



**Tadley Town Council**  
**2 Franklin Avenue**  
**TADLEY**  
**Hampshire**  
**RG26 4ET**

**Tel:** 0118 9813360  
**Email:** [clerk@tadleytowncouncil.gov.uk](mailto:clerk@tadleytowncouncil.gov.uk)  
**Website:** [www.tadleytowncouncil.gov.uk](http://www.tadleytowncouncil.gov.uk)

**3 August 2026**

You are summoned to attend a meeting of **Finance & General Purposes Committee** as detailed below:  
Nicki Barry, Clerk

**DATE, TIME AND LOCATION: 10 August 2026 at 7.30PM via Zoom**

<https://us06web.zoom.us/j/9999813360?pwd=R3htTTZneDBHT3dmTlhyd1dhMGdkdz09&omn=89688631990>  
Meeting ID: 9999813360 Passcode: 9813360

**MEMBERS:** Cllrs: Burdett, Flahive (Chairman), Hankinson, Lovegrove, A Morrow, Mullan, Spence, Slimin. Wilson-Thomas and Witton

### **AGENDA**

#### **1. APOLOGIES**

#### **2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS**

Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting. To receive any applications made by Members for a dispensation to allow them to speak and vote on an agenda item in spite of a disclosable pecuniary interest.

#### **3. MINUTES**

To receive and confirm the accuracy of the minutes of the Finance & General Purposes Committee meeting held on 9 February 2026 the contents of which will be taken as correct unless there is a specific resolution otherwise.

<https://www.tadleytowncouncil.gov.uk/UserFiles/Files/Minutes/207316-090226FGP.pdf>

#### **4. OPEN FORUM**

The meeting will recess for not more than 15 minutes for questions and comments from members of the public.

#### **5. BUDGET**

To review the budget year to date. **Attached.**

#### **6. BALANCE SHEET AND RECEIPTS & PAYMENTS REPORTS**

To review the balance sheet and the receipts & payments reports year to date. **Attached.**

#### **7. GRANT APPLICATIONS**

Tadley Scout Group – Fire shutter for hatch £2117. **Attached.**

Profit and Loss Budget  
For Period Ending 31 July 2026

| Account number | Account description             | 1 - 31 Jul 26  |                |                           | 1 Apr - 31 Jul 26 |                |                                   |
|----------------|---------------------------------|----------------|----------------|---------------------------|-------------------|----------------|-----------------------------------|
|                |                                 | Actual         | Budget         | Actual vs Budget Variance | Actual YTD        | Budget YTD     | Actual YTD vs Budget YTD Variance |
|                | <b>Sales</b>                    | 3,650          | 1,250          | 2,400                     | 117,927           | 113,454        | 4,473                             |
| 4000           | Precept                         | -              | -              | -                         | 109,627           | 108,454        | 1,173                             |
| 4001           | Burials                         | 3,480          | 1,000          | 2,480                     | 7,340             | 4,000          | 3,340                             |
| 4002           | Memorials                       | 170            | 250            | (80)                      | 960               | 1,000          | (40)                              |
|                | <b>Other Income</b>             | 2,761          | 706            | 2,055                     | 53,603            | 41,683         | 11,920                            |
| 4100           | Litter Grant                    | -              | -              | -                         | 28,614            | 29,787         | (1,173)                           |
| 4110           | Grass Cutting Grant             | -              | -              | -                         | 9,983             | 9,983          | -                                 |
| 4120           | Other Grants                    | -              | -              | -                         | 4,690             | -              | 4,690                             |
| 4900           | Other income                    | 10             | 456            | (446)                     | 4,338             | 913            | 3,425                             |
| 4950           | Bank Interest                   | 574            | 250            | 324                       | 2,216             | 1,000          | 1,216                             |
| 4960           | TDYAC                           | 2,177          | -              | 2,177                     | 3,762             | -              | 3,762                             |
|                | <b>Total Sales</b>              | <b>6,411</b>   | <b>1,956</b>   | <b>4,455</b>              | <b>171,530</b>    | <b>155,137</b> | <b>16,393</b>                     |
|                | <b>Direct Expenses</b>          | -              | -              | -                         | 1,270             | 3,500          | (2,230)                           |
| 5010           | Street Furniture                | -              | -              | -                         | 1,270             | -              | 1,270                             |
| 5080           | Memorial benches                | -              | -              | -                         | -                 | 3,500          | (3,500)                           |
|                | <b>Gross Profit /(Loss)</b>     | <b>6,411</b>   | <b>1,956</b>   | <b>4,455</b>              | <b>170,260</b>    | <b>151,637</b> | <b>18,623</b>                     |
|                | <b>Gross Profit /(Loss) %</b>   | <b>100.00%</b> | <b>100.00%</b> | <b>100.00%</b>            | <b>99.26%</b>     | <b>97.74%</b>  | <b>113.60%</b>                    |
|                | <b>Overheads</b>                | 18,431         | 14,984         | 3,447                     | 109,193           | 97,383         | 11,810                            |
| 7000           | Employee Wages and Salaries     | -              | 5,000          | (5,000)                   | 13,288            | 20,000         | (6,712)                           |
| 7020           | Employers NI                    | -              | 583            | (583)                     | 1,743             | 2,333          | (590)                             |
| 7030           | Employer's Pension              | -              | 708            | (708)                     | 2,577             | 2,833          | (256)                             |
| 7120           | General Rates                   | 283            | 205            | 78                        | 1,131             | 820            | 311                               |
| 7125           | Cemetery Rates                  | 93             | 193            | (100)                     | 370               | 773            | (403)                             |
| 7130           | Premises Insurance              | -              | -              | -                         | 1,126             | 1,200          | (74)                              |
| 7200           | Electricity & Gas               | 11             | 93             | (82)                      | 101               | 370            | (269)                             |
| 7300           | Vehicle Fuel                    | 97             | 83             | 14                        | 440               | 333            | 107                               |
| 7310           | Vehicle Repair and Servicing    | -              | -              | -                         | 314               | -              | 314                               |
| 7320           | Vehicle Licences                | -              | -              | -                         | 363               | 348            | 15                                |
| 7330           | Vehicle Insurance               | -              | -              | -                         | 460               | 700            | (240)                             |
| 7340           | Miscellaneous Vehicle Expenses  | -              | -              | -                         | -                 | 9              | (9)                               |
| 7450           | Councillors Training & Expenses | -              | -              | -                         | 31                | -              | 31                                |
| 7460           | Public Works Loan               | -              | -              | -                         | 3,123             | 3,206          | (83)                              |
| 7500           | Printing & Distribution         | -              | -              | -                         | 702               | 636            | 66                                |
| 7520           | Office Stationery               | 250            | -              | 250                       | 278               | 250            | 28                                |
| 7530           | Telephone                       | 157            | 158            | (1)                       | 550               | 633            | (83)                              |
| 7550           | Computer & Software             | 239            | 229            | 10                        | 673               | 916            | (243)                             |
| 7600           | Legal Fees                      | -              | -              | -                         | 627               | -              | 627                               |
| 7610           | Accountancy Fees                | -              | -              | -                         | 750               | 750            | -                                 |
| 7620           | Consultancy & Professional Fees | 29             | 125            | (96)                      | 147               | 500            | (353)                             |
| 7700           | Property Maintenance            | -              | -              | -                         | 60                | -              | 60                                |
| 7701           | Maintenance Consumables         | 6              | 54             | (48)                      | 59                | 216            | (157)                             |
| 7702           | Subscriptions HALC/NALC         | -              | -              | -                         | 2,180             | -              | 2,180                             |
| 7703           | Section 137 Grants              | -              | -              | -                         | 19,500            | 21,000         | (1,500)                           |
| 7705           | Section 137 The Green           | 191            | 257            | (66)                      | 382               | 771            | (389)                             |
|                | <b>Maintenance</b>              | -              | -              | -                         | 8,000             | 7,870          | 130                               |
| 7706           | Section 142 Grants              | -              | -              | -                         | 87                | -              | 87                                |
| 7708           | Environmental Improvements      | -              | -              | -                         | -                 | -              | -                                 |
| 7709           | TDYAC                           | 3,987          | -              | 3,987                     | 4,390             | -              | 4,390                             |
| 7710           | Highways Property Maintenance   | 4,690          | -              | 4,690                     | 5,475             | 500            | 4,975                             |
| 7720           | Grounds Maintenance             | 1,530          | 917            | 613                       | 7,770             | 3,666          | 4,104                             |
| 7721           | Play Areas Maintenance          | 195            | 833            | (638)                     | 10,609            | 7,333          | 3,276                             |
| 7722           | Grasscutting                    | 1,417          | 971            | 446                       | 2,769             | 2,914          | (145)                             |
| 7723           | Gardening                       | 2,850          | 800            | 2,050                     | 2,850             | 2,400          | 450                               |
| 7724           | Treeworks                       | -              | 2,083          | (2,083)                   | 495               | 8,333          | (7,838)                           |
| 7725           | Christmas Event                 | 562            | -              | 562                       | 827               | -              | 827                               |
| 7730           | Burials Grounds Maintenance     | 230            | 666            | (436)                     | 10,415            | 2,666          | 7,749                             |
| 7731           | Burials Grounds Grasscutting    | 1,594          | 1,000          | 594                       | 4,035             | 3,000          | 1,035                             |
| 7900           | Bank Charges and Interest       | 20             | 26             | (6)                       | 86                | 104            | (18)                              |
| 8210           | Subscriptions                   | -              | -              | -                         | 290               | -              | 290                               |
| 8230           | Training Costs                  | -              | -              | -                         | 120               | -              | 120                               |

Profit and Loss Budget  
For Period Ending 31 July 2026

|                      | 1 - 31 Jul 26 |           |        | 1 Apr - 31 Jul 26 |        |        |
|----------------------|---------------|-----------|--------|-------------------|--------|--------|
| Other Expenses       | -             | -         | -      | -                 | -      | -      |
| Taxation             | -             | -         | -      | -                 | -      | -      |
| Total Overheads      | 18,431        | 14,984    | 3,447  | 109,193           | 97,383 | 11,810 |
| Net Profit /(Loss)   | (12,020)      | (13,028)  | 1,008  | 61,067            | 54,254 | 6,813  |
| Net Profit /(Loss) % | (187.49%)     | (666.05%) | 22.63% | 35.60%            | 34.97% | 41.56% |

