

MINUTES OF A MEETING OF TADLEY TOWN COUNCIL HELD IN THE TOWN COUNCIL OFFICES, FRANKLIN AVENUE, TADLEY AT 7.30PM ON 7 SEPTEMBER 2020

Present: Cllrs Atkinson, Bower, Burdett, Flahive, Flake, Hankinson, Knight, Leeks, Lovegrove, Mullan, Page (Chairman), Slimin, Spence and Witton

In Attendance: Clerk, County Cllr Mellor

1. APOLOGIES

Received and accepted from Cllr Leliveld and Borough Cllr Vaux.

2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS

Cllr Slimin declared an interest in the grant application from Citizen Advice Tadley and Cllr Lovegrove declared an interest in the grant application from Heath End Village Hall.

3. MINUTES

9/21FC It was

RESOLVED (13/0/0) to receive and confirm the accuracy of the minutes of the meeting held 8 June 2020.

4. OPEN FORUM

There was no requirement for an open forum.

5. COUNCILLOR CO-OPTION

A nomination for Tadley Central was received,

10/21FC It was

RESOLVED (13/0/0) to co-opt Valerie Witton. Cllr Witton signed her declaration of office and joined the meeting.

6. VACANCIES ON COMMITTEES

There are vacancies on Highways & Planning Committee, Recreation & Leisure Committee, Finance & General Committee and Burials Committee

11/21FC It was

RESOLVED (14/0/0) to elect Cllr Witton to the Highways & Planning Committee and the Recreation & Leisure Committee and Cllr Spence to the Burials Committee.

7. CHAIRMAN AND VICE-CHAIRMAN'S REPORTS

Chairman – Made Good Citizens Awards to Nicole Larkin, Leigh Cooling, Daniel Pearce and Helen Mott. Attended the BDAPTC meeting on Zoom on 30 July.

Vice Chairman – No report.

8. ACCOUNTS

12/21FC It was

RESOLVED (14/0/0) to receive and sign a statement of receipts and payments for the months of June, July and August 2020.

9. COMMITTEES

13/21FC It was
RESOLVED (14/0/0) to accept the recommendation **3/21HP** to accept the quotation of £7650 from Surrey Surfacing.

14/21FC It was
RESOLVED (14/0/0) to accept the recommendation **5/21HP** to accept a quotation of £3953 from Hampshire County Council for road markings at the Tadley gateways in New Road, Silchester Road and Main Road.

15/21FC It was
RESOLVED (14/0/0) to receive and approve the reports of the Highways and Planning Committee held on 27 July and 24 August 2020.

16/21FC It was
RESOLVED (14/0/0) to accept the recommendation **2/21RL** to accept a quotation of £23007 from Vitaplay for additional equipment at Giles Road play area.

17/21FC It was
RESOLVED (14/0/0) to receive and approve the report of the Recreation & Leisure Committee held on 10 August 2020.

Cllr Lovegrove did not vote on the following.

18/21FC It was
RESOLVED (13/0/1) to accept the recommendation **4/21FGP** to award a grant of £700 to Heath End Village Hall for an overhead projector

Cllr Slimin did not vote on the following.

19/21FC It was
RESOLVED (13/0/1) to accept the recommendation **5/21FGP** to award a grant of £4500 to Tadley Citizen Advice for their mental health project

20/21FC It was
RESOLVED (14/0/0) to accept the recommendation **6/21FGP** to award a grant of £300 to Victim Support for security items

21/21FC It was
RESOLVED (14/0/0) to receive and approve the report of the Finance & General Purposes Committee held on the 10 August 2020.

10. REPORTS

County Cllr Mellor report – see attached

Borough Cllr Leeks reported: Attended the last Full Council meeting. Weekly collection of grey bins has resumed. Planning approval has been given for a lifetime dwelling at 17 Church Road. The provision and criteria for large grey bins was discussed.

Borough Cllr Lovegrove reported: Attended planning meetings and a human resources meeting today where the annual Health & Safety Report was received along with the results of the annual staff survey. Car park charges and Pubwatch Tadley were discussed.

Cllr Slimin (Tadley Citizen Advice) reported: They have worked throughout the pandemic.

Cllr Slimin (Barlows Park) reported: A new tractor and floodlights have been purchased.

Cllr Lovegrove (Heath End Village Hall) reported: Bookings are picking up slowly.

