state of all the pitches.
- I would also thank TCFC who have helped as well when Tim and or Lawrence have been unable to carry out the work.
- Closed season pitch repair work always takes place after the last matches are played so usually begin at the end of May. So work was started early in 2023 ready for the restart in August/ September 2023.
- Repairs made to showers due to damage and wear and tear with a grant.
- As usual we are always on the lookout for more volunteers to help. Now becoming a priority.

Football

Tadley Calleva FC's senior section continue to use our ground as their home ground and they operate their Clubhouse "The Green" on the site. The operation of The Green helps with their outgoing expenditure in running a successful football club which in turn helps the continuing running of the Barlow's Park complex. Note that they pay us for the use of the pitches and wherever possible help with day to day maintenance and apply for any grants that will help that they can apply for. They had a good run in the Hampshire Cup attracting larger than usual crowds to Barlow's Park and finished fourth in their league.

The Youth section are also again running more teams than can play at Barlows so use other pitches in the area as we cannot accommodate them all. We were able to accommodate Silchester FC as their pavilion was being replaced and this helped the cash flow for hirings in the year. Their pavilion is now replaced so they will return to Silchester to play

We have hosted at the end of the season 3 league finals weekends as the leagues find our facilities well suited to their requirements in holding these matches.

Funding

Apart from the normal income we expect to make on letting the pitches and the committee room, we have to find money for the shortfall between operating costs and income. 2023-2024 was the third year of a three year grant for the financial years 2021/24 from Basingstoke and Deane Borough Council (BDBC) of £9,000 each year. Under the terms of the SLA we have to provide statistics to BDBC. We had a designated officer Gareth Evans who monitored what we deliver for this grant and feedback is given.

Tadley Town Council again gave us a grant of £7,500 for 2023/24 that we have to apply for annually. This was matched funded with £7000 from the Greenham Trust who have a scheme to match the grants given in this area only by Town Councils. We have a yearly project on the Good Exchange to use their platform to receive the grants. The Greenham Trust also offer matched funding up to £5000 so any fund raising such as the race night in March can be doubled. This was used successfully again and thanks to Kim and all our sponsors for a great result!

We are of course extremely grateful to the Trust and both councils for their vital continued support without which we could not operate the facility. We benefitted from West Berkshire using the committee room for a polling station in the May 2023 elections

Overall the clubs hiring the pitches paid as expected and after a bench marking exercise we did not increased the hiring charges in July 2023.

Capital works.

Due to our financial constraints, we held a very tight rein on expenditure only doing essential work. Some old fences on Pitch one were badly damaged in another storm but have not yet been replaced. We also had to repair the showers as they were showing their age and BDBC had found some S106 funding to cover the cost of doing that.

Revenue expenditure

Despite our keeping expenditure in general under tight control, we had no control over what has been happening in the UK as the cost of living increases have affected us too. Our main outgoings are for pitch maintenance and utilities and during the course of the year everything has gone up with inflation. You will see from the Treasurer's report shortly the effect these increased costs have had on our financial stability and the deficit at the end of March 24. We started 2023-2024 from a perilous position with the expectation that our fixed energy contracts were ending and we anticipated another hike in these costs.

Last year in my report to the AGM I said

“Basically, despite our getting our usual grants and increasing our hire costs in the review in July, we will to put it bluntly be broke by Christmas even using any reserves we may hold. This means we will not be able to operate and BPMA will have to wind

up. The lease will go back to the Borough to operate and the future of community football in Tadley will be uncertain.”00

You will see from the accounts that we just managed with very careful spending, deferring some payments for seeds/fertiliser to this new financial year and some fund raising success to limp to the end of the year having used our reserves to continue to operate.

What are we doing to deliver a future for community football?

We have been in discussions with the Borough as part of negotiations on our new Service Level Agreement for the next 3 years. We have not yet had this signed off by their legal department but the leisure team have reviewed the payment we receive and have taken account of inflation over the many years since the £9000 annual payment was set. We expect the new SLA to include and increase to £17,000 a year for the next 3 years.

We have now got an agreed grant from the Tadley Town Council of £7500 and Greenham Trust will match by £7000 as in previous years. Also, at the request of the Town Council, we will be attending a working party to look at funding in the future. However, despite this much welcome increase from the Borough, our budget 2024-25 currently shows an operating deficiency for the year of £4343.00 with energy bills at £12,600.

We have discussed ways we can reduce our running costs.

We are not able to increase the number of pitches and the AGP now given planning permission at the Hurst may take some possible hiring away in the future. Grants for revenue are very rare as most funders want a capital project to fund.

So we aim to reduce our energy bills by installing renewables. Last summer I submitted an application to the Borough's Community Infrastructure Fund (CIF) for solars on the roof and a battery which was successful and we have been awarded up to £40,000 to deliver this. We have been working with Calleva Community Energy who have provided professional advice in selecting a suitable supplier who we have now been working with to deliver this project. On advice, we have increased the number of solar panels we will put on the roof. However we have now discovered that the roof is not at the best angle nor construction for solars and we have had to review the fittings and type of panels we will fit. This has increased the quote.

In addition, as the Borough own the fabric of the building, they need to give a building licence to us to do the work and despite submitting two reports on the roof from our suppliers they now insist on another roof survey they will do. There will be as yet unknown extra costs we will need to pay for the licence and extra survey so it is now unlikely that the grant money will cover the cost of a battery. In addition, we will have to replace our water tanks to allow an immersion to be fitted to give hot water for showers with the electricity produced. Despite best efforts I have not yet been able to get estimated for this but again will likely exceed the grant. As soon as we can get agreement from property Services and Legal we will instruct the company on the fitting of the solars and this will reduce our electricity costs but we will still have expensive gas bills to pay. I am advised we can make a second application to the CIF this year so that is what I will do when I can get estimates for phase 2 of the project. Greenham Trust may also consider an application. Moving totally to renewables will make us more sustainable for the future.

Finally, I must formally thank all the members who have served on the committees this year in whatever role. Especially in addition to Tim and Lawrence, my thanks go to Kim Thain as Vice Chairman, to Sandy Russell our Secretary and Pete Courtnage, our Treasurer who has kept our accounts in order throughout the year and an even tighter hold on the purse strings. Gareth Evans has been our Borough officer for a number of years. He has now moved to a different post within the Borough. He has been a valuable source of support and guidance over the years and we wish him well in his new role and look forward to meeting his replacement later this summer.

I would also like to acknowledge the loss recently of Goff White who was part of the partnership that delivered Barlow's Park. Without the efforts of people like Goff and others this facility would not have been built so we owe it to their legacy that we do all we can to make sure it continues to provide sports pitches for our residents.

Thank you all for your patience and we will now move onto the rest of the meeting unless there are any questions.

Jo Slimin, Chairman

12 June 2024