# Tadley Town Council

## Balance Sheet Report

To: 01 August, 2026

### ASSETS

#### Fixed Assets

Total Fixed Assets £0.00

#### Current Assets

1100 - Trade Debtors 420.00

1200 - Bank Account Current 5,440.38

1220 - Bank Account Savings 143,809.30

1230 - Public Sector Deposit Fund 158,759.28

Total Current Assets £308,428.96

TOTAL ASSETS £308,428.96

### LIABILITIES

#### Current Liabilities

1260 - Lloyds Bank Credit Card 627.47

2100 - Trade Creditors 927.33

2110 - Accruals 1,350.00

2210 - PAYE to pay to HMRC 1,029.23

VAT -2,568.42

2201 - VAT on Purchases -2,568.42

Total Current Liabilities £1,365.61

#### Future Liabilities

|                                      |            |             |
|--------------------------------------|------------|-------------|
| Total Future Liabilities             |            | £0.00       |
| TOTAL LIABILITIES                    |            | £1,365.61   |
| TOTAL NET ASSETS                     |            | £307,063.35 |
| EQUITY                               |            |             |
| 3200 - Reserves                      | 128,668.32 |             |
| 3202 - Play Areas Refurbishment      | 90,000.00  |             |
| 3205 - Equipment, vehicles and tools | 50,000.00  |             |
| Net Profit / Loss                    | 38,395.03  |             |
| Net Profit / Loss (prior year(s))    | -22,913.23 |             |
| Net Profit / Loss (current year)     | 61,308.26  |             |
| TOTAL EQUITY                         |            | £307,063.35 |

# Tadley Town Council

## Receipts & Payments Report

01 April, 2026 - 31 March, 2027

### Sales

|                            |                    |                    |
|----------------------------|--------------------|--------------------|
| 4000 - Precept             | 109,627.16         |                    |
| 4001 - Burials             | 8,460.00           |                    |
| 4002 - Memorials           | 960.00             |                    |
| 4100 - Litter Grant        | 28,613.73          |                    |
| 4110 - Grass Cutting Grant | 9,982.70           |                    |
| 4120 - Other Grants        | 4,690.00           |                    |
| 4900 - Other income        | 4,337.91           |                    |
| 4950 - Bank Interest       | 2,215.95           |                    |
| 4960 - TDYAC               | 3,762.42           |                    |
|                            | <b>Total Sales</b> | <b>£172,649.87</b> |

### Direct Expenses

|                         |                              |                  |
|-------------------------|------------------------------|------------------|
| 5010 - Street Furniture | 1,270.39                     |                  |
|                         | <b>Total Direct Expenses</b> | <b>£1,270.39</b> |

---

|                            |                    |
|----------------------------|--------------------|
| <b>GROSS PROFIT / LOSS</b> | <b>£171,379.48</b> |
|----------------------------|--------------------|

### Overheads

|                                    |           |
|------------------------------------|-----------|
| 7000 - Employee Wages and Salaries | 13,287.32 |
| 7020 - Employers NI                | 1,742.88  |
| 7030 - Employer's Pension          | 2,577.76  |
| 7120 - General Rates               | 1,414.33  |
| 7125 - Cemetery Rates              | 463.20    |
| 7130 - Premises Insurance          | 1,125.52  |
| 7200 - Electricity & Gas           | 100.44    |
| 7300 - Vehicle Fuel                | 440.50    |

|                                          |           |
|------------------------------------------|-----------|
| 7310 - Vehicle Repair and Servicing      | 313.50    |
| 7320 - Vehicle Licences                  | 362.50    |
| 7330 - Vehicle Insurance                 | 460.45    |
| 7450 - Councillors Training & Expenses   | 31.20     |
| 7460 - Public Works Loan                 | 3,123.30  |
| 7500 - Printing & Distribution           | 702.00    |
| 7520 - Office Stationery                 | 277.15    |
| 7530 - Telephone                         | 549.24    |
| 7550 - Computer & Software               | 673.45    |
| 7600 - Legal Fees                        | 627.00    |
| 7610 - Accountancy Fees                  | 750.00    |
| 7620 - Consultancy & Professional Fees   | 152.80    |
| 7700 - Property Maintenance              | 60.00     |
| 7701 - Maintenance Consumables           | 86.34     |
| 7702 - Subscriptions HALC/NALC           | 2,180.00  |
| 7703 - Section 137 Grants                | 19,500.00 |
| 7705 - Section 137 The Green Maintenance | 381.36    |
| 7706 - Section 142 Grants                | 8,000.00  |
| 7708 - Environmental Improvements        | 87.01     |
| 7709 - TDYAC                             | 4,412.28  |
| 7710 - Highways Property Maintenance     | 5,474.96  |
| 7720 - Grounds Maintenance               | 7,997.90  |
| 7721 - Play Areas Maintenance            | 10,608.23 |
| 7722 - Grasscutting                      | 2,768.45  |
| 7723 - Gardening                         | 2,850.00  |
| 7724 - Treeworks                         | 495.00    |
| 7725 - Christmas Event                   | 826.70    |
| 7730 - Burials Grounds Maintenance       | 10,642.90 |
| 7731 - Burials Grounds Grasscutting      | 4,035.60  |

|                                  |                        |                    |
|----------------------------------|------------------------|--------------------|
| 7900 - Bank Charges and Interest | 86.95                  |                    |
| 8210 - Subscriptions             | 290.00                 |                    |
| 8230 - Training Costs            | 120.00                 |                    |
|                                  | <b>Total Overheads</b> | <b>£110,078.22</b> |
| <b>NET PROFIT / LOSS</b>         |                        | <b>£61,301.26</b>  |



# TADLEY TOWN COUNCIL

## APPLICATION FOR GRANT - ORGANISATION/GROUP ONLY

[The Council regret that they are unable to consider grants or sponsorships for individual persons]

**Please Note:** This form **MUST** be completed **IN FULL** before the Council may consider any grant application. Applications must also enclose copies of their organisation's **CONSTITUTION**, their most recent **ANNUAL REPORT**, their last **AGM MINUTES**, & a copy of their most recent published **ANNUAL ACCOUNTS**. [See Page 2, overleaf]

|                                                                              |                                |
|------------------------------------------------------------------------------|--------------------------------|
| 1. FULL NAME OF APPLICANT.<br>[Charity/Organisation]                         |                                |
| 2. FULL POSTAL AND <b>EMAIL</b> ADDRESS OF APPLICANT. [Charity/Organisation] | Email:<br><br><b>POST CODE</b> |

|                                                            |                                         |
|------------------------------------------------------------|-----------------------------------------|
| 3. Regd. Charity No. [If applicable]                       | 4. Telephone No.                        |
| 5. Full NAME of organisation's delegated contact.          | 6. Position/Title of nominated contact. |
| 7. Please describe your organisations aims and objectives. |                                         |

|                                                                                                                                                                                         |  |                                                                                          |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------------|--|
| 8. Does your organisation work <b>SOLELY</b> for the benefit of the people of TADLEY?                                                                                                   |  | 9. If "YES" how many TADLEY residents benefit on a regular basis from your organisation? |  |
| 10. If the answer to question 8 is "NO", please specify the geographical areas that you provide for and the number of persons that regularly benefit from your Charity or organisation. |  |                                                                                          |  |

|                                                                                                                                                                                              |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 11. If your organisation is OUTSIDE TADLEY, how many TADLEY residents do [or will] regularly benefit from the services you provide? <i>Please enter in the box on the right &gt;&gt;&gt;</i> |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

|                                                                                                        |  |  |  |
|--------------------------------------------------------------------------------------------------------|--|--|--|
| 12. Are you seeking Grant Aid from other sources? [e.g. B&DBC, Hampshire CC etc] Please specify below: |  |  |  |
|--------------------------------------------------------------------------------------------------------|--|--|--|

|                                                    |  |                                           |  |                                          |  |
|----------------------------------------------------|--|-------------------------------------------|--|------------------------------------------|--|
| 13. How many <b>UNPAID VOLUNTEERS</b> do you have? |  | 14. How many <b>FULL TIME PAID</b> staff? |  | 15. How many <b>PART-TIME PAID</b> staff |  |
|----------------------------------------------------|--|-------------------------------------------|--|------------------------------------------|--|

|                                                                                      |  |                                                                                                                       |
|--------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------------|
| 16. Have you ever received a grant from Tadley Town Council at any time in the past? |  | 17. If "YES", please enter month, year & amount:<br><br>DATE when grant awarded? .....<br><br>AMOUNT awarded? £ _____ |
|--------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------------|

PART 2. - ABOUT YOUR GRANT APPLICATION

18. What GRANT SUM are you applying for to TADLEY TOWN COUNCIL?  
*Please enter the amount applied for IN FIGURES, in the box on the right >*

£

19. Please provide your bank account  
number and sort code >

20. Is your organisation registered for VAT? i.e. Can you claim input tax/VAT? >

21. Would you please specify what the grant would be used for? [e.g. Capital project,  
Running costs, etc]

22. If the grant is towards a PROJECT DEVELOPMENT, do you require formal  
planning consent?

23. If the grant is to be used for a PROJECT, when do you  
expect to start and finish?

Start date?

Finish Date?