Cllr Page (Tadley Elderly Day Care) reported: Has been running for the last 6 weeks and are full now with a waiting list. A postcard drop had been done locally and resulted in some new clients.

11. GOOD CITIZEN AWARDS

Seventeen nominations were received.

22/21FC It was
RESOLVED (14/0/0) to make seventeen good citizen awards.

The meeting closed at 8.21pm.

Signed:

Dated: 2 November 2020

Unreconciled Bank Transactions Report

Bank: Bank Account Current (1200)

Account Balance: £4,242.23

Reconciled Balance: £5,500.00

Date	Name	Reference	Type	Payment	Receipt
17/07/2020		PAYE June	Other Payment	1,257.77	0.00
TOTAL				£1,257.77	£0.00
				BALANCE	-£1,257.77

BANK RECONCILIATION		
Bank Statement Balance	PREMIUM ACCOUNT	60021.71
Bank Statement Balance	CURRENT ACCOUNT	5500.00
	Less uncleared payments	1257.77
	TRUE BANK BALANCE	64263.94
Sage Accounts	PREMIUM ACCOUNT	60021.71
Sage Accounts	CURRENT ACCOUNT	4242.23
	TOTAL ON BALANCE SHEET	64263.94

Tadley Town Council
Receipts and Payments Day Book Report

Receipt/Payment: Payments, Account: Bank Account Current (1200), Type: Other Payment

Trx No	Type	Date	Name	Ref	Net	VAT	Total
1417	Other Payment	01/06/2020		Land Registry	3.00	0.00	3.00
1430	Other Payment	01/06/2020		You Decide	750.00	0.00	750.00
1460	Other Payment	12/06/2020		SCH Supplies	93.81	18.76	112.57
1488	Other Payment	12/06/2020		Land Registry	3.00	0.00	3.00
1447	Other Payment	13/06/2020		Pedal On	9.20	1.84	11.04
1378	Other Payment	19/06/2020		PAYE May	1,257.77	0.00	1,257.77
1453	Other Payment	26/06/2020		June wages	3,584.41	0.00	3,584.41
1454	Other Payment	26/06/2020		Pension June	933.61	0.00	933.61
						TOTAL	£6,655.40

Tadley Town Council
Purchase Day Book Report

Trx No	Type	Date	Name	Invoice Number	Ref	Details	Net	VAT	Total
1415	Purchase Invoice	01/06/2020	NBM Engraving	1030			20.00	4.00	24.00
1418	Purchase Invoice	01/06/2020	UK Fuels Ltd	5185987			53.97	10.80	64.77
1420	Purchase Invoice	01/06/2020	Castle Water	1006280			139.76	0.00	139.76
1422	Purchase Invoice	01/06/2020	Basingstoke & Deane Borough Council	52184872			157.00	0.00	157.00
1423	Purchase Invoice	01/06/2020	Basingstoke & Deane Borough Council	52099628			87.00	0.00	87.00
1424	Purchase Invoice	01/06/2020	M&C Landscapes	SO			459.17	91.83	551.00
1428	Purchase Invoice	01/06/2020	Kings DIY	3702			17.05	3.41	20.46
1431	Purchase Invoice	02/06/2020	Inty Cascade	210110			80.86	16.17	97.03
1433	Purchase Invoice	03/06/2020	Hampshire County Council	3611234356			628.63	0.00	628.63
1436	Purchase Invoice	04/06/2020	M&C Landscapes	2723			1,295.61	259.12	1,554.73
1438	Purchase Invoice	04/06/2020	Lloyds Bank	309427825			5.00	0.00	5.00
1440	Purchase Invoice	05/06/2020	SGW Payroll	390988			32.40	6.48	38.88
1444	Purchase Invoice	10/06/2020	UK Fuels Ltd	5261108			52.77	10.55	63.32
1448	Purchase Invoice	14/06/2020	EE	V01762970211			32.92	6.58	39.50
1450	Purchase Invoice	15/06/2020	Gradwell	1325588			71.00	14.20	85.20
1456	Purchase Invoice	16/06/2020	Hanging Garden	15644			60.00	12.00	72.00
1458	Purchase Invoice	17/06/2020	Business Stream	2739092/8			32.03	6.41	38.44
1461	Purchase Invoice	17/06/2020	UK Fuels Ltd	5291310			52.41	10.48	62.89
1489	Purchase Invoice	19/06/2020	Aldermaston Signs LLP	10820			237.50	47.50	285.00
1463	Purchase Invoice	23/06/2020	SAGE	00568354			22.00	4.40	26.40
1465	Purchase Invoice	23/06/2020	John Stacey & Sons Ltd	243663			26.00	5.20	31.20
1468	Purchase Invoice	24/06/2020	IBS Business Solutions	1028720			62.61	12.52	75.13
1470	Purchase Invoice	25/06/2020	Elmdale Maintenance	92456			2.97	0.59	3.56
1472	Purchase Invoice	26/06/2020	Blandy & Blandy	205385			40.00	0.00	40.00
1491	Purchase Invoice	26/06/2020	SGW Payroll	390988			32.40	6.48	38.88
TOTAL							£3,701.06	£528.72	£4,229.78