24. Please give any additional information that you feel is relevant, or will support the grant  
application. *e.g. Any fund raising events undertaken by your organisation, & any amounts raised. [*  
*than grant applications]*

**PLEASE NOTE:** If your grant application is successful, whether in whole or in part, it would be  
conditional upon you [i.e. your organisation] acknowledging TADLEY TOWN COUNCIL in your  
Annual Report, or in any other publication [Newsletter, magazine, etc] relevant to your organisation.  
**In signing this grant application, you agree to be bound by this condition.**

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

**You are very welcome to attend the Finance & General Purposes Committee meeting  
where your grant application will be discussed.**



TADLEY SCOUT GROUP

# Annual Report

January - December

# 2024

## Group Trustee Board:

### Ex Officio Members:

David Bull - Chair  
 Gloria Bailey - Group Scout Leader  
 Vacant - Secretary  
 Naomi Bailey - Treasurer  
 Matthew Savill - Beaver Scout Leader  
 Joanne Soccad - Beaver Scout Leader  
 Helen Belcher - Cub Scout Leader  
 Robert Thompson - Scout Leader

### Elected Members:

John Flatt  
 Rachel Borrett  
 Steven Borrett  
 Tara Scouse  
 Louis Soccad  
 Sam Lloyd  
 Libby Brown  
 Simon Thompson

### Other Appointments:

#### Bankers:

Barclays Bank Plc - Group Account

#### Scrutineer:

Wendy Toogood-Wolvey

#### Constitution:

[tadleyscouts.org.uk/constitution](http://tadleyscouts.org.uk/constitution)

# AGENDA

1. Welcome
2. Apologies for absence
3. Minutes of last AGM - to be approved
4. Matters arising
5. Review of the last year
6. Adoption of accounts
7. Trustee board stands down
8. Appointment of Chair
9. Governance topics
  - a. Adopt the constitution
  - b. Agree the number of elected Trustee Board members
  - c. Agree the quorum for Group Scout Council & Trustee Board meetings
10. Elections to the Trustee Board
  - a. Ex Officio Member
  - b. Appointed Trustees
11. Appointment of independant scrutineer
12. Any other business
13. Date of next Group Scout Council meeting
14. Close meeting

## Group Scout Council Minutes 4th June 2024 19:00 Venue: Diamond Scout Centre

### Attendees

David Bull (Chair), Gloria Bailey (GSL), Naomi Bailey (Treasurer), Helen Belcher, Paul Carruthers, Sam Lloyd, Rob Thompson, Joanne Soccarrd, Louis Soccarrd, Mel Russell, Matt Savill, Brian Bailey, Gill Fewell, Debbie Fullick, Keith Hawkins (District Rep.), Jon Locke, Ann Broad, Tracey Bennett, Charlie Dix, Stuart Pope, Simon Thompson & 2 parents/guardians

### Apologies

Michelle Myers, Richard Brown, Emily Norris & Nick Hicks

### Welcome

David Bull (the Chair) opened the meeting at 19:03 by welcoming the Group Scout Council (the Council), introducing themselves, and discussing their role in the group. The Chair thanked the previous chair, Louis Soccarrd, for his support in getting started in the role.

### Governance Topics

- The approval of the minutes from the previous Annual General Meeting were proposed by Debbie Fullick, seconded by Jon Locke, and approved by the Council.
- The adoption of the constitution (made available to the Council on the website) was proposed by Rob Thompson, seconded by Matt Savill, and approved by the Council.
- The Chair informed the council that the current financial period of January to December would continue to be used by the group.
- No appointed or community members of the Council were proposed.
- The Chair proposed a board size of 15 trustees, which is higher than the Scouts' recommendation, because of the availability of the members. The Chair also proposed a quorum of one-third. Both numbers were agreed by the Council.
- The Chair proposed a quorum of 20 for Group Scout Council, which is higher than previous years due to the larger board size. This Council agreed with this number.

### Review of Previous Year

Gloria Bailey (the Group Scout Leader, GSL) provided a review of the year. Thanking all the volunteers including leaders, trustees, and those who support with the maintenance of the building. The GSL noted several highlights of the year and encouraged the Council to read the annual report. They also mentioned several received grants funding a new cooker and LED lighting, fundraising that has taken place, and the upcoming opening of a new section called Squirrels for young people aged between 4 and 6 yrs old.

### Review Annual Report

The Annual Report has been made available to the Council via the website and email, having been reviewed by the Board, Scrutineer, and shared with the Charity Commission. The finances of the group were noted as being healthy with no outstanding debts/liabilities. The Board worked to remove the gas supply by replacing the cooker (as the sole usage) reducing the large gas bill that was mostly due to the standing order. It was noted that, the group is in a better position financially getting closer to having one year's running costs in the savings account.

## **Appointments**

The current trustees stood down with the GSL sharing their thanks to the Chair for their work and seeing through large changes in the governance space from the Scouts.

The GSL proposed that David Bull remain as Chair, and this was agreed by the Council. The Chair then proposed that the following people are to be trustees:

- Gloria Bailey (ex-officio), Naomi Bailey (ex-officio), John Flatt, Matthew Savill, Joanne Soccarrd, Helen Belcher, Robert Thompson, Steven Borett\*, Rachel Borett\*, Tara Scouse\*, Sam Lloyd†, Louis Soccarrd†, Simon Thompson\*†, Libby Brown\*†

\* new member of the board, † under 25 members of the board

This was seconded by Paul Carruthers and the Council voted unanimously in favour.

The Chair thanked all those for standing. They noted that two previous members, Paul Carruthers and Will Law, were not standing again and thanked them for their support.

The group's accounts were scrutinised by Wendy Toogood-Wolvey. Naomi Bailey (Treasurer) proposed that Wendy is re-appointed by the Council for the following year. This was seconded by the Board and unanimously approved the Council.

## **Recruitment**

The Chair mentioned that the group requires a secretary to attend ~6 board meetings and the AGM per year to prepare the agenda and minutes. There is also a need for the treasurer given that Naomi has been in the role for 6 years and is now volunteering with the Scout section. The Chair invited anyone that can support to come forward.

## **Guest Speaker – Keith Hawkins**

Keith, as a representative of the District, thanked the Chair and welcomed the GSL, trustees, leaders and other guests. Keith noted that the Annual Report showed the great activities that the young people were taking part in and thanked the volunteers for their hard work to put this in place. He was pleased to visit the group and shared that Squirrels is an exciting new section to get involved with. He noted that there is a lot of hard work that goes on by the Board to provide safe Scouting for the group.

Keith presented various awards to adult volunteers:

- Assistant Section Leader Wood Badge – Matt Savill, Paul Carruthers
- Commissioner Commendations – Joanne Soccarrd, Charlie Dix, Naomi Bailey
- 5 Years Service – Paul Carruthers, Charlie Dix
- 10 Years Service – Rob Thompson, Stuart Pope
- 15 Years Service – Debbie Fullick
- 20 Years Service – Gill Fewell
- Bar to the Award for Merit – Helen Belcher

The GSL presented an "Unsung Hero" award to Kat Dix for her dedication in keeping the Group's hall clean and tidy.

## **Closing Remarks**

The Chair asked for any other business.

Joanne Soccarrd would like to thank Brian Bailey for his hard work in supporting the Group. This was met with applause from the Council.

## **Next AGM Date**

The Chair proposed Thursday 19th June 2025 for the next Annual General Meeting.

Meeting closed at 19:46.

# T R O P E R S L G

This past year 2024 has been another successful year for the group, member numbers steadily increased throughout the year with a slight drop off towards the year end.

We have welcomed some new leaders / helpers which has eased the pressure for the section leaders and nice to see new faces helping the young people and enjoying Scouting.

All sections have enjoyed camps and activity days during the year, and it has been a joy for me to visit them and see the enjoyment they get out of these days / weeks, spreading their wings and trying new things, testing their limits while learning new skills and all with a smile on their face.

Our leaders have all worked hard to provide the young people with a varied and interesting programme with lots of badges earned, and yes, I mean lots 2,222 in total.

We have been very fortunate to have been given grant money for new equipment this year and having seen it in use on camps and in sessions I can say it has been a great help, so thank you to our benefactors.

**Four Lanes Trust | Helping Hands | Loddon Valley Lions**

We have also been selected as one of the chosen charities for the Co-op during 2025, so please support us by becoming a Co-op member and voting for our group, the more votes the more money we get.

You can use the QR Code below or the Co-op membership app.



You can also support us by utilising the easyfundraising app when placing orders online.



Scouting has undergone several major changes because of lessons learnt, the leaders have taken on this extra training and documentation to ensure the young people in their care are safe and protected, so I thank them for their dedication.

### **So why am I still involved with Scouts?**

It's fun, it keeps you up to date with new things the young people are involved with, and an opportunity to do what the young people do without feeling intimidated when learning new skills, even the leaders like to try and do it bigger and better than the Scouts. I learn something new every week, the latest one was from a scout who explained to me how salt dissolves in water, I have to say when it came to atoms he lost me. The Beavers taught me a new camp fire song "Hello, my name is Jo and I work in a button factory" you might want to ask a Beaver what comes next! At one of the Cubs sessions I learnt all about the old Tadley and the Spitfires that were built at AWE. So please think about joining us and helping even if only now and again, we always need help clearing away or making drinks, speak to one of the leaders for more information. I wish you all well, and remember you have a scout in your home so use them to help, don't underestimate what they can do.

*Gloria Bailey*

Group Scout Leader

# CHAIR UP RO GR

Although the 2024 AGM was sparsely attended we were fortunate enough to recruit five new trustees to join the board. We have been less successful in recruiting a secretary. I would like to thank Louis Soccarrd for stepping into this role for us in addition to his role as a trustee. However, ideally, we would like to recruit a meeting secretary to allow Louis to focus on his Trustee role.

There have been many challenges during the last year that have had to be overcome in order to provide a safe and comfortable environment for our leaders to provide a range of learning experiences for our young people. The challenges we faced ranged from “no mow May” (which left us with 2 foot tall grass around the DSC for 6 weeks), failed heating, upgrades to our alarm system / phone line, replacement car park lighting and numerous general maintenance issues that crop up usually at the most inconvenient moments. I would like to thank all the leaders that have contributed their expertise and time (over and above their scouting activities) to keep the DSC in excellent order. During the year we have received a number of grants totalling around £3000. We have used this money to replace and upgrade equipment and I would like to thank Gloria for the time and effort she spends applying for grants from charitable organisations. Our treasurer, Naomi has kept a tight reign over our finances during the year renegotiating our electricity contract and ensuring value for money on all our purchases.

Unfortunately, we have lost significant income from hall hire during the year and along with the continued upward financial pressure we find ourselves in a position of losing money over the year. Reluctantly, the Trustee Board has taken the decision to recommend to the AGM an increase in monthly subscriptions to take effect from 1st September 2025. The subscriptions have not been increased for approximately 5 years and we believe that the higher fees will still provide good value for parents and guardians. Going forward, we will continue to control our costs and increase our hall hire volume as best we can along with fundraising whenever possible to ensure that fees do not need to increase again in the near future.