Tadley Town Council
Nominal Activity Report

Category: All, Ledger Account: All

Nominal Code	Ledger Name	Category	Opening Balance	Total Debits this period	Total Credits this period	Closing Balance
1100	Trade Debtors	Current Assets	292.00 Dr	146.00	292.00	146.00 Dr
1200	Bank Account Current	Bank	5,500.00 Dr	11,194.20	11,194.20	5,500.00 Dr
1220	Bank Account Savings	Bank	68,074.15 Dr	3,141.76	11,194.20	60,021.71 Dr
1230	Public Sector Deposit Fund	Bank	162,436.99 Dr			162,436.99 Dr
1260	Lloyds Bank Credit Card	Bank	0.00 Cr		302.50	302.50 Cr
2100	Trade Creditors	Current Liability	5.00 Cr	4,229.78	4,229.78	5.00 Cr
2110	Accruals	Current Liability	2,082.09 Cr			2,082.09 Cr
2201	VAT on Purchases	Current Liability	1,815.34 Dr	549.32		2,364.66 Dr
2210	PAYE to pay to HMRC	Current Liability	1,257.77 Cr	1,257.77	1,257.77	1,257.77 Cr
2250	Net Wages	Current Liability	0.00 Cr	3,584.41	3,584.41	0.00 Cr
2260	Pension	Current Liability	0.00 Cr	933.61	933.61	0.00 Cr
3200	Reserves	Equity	189,468.32 Cr			189,468.32 Cr
3202	Play Areas Refurbishment	Equity	36,000.00 Cr			36,000.00 Cr
3203	Contingency Fund	Equity	20,000.00 Cr			20,000.00 Cr
3204	Bus Service Subsidy	Equity	5,000.00 Cr			5,000.00 Cr
3205	Equipment, vehicles and tools	Equity	3,200.00 Cr			3,200.00 Cr
3207	Election Costs	Equity	15,000.00 Cr			15,000.00 Cr
4000	Precept	Sales	279,699.00 Cr			279,699.00 Cr
4001	Burials	Sales	17,586.00 Cr		2,528.00	20,114.00 Cr
4002	Memorials	Sales	4,945.00 Cr		156.00	5,101.00 Cr
4100	Litter Grant	Other Income	32,573.28 Cr			32,573.28 Cr
4110	Grass Cutting Grant	Other Income	19,282.00 Cr			19,282.00 Cr
4900	Other income	Other Income	7,267.56 Cr		2.74	7,270.30 Cr

Tadley Town Council
Nominal Activity Report

4950	Bank Interest	Other Income	3,858.33 Cr		3,858.33 Cr
5010	Street Furniture	Direct Expenses	801.68 Dr		801.68 Dr
5020	Highway Signs	Direct Expenses	640.00 Dr		640.00 Dr
5030	Play Area Equipment	Direct Expenses	8,077.06 Dr		8,077.06 Dr
5040	Office Equipment	Direct Expenses	7,225.99 Dr		7,225.99 Dr
5060	Litter Equipment	Direct Expenses	522.74 Dr		522.74 Dr
5080	Memorial benches	Direct Expenses	1,856.00 Dr		1,856.00 Dr
7000	Employee Wages and Salaries	Overheads	65,345.72 Dr	4,724.38	70,070.10 Dr
7020	Employers NI	Overheads	4,839.64 Dr	348.92	5,188.56 Dr
7030	Employer's Pension	Overheads	14,920.58 Dr	702.49	15,623.07 Dr
7100	Rent	Overheads	14,855.00 Dr		14,855.00 Dr
7101	Giles Road Play Area Rent	Overheads	152.00 Dr		152.00 Dr
7110	Water Rates	Overheads	402.60 Dr	171.79	574.39 Dr
7120	General Rates	Overheads	2,226.47 Dr	157.00	2,383.47 Dr
7125	Cemetery Rates	Overheads	840.58 Dr	87.00	927.58 Dr
7130	Premises Insurance	Overheads	801.79 Dr		801.79 Dr
7140	Commercial Waste Collection	Overheads	330.31 Dr		330.31 Dr
7200	Electricity	Overheads	805.14 Dr		805.14 Dr
7210	Gas & Oil	Overheads	1,012.05 Dr		1,012.05 Dr
7300	Vehicle Fuel	Overheads	2,414.45 Dr	159.15	2,573.60 Dr
7310	Vehicle Repair and Servicing	Overheads	568.84 Dr		568.84 Dr
7320	Vehicle Licences	Overheads	262.50 Dr	267.50	530.00 Dr
7330	Vehicle Insurance	Overheads	554.00 Dr		554.00 Dr
7400	Travelling	Overheads	5.90 Dr		5.90 Dr
7430	Chairmans Allowance	Overheads	144.98 Dr	35.00	179.98 Dr
7450	Councillors Training & Expenses	Overheads	975.50 Dr		975.50 Dr

Tadley Town Council
Nominal Activity Report

7460	Public Works Loan	Overheads	17,001.00 Dr		17,001.00 Dr
7500	Printing & Distribution	Overheads	1,172.00 Dr		1,172.00 Dr
7510	Postage and Carriage	Overheads	1.90 Dr		1.90 Dr
7520	Office Stationery	Overheads	1,575.63 Dr	62.61	1,638.24 Dr
7530	Telephone	Overheads	1,527.91 Dr	32.92	1,560.83 Dr
7540	Internet Charges	Overheads	1,761.61 Dr	151.86	1,913.47 Dr
7550	Computer & Software	Overheads	1,836.08 Dr	22.00	1,858.08 Dr
7600	Legal Fees	Overheads	771.00 Dr	40.00	811.00 Dr
7610	Accountancy Fees	Overheads	2,100.00 Dr		2,100.00 Dr
7620	Consultancy & Professional Fees	Overheads	1,243.00 Dr	70.80	1,313.80 Dr
7630	Photocopier	Overheads	1,410.22 Dr	2.97	1,413.19 Dr
7640	Equipment Hire	Overheads	156.00 Dr		156.00 Dr
7650	Equipment Maintenance & Repair	Overheads	0.00 Cr	93.81	93.81 Dr
7700	Property Maintenance	Overheads	42.50 Dr		42.50 Dr
7701	Maintenance Consumables	Overheads	685.75 Dr	26.25	712.00 Dr
7702	Subscriptions HALC/NALC	Overheads	3,478.90 Dr		3,478.90 Dr
7703	Section 137 Grants	Overheads	53,689.00 Dr		53,689.00 Dr
7704	Section 137 Subscriptions	Overheads	479.00 Dr		479.00 Dr
7705	Section 137 The Green Maintenance	Overheads	1,280.64 Dr	153.76	1,434.40 Dr
7706	Section 142 Grants	Overheads	20,010.00 Dr		20,010.00 Dr
7707	You Decide	Overheads	23,927.21 Dr	750.00	24,677.21 Dr
7708	Environmental Improvements	Overheads	279.32 Dr		279.32 Dr
7710	Highways Property Maintenance	Overheads	2,460.00 Dr	628.63	3,088.63 Dr
7720	Grounds Maintenance	Overheads	10,910.83 Dr	722.67	11,633.50 Dr
7721	Play Areas Maintenance	Overheads	5,631.81 Dr		5,631.81 Dr
7722	Grasscutting	Overheads	6,559.10 Dr	535.05	7,094.15 Dr