The major transformation of the national Scouting organisation that was expected early in 2024 was delayed, arriving at the end of 2024.

Everyone is still trying to get to grips with the new IT system and the additional training requirements on leaders and trustees.

Finally, on behalf of the Trustee Board, I would like to thank everyone who has contributed over the last year to the ongoing success of the Group.

If anyone would like to become secretary to the Board or join the Board as a Trustee, please contact Gloria Bailey or David Bull for further information about the roles.



Chair of Trustees

## Willow Beaver Colony

This year we have gone from having 22 Beavers at the start to 12 at the end due to families moving away and Beavers moving on to Cubs. One of the biggest changes was losing “Osprey” when the Brown family moved to Lincolnshire. We have offered places to all those on the waiting list and still have a strong leadership team, but with Stag looking to leave us early in the New Year as his child moves on to Cubs, we are on the look out for new Beavers and leaders if anyone is interested in joining us.

This year has seen 11 Beavers complete their Chief Scout Bronze Awards with everyone else working very hard towards their awards. In the first term, we enjoyed a variety of activities from visiting Metro Bank in Basingstoke, to making pancakes, learning all about other countries for our International badge and making bookmarks/ discussing books we have liked. We also enjoyed a trip to 4 Kingdoms where we met some rather large dinosaurs!



In the summer term, we got out and about in Pamber Forest doing pond dipping and den building. We also made and flew kites, did some wild art with Dormouse, held a litter pick around the park, visited Silchester Roman Wall and made/ate smores at a campfire. We did our obligatory water fight at the end of term and participated in the Tadley Scarecrow Trail with a Royal Navy seaman being stationed at the DSC in August. All our outdoor activities saw us gain the Scouts “Outdoors in 24” badge.



The highlight of 2024 for us came right at the end of the summer when we did a 2 night camp (in tents!) at Thirtover Place, Cold Ash. This was the first Tadley Beaver run camp and the first time away for many of our Beavers. Having seen the Beavers' and parents' reactions, it was clearly a great experience and so we shall be repeating it again this July (but at Ferny Crofts with bigger and more adventurous activities).



The autumn term saw us enjoying several trips out. We attended the Ferny Crofts Beaver fun day in September. We visited Newbury Wharf where the Canal and Rivers Trust taught us all about water safety and canal locks. We then did our annual trip with the rest of Basingstoke's Beavers to Paulton's Park and in November, we visited Basingstoke Mosque to learn about Islam. We also held a very successful Macmillan Coffee evening in October, learnt some first aid and fire lighting skills (not on the same night!) and had an excellent turn out at the annual Remembrance Parade at St Paul's Church. December was however, all about Christmas. From craft to songs around the Tadley tree to party food/games and even a trip to see the panto and sleepover (oh yes we did!).



Thanks go to all the Beaver parents and Willow Leaders for supporting our Young People this year, but a very special thank you goes to our amazing Young Leaders (Rueben and Jess), who have been working hard towards their YL and Duke of Edinburgh Awards and have helped both the Beavers and leaders every single week and at weekends.

After a well earned rest, we now look forward to more adventures in 2025.

*Yours in Scouting,*



Joanne Soccard  
Beetle



Charlie Dix  
Stag



Tracy Bennett  
Woodpecker



Emily Norris  
Doormouse



Michelle Myers  
Raccoon

## Oak Beaver Colony

2024 was another active year for Tadley Beavers and we packed in many activities.

It started with us working on our Gardener badge with the Beavers learning about the tools and different techniques, they all were given some seeds to plant in a pot and took them home to look after them, we had some wonderful pictures on Facebook showing their progress. We also had a visit to Metro Bank in Basingstoke to learn about Money, they showed us around the bank and took us into the safe deposit room to show everyone where people stored their jewels, or so they said.

We finished off the term making pancakes which always goes down well, learning some new skills to finish off our Skills challenge badge, and we learnt about different countries to complete our International badge.

The new term started with the annual County beavers Visit to 4 Kingdoms, and as usual they all had a fun filled exhausting day going on the rides and taking part in the many activities there. We had a Welly walk in Pamber forest, learnt about healthy foods and exercise, made kites and tried to fly them and helped the community doing litter picking at Tadley Common. Most of this term we spent outside with another walk around the Roman Wall in Silchester and we found a new spot to carry out pond dipping and found loads of creatures.



Summer led to lots more outside activities from Den building in the forest and making our Scarecrow display for the Tadley Scarecrow hunt, we also had our first 2 day camp at Thirstover camp site where we took part in Archery, the slippery slide doing blind fold trails and loads of other activities, the Beavers had a great time, some of them

facing their first time on camp and were all extremely brave and we saw them all grow in confidence over the weekend, with some of them not wanting to go home.

Straight back after the Summer holidays we went tracking in the forest some of our Beavers attended the Fun Day at Ferny Crofts going on bouncy castles taking part in crate stacking and have a thoroughly good time.

The term continued learning about water safety by Newbury Canal, and running a Macmillan Coffee evening where we invited Parents Friends and Grandparents to support a charity dear to our heart raising over £240



We then had another trip joining with the rest of Basingstoke West District to visit Paulton's Park, we met at Basingstoke Leisure Park to jump on the coaches and arrived in good time to enjoy the many rides, this year the weather was kind to us and we managed to stay mostly dry all day returning back up happy and tired. We had a busy rest of the term learning about first aid making yummy smores, paying our respects at the Remembrance Parade and showing everyone our collections and camp blankets.

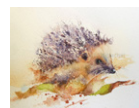
The Beginning of December saw us visiting the local panto at Tadley Methodist Church, the Beavers had great fun spotting Spider and Woodpecker on Stage, we then walked back to the Diamond Scout Centre and attempted to have a sleep over, but I'm not sure how much sleep was really had that night. 2024 was finished off with loads of Christmas activities and a Disco on the last night.

Oak Beavers earned lots of new badges, learnt loads of new skills and took part in some new adventurous activities and hopefully had a great time

*Thank you to everyone for your continued support*



Matt Savill  
*Badger*



Mel Russell  
*Hedgehog*



Tracy Bennett  
*Woodpecker*



Jamie Gillan  
*Fox*



Charlotte Bennett  
*Butterfly*

## Hurricane Cub Pack

Tadley Hurricanes continues under the leadership of Helen (Akela), Debbie (Raksha) and Stuart (Baloo).

Nick (Kaa) has found it difficult to join us every week alongside his work and other Scouting commitments. He joins us when he can.

Thank you for all your support during the year.

If you would like to join the team as a volunteer, we would love to welcome you.

The membership of Hurricane Cubs has been settled at around 20 members, but we can always find room for a few more!

### Spring 2024

We started the year with a pack forum. Hurricanes has chosen to be 'youth shaped' being led by the Cubs' choices.

The first outing of the year was to see the Silchester Players' pantomime. Great fun was had by all those attending and a thanks must extend to Spitfires for organising and inviting us to join them. We explored what it might be like to have a disability and later in the year we were lucky enough to have a visit from a Guide Dog for the Blind in training puppy. I only hope he enjoyed the visit as much as the Cubs did.

The sixers took over the running of one of the evenings, so important for learning more about being responsible and allowing them to earn a part of their team leader challenge badge. We celebrated St David's Day at the beginning of March and Polar Bear Day at the end of February. The term ended with an Easter egg hunt and beginning to be gardeners.

S  
B  
U  
C

## Summer 2024

The term started with another pack forum, so we could continue our youth led programme, along side guidance from the leaders.

Among the skills learned in this term were map reading, playing hockey (many thanks to Basingstoke Hockey Club for running this session for us every year.), how to ride and maintain a bicycle and the necessary skills for safe and happy camping.

The annual summer camp was a great success, and it was nice for us to be closer to home this year, in Thatcham. We had wanted to learn to play tennis in celebration of the Wimbledon tennis fortnight, but sadly the weather was against us. Instead, we ran an indoor Olympics in celebration of the Paris Olympics. We finished the term with a kayaking session at Wokingham Waterside Centre.

## Autumn 2024

The Cubs were welcomed back in September and immediately started work on their Artist activity badge and World challenge badge. We moved on to Environmental Conservation and Personal Safety badges. The cubs also added to their Teamwork challenge badges.

We continued work on the Disability Awareness badge and played many seasonally themed games. Our sixers and seconders were able to represent Hurricanes in Sainsbury's selling poppies at the start of November and then during the pack meeting we learned more about Remembrance Day and how it had affected Tadley's families. The turnout for the annual Royal British Legion Parade was fantastic this year and I was so proud to lead the Cubs. Their behaviour was exemplary, and they looked so smart. In the last few weeks of the term we included trying some origami, learning more about St Andrew and making shortbread and making Christmassy things. Again, thanks must go to Spitfires for including Hurricane Cubs on their night hike and sleepover in November. We finished the year with a family friendly Christmas quiz, inviting the Cub's families to join us for a mince pie or two!

We are looking forward to another year of fun in 2025.

*Helen Belcher*

Hurricane Cubs, Akela

### And the Hurricane leadership team

Debbie – Raksha

Stuart – Baloo

### Date for your diaries

Summer Camp  
Pinsent's Farm, Winchester  
27th to 29th June 2025

## Spitfire Cub Pack

Tadley Spitfire Cubs are led by Gill (Akela) and assisted by Joanne (Bagheera) and Paul (Bander-log), with invaluable help from section assistants Grant and Mark.

**Spring term** began with an outing accompanied by Hurricane Cubs, to an excellent performance of the pantomime "Rapunzel" performed by Silchester Players. Cubs did some home safety activities, and some home skills including peeling and chopping carrots, making a cup of tea, and putting a sleeping bag in a stuff sack.

We spent an evening learning about Chinese New Year festivals, making Chinese paper chains, played a dragon game, and enjoyed tasting some Chinese food. Some Cubs took part in the annual BWDC swim badge test day, along with other Cubs from around the district, and successfully gained some staged swimmer badges.

Cubs learnt about St David, and celebrated St David's Day by tasting leeks which were surprisingly very popular, played a dragon game, then made and ate Welsh cakes. Cubs had an excellent visit to St Paul's Church where they learnt about the Easter story, did a quiz around the church and made Easter gardens for display in the church. The term finished with chocolate quiz, chocolate activities, chocolate Easter egg hunt!