Tadley Town Council
Nominal Activity Report

7723	Gardening	Overheads	1,521.00 Dr	60.00	1,581.00 Dr
7724	Treeworks	Overheads	7,260.00 Dr		7,260.00 Dr
7725	Christmas Event	Overheads	3,384.70 Dr		3,384.70 Dr
7726	Christmas Decoration Hire	Overheads	4,216.40 Dr		4,216.40 Dr
7730	Burials Grounds Maintenance	Overheads	552.00 Dr	20.00	572.00 Dr
7731	Burials Grounds Grasscutting	Overheads	5,054.20 Dr	606.80	5,661.00 Dr
7810	Cleaning	Overheads	896.00 Dr		896.00 Dr
7900	Bank Charges and Interest	Overheads	103.03 Dr	5.00	108.03 Dr
8220	Clothing Costs	Overheads	517.28 Dr		517.28 Dr
8230	Training Costs	Overheads	545.00 Dr		545.00 Dr
9998	Opening Balances	Overheads	84,484.33 Dr		84,484.33 Dr

Unreconciled Bank Transactions Report

Bank: Bank Account Current (1200)

Account Balance: £4,242.23

Reconciled Balance: £5,500.00

Date	Name	Reference	Type	Payment	Receipt
17/08/2020		PAYE July	Other Payment	1,257.77	0.00
TOTAL				£1,257.77	£0.00
				BALANCE	-£1,257.77

BANK RECONCILIATION		
Bank Statement Balance	PREMIUM ACCOUNT	46426.11
Bank Statement Balance	CURRENT ACCOUNT	5500.00
	Less uncleared payments	1257.77
	TRUE BANK BALANCE	50668.34
Sage Accounts	PREMIUM ACCOUNT	46426.11
Sage Accounts	CURRENT ACCOUNT	4242.23
	TOTAL ON BALANCE SHEET	50668.34

Tadley Town Council
Receipts and Payments Day Book Report

Receipt/Payment: Payments, Account: Bank Account Current (1200), Type: Other Payment

Trx No	Type	Date	Name	Ref	Net	VAT	Total
1585	Other Payment	01/07/2020		TAC Rent Q3	3,001.00	0.00	3,001.00
1535	Other Payment	13/07/2020		Land Registry	3.00	0.00	3.00
1455	Other Payment	17/07/2020		PAYE June	1,257.77	0.00	1,257.77
1537	Other Payment	28/07/2020		July wages	3,584.41	0.00	3,584.41
1563	Other Payment	28/07/2020		July pension	933.61	0.00	933.61
1576	Other Payment	28/07/2020		Amazon	15.48	0.00	15.48
1567	Other Payment	29/07/2020		Land Registry	3.00	0.00	3.00
						TOTAL	£8,798.27

From: 01/07/2020
To: 31/07/2020

Tadley Town Council
Purchase Day Book Report

01 Aug 2020
12:07

Trx No	Type	Date	Name	Invoice Number	Ref	Details	Net	VAT	Total
1493	Purchase Invoice	01/07/2020	Basingstoke & Deane Borough Council	52184872			157.00	0.00	157.00
1500	Purchase Invoice	01/07/2020	Kings DIY	3730 3723 3719			124.51	24.90	149.41
1503	Purchase Invoice	01/07/2020	BHIB	378335			814.61	0.00	814.61
1505	Purchase Invoice	01/07/2020	A Gallagher	75718326			525.08	0.00	525.08
1507	Purchase Invoice	01/07/2020	Triangle Cleaning Services	4718			64.00	12.80	76.80
1509	Purchase Invoice	01/07/2020	UK Fuels Ltd	5358527			60.26	12.05	72.31
1589	Purchase Invoice	01/07/2020	Basingstoke & Deane Borough Council	52099628			87.00	0.00	87.00
1511	Purchase Invoice	02/07/2020	Inty Cascade	220025			80.86	16.17	97.03
1513	Purchase Invoice	02/07/2020	Serco	91699170			68.64	13.73	82.37
1515	Purchase Invoice	02/07/2020	Flagmakers	213360/1			108.44	21.69	130.13
1517	Purchase Invoice	02/07/2020	Serco	91700409 & 408			103.86	20.77	124.63
1519	Purchase Invoice	02/07/2020	Martin Dobson	MDA0515M47			1,300.00	260.00	1,560.00
1593	Purchase Invoice	02/07/2020	Castle Water	9999962686			17.07	0.00	17.07
1521	Purchase Invoice	03/07/2020	Mainstream Digital	973273			0.19	0.04	0.23
1523	Purchase Invoice	05/07/2020	M&C Landscapes	2744			1,295.61	259.12	1,554.73
1525	Purchase Invoice	05/07/2020	SGW Payroll	0000393098			32.40	6.48	38.88
1527	Purchase Invoice	06/07/2020	Lloyds Bank	312105940			5.00	0.00	5.00
1530	Purchase Invoice	07/07/2020	Aldermaston Signs LLP	10848			237.50	47.50	285.00
1541	Purchase Invoice	14/07/2020	EE	177314008			33.38	6.68	40.06
1543	Purchase Invoice	15/07/2020	Gradwell	1328599			71.00	14.20	85.20
1591	Purchase Invoice	15/07/2020	UK Fuels Ltd	5396478			50.43	10.09	60.52
1550	Purchase Invoice	17/07/2020	SGW Payroll	394276			32.40	6.48	38.88
1587	Purchase Invoice	20/07/2020	GB Arb Ltd	29			290.00	0.00	290.00
1555	Purchase Invoice	22/07/2020	UK Fuels Ltd	5458147			60.50	12.10	72.60
1558	Purchase Invoice	23/07/2020	SAGE	604208			22.00	4.40	26.40
1561	Purchase Invoice	23/07/2020	IBS Business Solutions	1028893 1028889			114.76	22.95	137.71
1565	Purchase Invoice	24/07/2020	Allens of Tadley	531			425.00	85.00	510.00
1570	Purchase Invoice	27/07/2020	P Hiscock	32			285.00	0.00	285.00
1578	Purchase Invoice	30/07/2020	Elmdale Maintenance	93001			8.21	1.64	9.85
1580	Purchase Invoice	30/07/2020	GB Arb Ltd	32			280.00	0.00	280.00
TOTAL							£6,754.71	£858.79	£7,613.50