We started the **Summer term** with a litter pick to clean up the DSC garden and Southdown playing field. Then did activities for the Naturalist badge, built bug hotels, identified mini beasts and trees, made charts to record findings in their own gardens.

Cubs had a great evening doing football training at Barlows Park with a Calleva coach. Two weeks later they enjoyed a hockey taster session with Basingstoke Hockey Club. Cubs spent an evening learning how to pack rucksacks effectively for a day hike, then had an imaginary hike in the garden to establish what needed to be placed differently.

Following this Cubs practiced tent pitching and striking, all in preparation for camp. We had an excellent, although wet and cold evening at Tadley Fishing Club, learning how to fish, and Cubs enjoyed using the rods and had great success in catching fish.

The water theme continued with a brilliant evening sailing at Burghfield Sailing Club. An evening was spent practising pioneering skills, then the following week we went to Pamber Forest and used those knots to build shelters with rope and fallen branches. Both Cub Packs had a great weekend camp at Thirtover, Cold Ash, where they slept in tents and enjoyed many activities including fire lighting, grass sledging and low ropes. The term ended with a fun evening of outdoor games and a BBQ.



The **Autumn term** started by looking into services in the local community and plotting them on a map, then Cubs created posters advertising Tadley to visitors and residents. Cubs learnt about disabilities, including physical, deafness, blindness, and hidden disability, used braille to write, learnt sign language and did feet or mouth painting. We had a very enjoyable outing to St Mary's Church, Silchester, where Cubs learnt about the church and its history, learnt about the bells and tried bell ringing. Sixers and Seconders helped poppy selling in Sainsburys, then all Cubs learnt about local servicemen who lost their lives in the wars and made poppy wreaths, followed by a good number of Cubs attending the annual Remembrance Day parade and service.

We had an excellent and exciting visit to RAF Odiham where Cubs looked at maps, held guns and went in a Chinook helicopter, and looked at and sat in a fire engine. Most Cubs together with Hurricane Cubs took part in a night hike from Mortimer West End back to the DSC in Tadley, followed by a pizza supper and sleepover. The term ended with a great outing with Baughurst Cubs to Hollywood Bowl, Basingstoke, for an exciting and competitive evening of bowling and tea.

The Cubs have had a busy year with a great variety of exciting activities and new experiences, and gained many badges, including some older Cubs achieving their Chief Scout's Silver award.

*Thank you* to all the leaders and parents who have helped to make this a successful year,

*Gill Fewell*

(Akela), CSL, Tadley Spitfire Cubs

## Darwin Scout Troop

2024 has been a busy year for the Scouts, we have been focusing on going back to basics and ensuring that all the scouts have been taught all the expected basic skills so we can then start building upon their knowledge and start to really challenge them.

We started with some refreshers on Emergency Aid skills and understanding, enabling them to gain their Stage 3 badge. We then moved on to some dexterity skills with the challenge to sew and make a water bottle carrier case/bag, all the Scouts surprised us with how well they all did with this despite their initial thoughts. We started to work on navigation / map reading / what kit to have etc. we are aiming to work up to the Expedition challenge. We had a trial weekend expedition to get a feel for their fitness levels - hiking for a whole day. We just happened to collide with a weekend after probably some of the wettest & muddiest weather of the year .... oops!



Then it was knife skills .... the leaders weren't having fear issues on this one, (No!! of course not, I mean what could possibly go wrong?)

The better weather and longer days saw us getting outdoors as much as possible with hikes, grass sledging, scavenger hunts, den building, tarpology & pioneering and of course water games. We also had some problem solving and challenges with an escape room for Easter.

We also ran some extra weekend activities - a water activities full packed day, archery & tomahawks day with BBQ lunch



Summer camp was a blast! the water activities looked like great fun and the games the instructors had them playing on the large paddle boards definately was entertaining for us to watch ... I don't think I have seen so many scouts fall off a paddle board so many times! All the Scouts did a great job of the master chef challenge and they didn't manage to poison any of the Leaders so that was definitely a WIN!

Autumn / Winter saw us back in the hall as nights started to get darker, although we managed to squeeze in a night hike around the woods, we concentrated on activities that included: indoor caving, pioneering, survival skills and fire safety & pumpkin carving to build on our knife skills, cooking and model making before finishing up with a campfire and dark games.

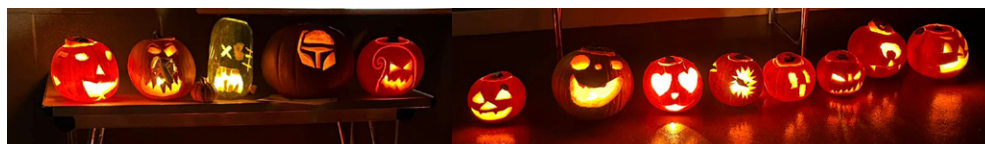
Chaos Camp gave us an opportunity to mix with Scouts from across the county and experience a camp organised & run by Explorer Scouts and adult leaders. There were plenty of activities to have a go at, it was definitely an aptly named camp. 🤔😂🤔

We squeezed in an extra Cooking day where the scouts not only had to plan their menu, but shop for the ingredients before preping and cooking, and we had a great turn out for the annual Remembrance Parade.

Thank you to the parents for their support in getting the scouts everywhere they needed to be and the rest of the Darwin leadership team for a great & challenging year - David, Charlie, Erin & Emily

*Naomi Bailey*

Scout Leader



## Newton Scout Troop

It has been another busy and exciting year for Newton troop. We mixed up the programme to offer badge work, learning new scouting skills and practising old ones, as well as participating in adventurous activities.

In the winter term, we practised our fire lighting skills outdoors to keep warm and enjoy some smores. We also went into Pamber Forest to enjoy a variety of wide games in the dark. Back inside the DSC, we concentrated on the World badge and started to work on preparing for expedition challenge. The patrol leaders took over the programme for one night to have a taste of what it is like to plan and lead an activity and we finished the term off with an easter themed night, including a good old egg hunt around the grounds of the DSC.

We started off the summer term with a games night to work on our teamwork, including a building challenge where the troops were tasked with building a bridge out of newspaper and then took advantage of the better weather and lighter evenings to enjoy some cooking on open fires, a different variety of wide games in the forest and pioneering to build wash stands from bamboo poles. Camp preparation was carried out towards the end of the term with tent pitching, equipment checking and learning axe, saw and knife skills. One of the highlights of the year was a visit to the River Thames to do dragon boating, where we heard some good beats being drummed out from the boats and saw some very competitive scouts. In August we spent a week on summer camp at Danemead. We spent 7 nights doing a variety of activities to work towards our Outdoor Challenge badge, as well as spending a day out in London sightseeing and visiting the Imperial War Museum. We all really enjoyed the ice creams we had on what was an extremely hot day! Another day out from camp saw us visit ESSA Water Activates Centre where the scouts did sailing, stand-up paddle boarding and rowed in 8-man canoes. A lot of fun was had and many of the scouts took the chance to cool off with a dip in the lake. At the end of camp, we said goodbye to Tom who was heading off to York University.

The autumn term saw us welcome a new member of the team, Marina, as a Young Leader. We headed back to Pamber Forest to work on our survival badge where we built shelters, which meant that the scouts had to learn/practise knots. We also practised our first aid skills. In November we made guys for the 5th and burnt them on a fire in the DSC grounds. We also attended the annual Remembrance Parade at St. Pauls Church where the scouts all looked very smart and were a credit to the group. Our infamous Masterchef competition returned with the scouts cooking & planning a 2 course meal (all the leaders agreed that it was a really nice meal!). To finish the year, we held a Young Leader's night, did a Christmas night hike (which included going to the chip shop) and held a Christmas party to celebrate the end of the year.

I would like to thank Stuart Pope, Chrissie Young, Simon Thompson, Libby Brown, Tom Pilling and Marina Hamad (YL) for their assistance and help running Newton Scouts, as well as all the Scouts for their behaviour and enthusiasm throughout the year.

*Rob Thompson*  
Scout Leader

## Scrutineer's Report to the Trustees of the Tadley Scout Group Scout Council

I report on the accounts of the Group for the year ended 31/12/2024.

### Respective responsibilities of Trustees and Scrutineer

As the Groups trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on the spreadsheet and 3 end of year financial pages.

### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: Wendy Toogood-Wolvey  
Address: 1 Meon Close, Tadley  
Hampshire, RG26 4HW

Signed: 

Date: 2/4/25

## Financial Review

Fund balance brought forward from 2023:

General account **£51,401.38**

Savings account **£11,068.83**

Liabilities carried forward from 2023:

Camp refunds £405.00

Badge invoice £389.76

Outstanding subs £90.00

## Tadley Scout Group Receipts and Payments Account

|                   | Year start date |    | Year end date |
|-------------------|-----------------|----|---------------|
| For the year from | 01/01/2024      | To | 31/12/2024    |

## Receipts and payments

|                                                                                                        | 2024               |                      |                  |                    |                   | 2023              | 2025              |
|--------------------------------------------------------------------------------------------------------|--------------------|----------------------|------------------|--------------------|-------------------|-------------------|-------------------|
|                                                                                                        | Unrestricted funds | Beavers Budget funds | Cub Budget funds | Scout Budget funds | Total funds       | Total funds       | Budget            |
|                                                                                                        | £                  | £                    | £                | £                  | £                 | £                 | £                 |
| <b>Receipts</b>                                                                                        |                    |                      |                  |                    |                   |                   |                   |
| <b>Donations, legacies and similar income</b>                                                          |                    |                      |                  |                    |                   |                   |                   |
| Membership subscriptions                                                                               | £13,232.21         | £0.00                | £0.00            | £0.00              | £13,232.21        | £12,560.88        | £12,000.00        |
| Less: Membership subscriptions paid on (National/County/Area/District) enter figures with a minus sign | -£6,864.00         | £0.00                | £0.00            | £0.00              | -£6,864.00        | -£6,032.00        | -£7,000.00        |
| Net membership subscriptions retained                                                                  | £2,858.21          | £1,143.00            | £1,197.00        | £1,170.00          | £6,368.21         | £6,528.88         | £5,000.00         |
| Joining Fee                                                                                            | £310.00            | £0.00                | £0.00            | £0.00              | £310.00           | £270.00           | £300.00           |
| Gift Aid                                                                                               | £6,899.52          | £0.00                | £0.00            | £0.00              | £6,899.52         | £0.00             | £3,000.00         |
| Camp Fees                                                                                              | £0.00              | £1,731.00            | £1,535.00        | £6,460.21          | £9,726.21         | £4,328.56         | £10,000.00        |
| Hall Hire                                                                                              | £5,325.25          | £0.00                | £0.00            | £0.00              | £5,325.25         | £7,381.25         | £5,000.00         |
| Activities                                                                                             | £0.00              | £1,227.50            | £580.90          | £350.00            | £2,158.40         | £2,375.00         | £3,500.00         |
| Miscellaneous                                                                                          | £0.00              | £50.00               | £0.00            | £0.00              | £50.00            | £0.00             | £100.00           |
| <b>Sub total</b>                                                                                       | <b>£15,392.98</b>  | <b>£4,151.50</b>     | <b>£3,312.90</b> | <b>£7,980.21</b>   | <b>£30,837.59</b> | <b>£20,883.69</b> | <b>£26,900.00</b> |
| <b>Grants</b>                                                                                          |                    |                      |                  |                    |                   |                   |                   |
| Maintenance grant                                                                                      | £0.00              | £0.00                | £0.00            | £0.00              | £0.00             | £1,400.00         | £0.00             |
| Equipment grant                                                                                        | £3,160.95          | £0.00                | £0.00            | £0.00              | £3,160.95         | £0.00             | £0.00             |
| Gov Grant - COVID                                                                                      | £0.00              | £0.00                | £0.00            | £0.00              | £0.00             | £353.60           | £0.00             |
| <b>Sub total</b>                                                                                       | <b>£3,160.95</b>   | <b>£0.00</b>         | <b>£0.00</b>     | <b>£0.00</b>       | <b>£3,160.95</b>  | <b>£1,753.60</b>  | <b>£0.00</b>      |
| <b>Fundraising (gross)</b>                                                                             |                    |                      |                  |                    |                   |                   |                   |
| Donations                                                                                              | £1,023.00          | £0.00                | £0.00            | £0.00              | £1,023.00         | £501.80           | £0.00             |
| Treacle Fayre                                                                                          | £487.24            | £0.00                | £0.00            | £0.00              | £487.24           | £327.36           | £500.00           |
| Easy Fundraising                                                                                       | £16.97             | £0.00                | £0.00            | £0.00              | £16.97            | £16.07            | £15.00            |
| Scouts Against Malaria                                                                                 | £0.00              | £0.00                | £0.00            | £0.00              | £0.00             | £0.00             | £700.00           |
| <b>Sub total</b>                                                                                       | <b>£1,527.21</b>   | <b>£0.00</b>         | <b>£0.00</b>     | <b>£0.00</b>       | <b>£1,527.21</b>  | <b>£845.23</b>    | <b>£1,215.00</b>  |
| <b>Investment income</b>                                                                               |                    |                      |                  |                    |                   |                   |                   |
| Bank interest                                                                                          | £374.34            | £0.00                | £0.00            | £0.00              | £374.34           | £104.39           | £300.00           |
| Other investment income                                                                                | £0.00              | £0.00                | £0.00            | £0.00              | £0.00             | £0.00             | £0.00             |
| <b>Sub total</b>                                                                                       | <b>£374.34</b>     | <b>£0.00</b>         | <b>£0.00</b>     | <b>£0.00</b>       | <b>£374.34</b>    | <b>£104.39</b>    | <b>£300.00</b>    |
| <b>Total Gross Income</b>                                                                              | <b>£20,455.48</b>  | <b>£4,151.50</b>     | <b>£3,312.90</b> | <b>£7,980.21</b>   | <b>£35,900.09</b> | <b>£23,586.91</b> | <b>£28,415.00</b> |
| <b>Asset and investment sales, etc.</b>                                                                | <b>£0.00</b>       | <b>£0.00</b>         | <b>£0.00</b>     | <b>£0.00</b>       | <b>£0.00</b>      | <b>£0.00</b>      | <b>£0.00</b>      |
| <b>Total receipts</b>                                                                                  | <b>£20,455.48</b>  | <b>£4,151.50</b>     | <b>£3,312.90</b> | <b>£7,980.21</b>   | <b>£35,900.09</b> | <b>£23,586.91</b> | <b>£28,415.00</b> |

## Tadley Scout Group Receipts and Payments Account

|                   |                 |    |               |
|-------------------|-----------------|----|---------------|
|                   | Year start date |    | Year end date |
| For the year from | 01/01/2024      | To | 31/12/2024    |

### Receipts and payments

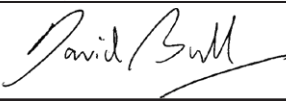
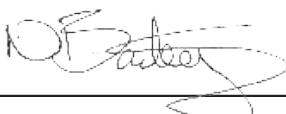
|                                             | 2024                    |                          |                        |                          |                   | 2023              | 2025              |
|---------------------------------------------|-------------------------|--------------------------|------------------------|--------------------------|-------------------|-------------------|-------------------|
|                                             | Unrestricted funds<br>£ | Beaver Budget funds<br>£ | Cub Account funds<br>£ | Scout Account funds<br>£ | Total funds<br>£  | Total funds<br>£  | Budget<br>£       |
| <b>Payments</b>                             |                         |                          |                        |                          |                   |                   |                   |
| <b>Charitable Payments</b>                  |                         |                          |                        |                          |                   |                   |                   |
| Youth programme and activities              | £0.00                   | £412.73                  | £203.68                | £352.42                  | £968.83           | £4,509.91         | £1,000.00         |
| Camp costs                                  | £0.00                   | £1,200.73                | £1,181.22              | £5,306.40                | £7,688.35         | £3,393.59         | £8,000.00         |
| Additional optional activities              | £0.00                   | £1,422.00                | £953.90                | £801.92                  | £3,177.82         | £0.00             | £3,000.00         |
| Subs refund of over payment                 | £9.50                   | £0.00                    | £0.00                  | £0.00                    | £9.50             | £0.00             | £0.00             |
| Camp refunds / overpayment                  | £0.00                   | £3.00                    | £15.00                 | £1,276.00                | £1,294.00         | £555.00           | £0.00             |
| Refund of hall hire overpayment / deposit   | £0.00                   | £0.00                    | £0.00                  | £0.00                    | £0.00             | £588.75           | £0.00             |
| Adult support and training                  | £0.00                   | £0.00                    | £0.00                  | £0.00                    | £0.00             | £0.00             | £25.00            |
| Advertising & Marketing                     | £110.00                 | £0.00                    | £0.00                  | £0.00                    | £110.00           | £0.00             | £0.00             |
| Insurance                                   | £1,624.14               | £0.00                    | £0.00                  | £0.00                    | £1,624.14         | £1,624.14         | £2,000.00         |
| Repairs and Renewals                        | £1,055.02               | £0.00                    | £0.00                  | £0.00                    | £1,055.02         | £4,778.78         | £800.00           |
| Materials and equipment                     | £1,486.06               | £0.00                    | £0.00                  | £0.00                    | £1,486.06         | £531.43           | £800.00           |
| Printing and photocopying                   | £0.00                   | £0.00                    | £0.00                  | £0.00                    | £0.00             | £0.00             | £20.00            |
| Uniforms & Badges                           | £329.57                 | £236.91                  | £373.65                | £178.80                  | £1,118.93         | £850.56           | £1,500.00         |
| DSC Cleaning costs                          | £110.52                 | £0.00                    | £0.00                  | £0.00                    | £110.52           | £255.72           | £150.00           |
| Telephone / Internet                        | £651.46                 | £0.00                    | £0.00                  | £0.00                    | £651.46           | £717.00           | £600.00           |
| Utilities                                   | £8,414.50               | £0.00                    | £0.00                  | £0.00                    | £8,414.50         | £7,145.89         | £7,500.00         |
| Maintenance contracts                       | £1,623.72               | £0.00                    | £0.00                  | £0.00                    | £1,623.72         | £1,557.01         | £2,000.00         |
| Other Expenses                              | £512.57                 | £0.00                    | £0.00                  | £0.00                    | £512.57           | £1,053.14         | £1,000.00         |
| <b>Sub total</b>                            | <b>£15,928.06</b>       | <b>£3,275.37</b>         | <b>£2,727.45</b>       | <b>£7,915.54</b>         | <b>£29,846.42</b> | <b>£27,561.92</b> | <b>£28,396.00</b> |
| <b>Fundraising expenses</b>                 |                         |                          |                        |                          |                   |                   |                   |
| Items for Treacle fayre                     | £1.00                   | £0.00                    | £0.00                  | £0.00                    | £1.00             | £1.00             | £1.00             |
| Other fundraising costs                     | £0.00                   | £0.00                    | £0.00                  | £0.00                    | £0.00             | £0.00             | £0.00             |
| <b>Sub total</b>                            | <b>£1.00</b>            | <b>£0.00</b>             | <b>£0.00</b>           | <b>£0.00</b>             | <b>£1.00</b>      | <b>£1.00</b>      | <b>£1.00</b>      |
| <b>Total Gross Expenditure</b>              | <b>£15,928.06</b>       | <b>£3,275.37</b>         | <b>£2,727.45</b>       | <b>£7,915.54</b>         | <b>£29,846.42</b> | <b>£27,561.92</b> | <b>£28,396.00</b> |
| <b>Asset and investment purchases, etc.</b> | <b>£0.00</b>            | <b>£0.00</b>             | <b>£0.00</b>           | <b>£0.00</b>             | <b>£0.00</b>      | <b>£0.00</b>      | <b>£0.00</b>      |
| <b>Total payments</b>                       | <b>£15,928.06</b>       | <b>£3,275.37</b>         | <b>£2,727.45</b>       | <b>£7,915.54</b>         | <b>£29,846.42</b> | <b>£27,561.92</b> | <b>£28,396.00</b> |
| <b>Net of receipts/(payments)</b>           | <b>£4,527.42</b>        | <b>£876.13</b>           | <b>£585.45</b>         | <b>£64.67</b>            | <b>£6,053.67</b>  | <b>£3,970.31</b>  | <b>£19.00</b>     |
| <b>Transfers between funds</b>              | <b>£0.00</b>            | <b>£0.00</b>             | <b>£0.00</b>           | <b>£0.00</b>             | <b>£0.00</b>      | <b>£0.00</b>      | <b>£0.00</b>      |
| <b>Cash funds last year end</b>             | <b>£0.00</b>            | <b>£0.00</b>             | <b>£0.00</b>           | <b>£0.00</b>             | <b>£0.00</b>      | <b>£0.00</b>      | <b>£0.00</b>      |
| <b>Cash funds this year end</b>             | <b>£4,527.42</b>        | <b>£876.13</b>           | <b>£585.45</b>         | <b>£64.67</b>            | <b>£6,053.67</b>  | <b>£3,970.31</b>  | <b>£19.00</b>     |

## Statement of assets and liabilities at the end of the year

|                                                               | 2024                    |                          |                       |                         |                   | 2023               | 2025              |
|---------------------------------------------------------------|-------------------------|--------------------------|-----------------------|-------------------------|-------------------|--------------------|-------------------|
|                                                               | Unrestricted funds<br>£ | Beaver Budget funds<br>£ | Cub Budget funds<br>£ | Scout Budget funds<br>£ | Total funds<br>£  | Total funds<br>£   | Budget<br>£       |
| <b>Cash funds</b>                                             |                         |                          |                       |                         |                   |                    |                   |
| Bank current General account                                  | £33,398.35              | £1,268.36                | £1,331.19             | £1,131.07               | £37,128.97        | £51,401.38         | £35,000.00        |
| Bank savings account - to close group down & return land etc. | £31,443.17              | £0.00                    | £0.00                 | £0.00                   | £31,443.17        | £11,068.83         | £0.00             |
| Cash/Floats                                                   | £0.00                   | £0.00                    | £0.00                 | £0.00                   | £0.00             | £0.00              | £0.00             |
| <b>Total cash funds</b>                                       | <b>£64,841.52</b>       | <b>£1,268.36</b>         | <b>£1,331.19</b>      | <b>£1,131.07</b>        | <b>£68,572.14</b> | <b>£62,470.21</b>  | <b>£35,000.00</b> |
| <b>Other monetary assets</b>                                  |                         |                          |                       |                         |                   |                    |                   |
| Tax claim                                                     | £0.00                   | £0.00                    | £0.00                 | £0.00                   | £0.00             | £0.00              | £0.00             |
| Debts due from the County/Area/District/Group                 | £0.00                   | £0.00                    | £0.00                 | £0.00                   | £0.00             | £112.50            | £0.00             |
| Insurance claim                                               | £0.00                   | £0.00                    | £0.00                 | £0.00                   | £0.00             | £0.00              | £0.00             |
| <b>Sub total</b>                                              | <b>£0.00</b>            | <b>£0.00</b>             | <b>£0.00</b>          | <b>£0.00</b>            | <b>£0.00</b>      | <b>£112.50</b>     | <b>£0.00</b>      |
| <b>Investment assets</b>                                      |                         |                          |                       |                         |                   |                    |                   |
| Investment property - detail                                  | £0.00                   | £0.00                    | £0.00                 | £0.00                   | £0.00             | £0.00              | £0.00             |
| Quoted investments                                            | £0.00                   | £0.00                    | £0.00                 | £0.00                   | £0.00             | £0.00              | £0.00             |
| Other investments - detail                                    | £0.00                   | £0.00                    | £0.00                 | £0.00                   | £0.00             | £0.00              | £0.00             |
| <b>Sub total</b>                                              | <b>£0.00</b>            | <b>£0.00</b>             | <b>£0.00</b>          | <b>£0.00</b>            | <b>£0.00</b>      | <b>£0.00</b>       | <b>£0.00</b>      |
| <b>Non monetary assets for charity's own use</b>              |                         |                          |                       |                         |                   |                    |                   |
| Land and buildings                                            | £0.00                   | £0.00                    | £0.00                 | £0.00                   | £0.00             | £521,623.00        | £0.00             |
| Scouting equipment, furniture etc                             | £6,000.00               | £0.00                    | £0.00                 | £0.00                   | £6,000.00         | £33,361.00         | £6,000.00         |
| Other                                                         | £0.00                   | £0.00                    | £0.00                 | £0.00                   | £0.00             | £0.00              | £0.00             |
| <b>Sub total</b>                                              | <b>£6,000.00</b>        | <b>£0.00</b>             | <b>£0.00</b>          | <b>£0.00</b>            | <b>£6,000.00</b>  | <b>£554,984.00</b> | <b>£6,000.00</b>  |
| <b>Liabilities</b>                                            |                         |                          |                       |                         |                   |                    |                   |
| Accounts not yet paid (camp refunds)                          | £25.00                  | £0.00                    | £0.00                 | £0.00                   | £25.00            | £405.00            | £0.00             |
| Accounts not yet paid (badge orders)                          | £0.00                   | £0.00                    | £0.00                 | £0.00                   | £0.00             | £389.76            | £0.00             |
| Expenses incurred but not invoiced                            | £47.65                  | £13.13                   | £0.00                 | £58.37                  | £119.15           | £0.00              | £0.00             |
| Subscriptions not yet paid                                    | £80.00                  | £0.00                    | £0.00                 | £0.00                   | £80.00            | £90.00             | £0.00             |
| Loan - detail                                                 | £0.00                   | £0.00                    | £0.00                 | £0.00                   | £0.00             | £0.00              | £0.00             |
| Other liabilities                                             | £0.00                   | £0.00                    | £0.00                 | £0.00                   | £0.00             | £0.83              | £0.00             |
| <b>Sub total</b>                                              | <b>£152.65</b>          | <b>£13.13</b>            | <b>£0.00</b>          | <b>£58.37</b>           | <b>£224.15</b>    | <b>£885.59</b>     | <b>£0.00</b>      |

### Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 24th March 2025 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

| Signature                                                                           | Print Name             |
|-------------------------------------------------------------------------------------|------------------------|
|  | David Bull Chair       |
|  | Naomi Bailey Treasurer |

### Note:

Part of the camp refunds for the Scout section were refunds for the previous years camp. £20,000.00 has been transferred to long term savings account

The Trustees have discussed and agreed to an adjustment on the accounts assets under the Non-monetary section.

It was felt that the building should not be listed with an asset value because if the group closes & the land is returned to the council, the building has to be removed by & at the cost of the group. Similarly the value listed against the group kit has been reduced to take into account the age of the equipment and its potential second hand sale price rather than the insured price which is what was listed previously.

### Activity Highlights:

**Beavers** - Have taken part in a trip to 4 Kingdoms, Paultons Park, have taken part in Fernycrofts fun day and have attended a camp, and a Sleepover in the hall with a trip to the Panto.

**Cubs** - Have taken part in a District swim & District jester day, they have been Sailing, Kayaking, Bowling and have attended a camp and a night hike with sleepover in the hall.

**Scouts** - Have taken part in a Water activities experience, Archery & Tomahawks day, Cooking day, they have taken part in Expedition weekend camps for the challenge badge as well as a week Summer camp and a weekend County run Chaos camp.

### Liability:

Hall hire deposit £25.00 to be refunded

Expense claims to be paid - Group budget £47.65 / Beaver budget £13.13 / Scout budget £58.37

Subscriptions - 7 months and a joining fee due from various people

# AWARDS

## Chief Scout Awards:



### Beavers - **Bronze Chief Scout Award**

Reuben Birch  
Oliver Wright  
Marina Hamad  
Noah Konrad  
Kai Clephane-Mullcahy  
Joshua Povey  
Rachel Dix  
Carina Gorman  
Bentley Evans  
Annabelle Brown  
Albert Norris



### Cubs - **Silver Chief Scout Award**

Jacob Wright  
Nate Birch  
Kelvin Vilceck  
Ben Bedford



### Scouts - **Gold Chief Scout Award**

Ashleigh Bromby  
Jessica Wilding

## Adult Awards:



### 5 Years Service Award:

David Thomas  
Charlie Dix  
Paul Carruthers



### 10 Years Service Award:

Robert Thompson  
Stuart Pope  
Matthew Savill



### 15 Years Service Award:

Naomi Bailey  
Debbie Fullick



### 20 Years Service Award:

Helen Belcher  
Gill Fewell



### Commissioners Commendation Award:

Naomi Bailey  
Charlie Dix  
Joanne Soccord

# ACKNOWLEDGEMENTS

Thank you   
to **ALL** our Leaders,  
Parents and  
Supporters **for your  
continued support.**

---

## CONTACT

### Tadley Scout Group

The Diamond Scout Centre  
Southdown Road  
Tadley  
RG26 4BS

Registered Charity: 1195007

[tadleyscouts.org.uk](http://tadleyscouts.org.uk)

# **Tadley Scout Group Constitution**

## **Preamble**

This constitution describes the role, membership and operation of the Group Scout Council, and the Trustee Board.

In the interest of openness, especially for new members of the Group Scout Council, the Group Scout Council should re-adopt their constitution at each Annual General Meeting.

## **The Scout Council - membership**

The Group Scout Council is the body which has charity governance responsibility for Scouting in the Group. The Trustee Board is accountable to the Group Scout Council.

Membership of the Scout Council does not provide membership of the Scouts.

There are three categories of membership of each Group Scout Council:

- a. Ex officio
- b. Nominated
- c. Right of attendance

A Secretary must ensure that nominated Group Scout Council Members are recorded in the minutes of the Group Scout Council meeting which is normally the Annual General Meeting. Nominated Group Scout Council members must not be recorded on The Scout Association's membership system.

Ex officio Group Scout Council members must not be recorded as Scout Council Members on The Scout Association's membership system.

## **Group Scout Council membership**

The ex officio members of the Group Scout Council are:

- a. all adult members of the Group – see Group roles listed in POR Chapter 16 Roles Table
- b. all Patrol Leaders of the Troop(s) in the Group
- c. parents or carers of Squirrels, Beavers, Cubs and Scouts
- d. Explorers, if so stated in a Partnership Agreement between the Unit, the Group and the District
- e. parents and carers of Explorers, if so stated in a Partnership Agreement between the Unit, the Group and the District
- f. the Sponsoring Authority, where there is one, or its nominee
- g. the District Commissioner
- h. the District Trustee Board Chair

The nominated members of the Group Scout Council are other supporters of the Group appointed by the Group Scout Council on the recommendation of the Group Scout Leader and the Group Trustee Board. The number of nominated members must not exceed the number of ex officio members.

A nominated member of the Group Scout Council must be appointed for a fixed period not exceeding three years. Subsequent reappointments are permitted.

The County Commissioner has a right of attendance at all Group Scout Council meetings in the County.

Membership of the Scout Council ends upon:

- a. the resignation of the Group Scout Council member
- b. the member no longer qualifying as a member of the Group Scout Council
- c. dissolution of the Group Scout Council
- d. the termination of membership by UK Headquarters following a recommendation by the relevant Trustee Board.

### **Scout Council - Annual General Meeting**

The Group Scout Council must hold an Annual General Meeting within six months of the end of the charity's financial year.

The Annual General Meeting must:

- a. Undertake governance oversight
  - adopt (or re-adopt) the constitution of the charity
  - note the dates of charity's financial year
  - agree the number of members that may be elected to the Trustee Board
  - agree the quorum for each of:
    - meetings of the Group Scout Council
    - meetings of the Trustee Board
    - meetings of any sub-Committees
- b. Review the previous year
  - receive and consider the [Trustees' Annual Report](#) and the annual statement of accounts prepared by the Trustee Board.  
The accounts must have completed their examination by an appropriate auditor, independent examiner, or scrutineer (see POR 5.5.3).  
The Trustees' Annual Report and Accounts presented to the Group Scout Council must include the formal report prepared by the auditor, independent examiner, or scrutineer.
- c. Make appointments
  - approve the Group Scout Leader's nomination of the Chair of the Trustee Board

- approve the Group Scout Leader's nomination of members of the Trustee Board
- elect a Secretary to the Trustee Board
- elect a Treasurer to the Trustee Board
- elect Trustees to the Trustee Board
- approve the appointment (or re-appointment) of any Presidents or Vice Presidents
- appoint (or re-appoint) an auditor, independent examiner or scrutineer as [required](#)

Following each Annual General Meeting, the Secretary must ensure that:

1. all nominated or elected Trustees are recorded on the membership system, as required by POR Rule 16.1.3
2. the Trustee Annual Report and Accounts are filed as described in POR Rule 5.5

It is good practice for the Trustee Board to verify the draft Minutes of the Annual General Meeting at their first meeting following the Annual General Meeting, even though the minutes cannot be formally approved until the charity's next Annual General Meeting.

Governance roles must be distinct to help manage conflict of interest. This means that the roles of Chair and Treasurer must not be combined in any way.

### **Trustee Board - purpose**

This rule reflects the Trustee Board responsibilities until the point of the County's transition (in November 2023 or February 2024). From the point of transition, some of the Trustee Board responsibilities transfer to the appropriate Support Team or function – these changes will show in the October 2023 edition of POR.

The Trustee Board is a team of volunteers who work together, as charity Trustees, to make sure the Scouts is run safely and legally. At the heart of their role is a focus on strategy, performance and assurance.

Effective Trustee support helps other volunteers run the Scout programme that gives young people skills for life.

Members of the Trustee Board must act collectively as charity trustees of their charity, and in the best interests of the charity's members. SV

The Trustee Board must act in the charity's best interests, acting with reasonable care and skill and take steps to be confident that: SV

- a. The charity is:
  - well managed
  - carrying out its purposes for the public benefit
  - complying with the charity's governing document and the law
  - managing the charity's resources responsibly

- b. the charity is operating compliant with POR, including effective management of the Key Policies listed in POR chapter 2 - The Equal Opportunities Policy, Privacy and Data Protection Policy, Religious Policy, Safeguarding Policy, Safety Policy, Vetting Policy, Youth Member Anti-bullying Policy.
- c. young people are meaningfully involved in decision making at all levels
- d. there are sufficient resources (funds, people, property and equipment) available to meet the planned work of the Group including delivery of the high quality programme and resource requirements of the training programme (POR Rule 4.2.2)
- e. the Scouts has a positive image in the local community

The Trustee Board members must themselves collectively:

- a. develop and maintain a risk register, including putting in place appropriate mitigations
- b. ensure that the charity's finances are properly managed, including development and maintenance of appropriate budgets to support the work of the charity
- c. maintain and manage:
  - a reserves policy for the charity (including a plan for use of reserves outside the 'minimum')
  - an investment policy for the charity
  - a public benefit statement for the charity
- d. ensure that people, property and equipment are appropriately insured, and that any property and equipment owned or used by the charity is properly protected and maintained
- e. promote and support the development of Scouting in the local area.
- f. ensure the appointment and management and operation of any sub-committees, including appointing a Chair to lead the sub-committee
- g. ensure that effective administration is in place to support the work of the Trustee Board
- h. appoint any Administrators, Advisers and co-opted members of the Trustee Board
- i. ensure transparency of operation, including:
  - prepare and approve the Annual Accounts and arrange their examination by an auditor, independent examiner or scrutineer as appropriate and as appointed by the Group Scout Council at their Annual General Meeting
  - prepare and approve the Trustees' Annual Report (which must include the Annual Accounts)
  - present the approved Trustees' Annual Report and Annual Accounts to the Group Scout Council at the Annual General Meeting (AGM)
  - following the AGM, ensure that a copy of the Trustee Annual Report and Accounts is sent to the District Trustee Board administration and, if a registered charity, is filed with the appropriate charity regulator (if the regulator's rules require it).
- j. take responsibility for adherence to Data Protection Legislation recognising that, dependent on circumstances, it will at different times act as a Data Controller and as a Data Processor

- k. individually and collectively maintain confidentiality regarding appropriate Trustee Board business
- l. where staff are employed:
  - act as a responsible employer in accordance with Scouting's values and relevant legislation
  - ensure that effective line management is in place for each employed staff member and that these are clearly established and communicated
  - ensure that appropriate specific personnel insurance is in place

A Group Trustee Board must also:

- a. provide any necessary support to the Group Scout Leader, when required, to assist the opening, change, merging or closing of sections in the Group

A Trustee Board may create sub-committees to manage the work it deems necessary ensuring that:

- a. the purpose of each sub-committee is clear and has been agreed by the Trustee Board
- b. each sub-committee of the Trustee Board consists of members approved by the Trustee Board
- c. the Chair of the Trustee Board is an ex officio member of each sub-committee
- d. the Group Scout Leader is an ex officio member of each sub-committee

Members of sub-committees are not Trustees unless they are members of the Trustee Board.

### **Trustee Board - membership**

Subject to the conflict of interest rules (see POR Chapter 16 and the definition of 'conflict of interest in the Definitions chapter), a Trustee may be a member of more than one Trustee Board.

Ex officio, nominated, elected and co-opted members of the Trustee Board are charity Trustees of the Group.

People invited to attend, or with right of attendance, may be present at the meeting but are not charity Trustees and have no voting rights.

Certain people are disqualified from being charity trustees by virtue of the Charities Acts. (See POR rule 16.1.1.5).

Some Groups may also need to register as a charity. (See POR Rule 13.1.2). SV

All Trustees must complete training as specified in POR Rule 16.2.1 and the Roles Table.

At County and District, all Trustee Boards and any sub-committees should, wherever possible, have as full voting members at least two people aged between their 18th and 25th

birthdays.

Groups are encouraged to follow this good practice wherever possible.

### **The Group Trustee Board**

- a. The ex officio members of a Group Trustee Board are: SV
  - The Group Chair
  - The Group Secretary (if appointed as a Trustee)
  - The Group Treasurer
  - The Group Scout Leader
  - The Deputy Group Scout Leader
  - All persons with a Section Leader role in a Squirrel, Beaver, Cub or Scout section in the Group, subject to that Section Leader stating to the AGM (in writing or orally at the meeting) that they are willing to be an ex officio member of the Group Trustee Board. (See also the introduction to POR Rule 4.6.)  
The Explorer Leader (if stated in a Partnership Agreement), subject to that Explorer Leader expressly indicating to the AGM (in writing or orally at the meeting) that they are willing to perform such a function.
  - The Sponsoring Authority or its nominee  
Where there are joint role holders (eg for Deputy Group Scout Leader), only one of the joint role holders should be an ex officio member of the Group Trustee Board. This must be decided jointly by the role holders in consultation with the Group Scout Leader and the Group Chair.
- b. The elected members of a Group Trustee Board are persons elected by the Group Scout Council at the Group Annual General Meeting. The actual number of persons elected must be the subject of a resolution by the Group Scout Council at their AGM. There must be a maximum of six elected members..SV
- c. The nominated members of a Group Trustee Board are persons nominated by the Group Scout Leader, in consultation with the Group Chair. The nominations must be approved at the Group Annual General Meeting. The number of nominated members must not exceed the actual number of elected members.
- d. The co-opted members of a Group Trustee Board are persons co-opted annually by the Group Trustee Board. The number of co-opted members must not exceed the actual number of elected members.
- e. The District Commissioner, the District Chair and the County Commissioner each have the right of attendance at meetings of each of the Group Trustee Boards in the Districts in the County.

### **Trustee Board - Conduct of meetings**

Only members of a Trustee Board as defined in this constitution may vote in meetings of the Trustee Board.

At its Annual General Meeting, the Scout Council must make a resolution defining a quorum for meetings of the Scout Council and the Trustee Board and its sub-Committees.

Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side the Chair does not have a casting vote and the matter is taken not to have been carried.

In order to discharge their responsibilities, the Trustee Board may meet by telephone and/or video conference as well as face to face when agreed by the appropriate Chair. This includes 'hybrid' meetings, where some members join by telephone or video.

Electronic voting (such as email) is allowed for decision making of the Trustee Board when deemed appropriate by the Chair (for example, where a pressing matter arises between meetings). In such instances at least 75% of its members must approve the decision, and the outcome of the voting must be reported and recorded in the minutes at the next Trustee Board meeting.

© Tadley Scouts 2021

,

Charity Number 1195007