From: 01/07/2020
To: 31/07/2020

Tadley Town Council
Purchase Day Book Report

01 Aug 2020
12:07

Tadley Town Council
Nominal Activity Report

Category: All, Ledger Account: All

Nominal Code	Ledger Name	Category	Opening Balance	Total Debits this period	Total Credits this period	Closing Balance
1100	Trade Debtors	Current Assets	146.00 Dr	495.00	146.00	495.00 Dr
1200	Bank Account Current	Bank	5,500.00 Dr	17,333.03	17,333.03	5,500.00 Dr
1220	Bank Account Savings	Bank	60,021.71 Dr	3,697.24	17,292.84	46,426.11 Dr
1230	Public Sector Deposit Fund	Bank	162,436.99 Dr			162,436.99 Dr
1260	Lloyds Bank Credit Card	Bank	302.50 Cr	302.50	965.13	965.13 Cr
2100	Trade Creditors	Current Liability	556.00 Cr	8,232.26	7,613.50	62.76 Dr
2110	Accruals	Current Liability	2,082.09 Cr			2,082.09 Cr
2200	VAT on Sales	Current Liability	0.00 Cr		6.48	6.48 Cr
2201	VAT on Purchases	Current Liability	0.00 Cr	990.12		990.12 Dr
2202	VAT Liability	Current Liability	2,456.49 Dr		2,456.49	0.00 Cr
2210	PAYE to pay to HMRC	Current Liability	1,257.77 Cr	1,257.77	1,257.77	1,257.77 Cr
2250	Net Wages	Current Liability	0.00 Cr	3,584.41	3,584.41	0.00 Cr
2260	Pension	Current Liability	0.00 Cr	933.61	933.61	0.00 Cr
3200	Reserves	Equity	189,468.32 Cr			189,468.32 Cr
3202	Play Areas Refurbishment	Equity	36,000.00 Cr			36,000.00 Cr
3203	Contingency Fund	Equity	20,000.00 Cr			20,000.00 Cr
3204	Bus Service Subsidy	Equity	5,000.00 Cr			5,000.00 Cr
3205	Equipment, vehicles and tools	Equity	3,200.00 Cr			3,200.00 Cr
3207	Election Costs	Equity	15,000.00 Cr			15,000.00 Cr
4000	Precept	Sales	279,699.00 Cr			279,699.00 Cr
4001	Burials	Sales	20,114.00 Cr		886.00	21,000.00 Cr
4002	Memorials	Sales	5,101.00 Cr		258.00	5,359.00 Cr
4100	Litter Grant	Other Income	32,573.28 Cr			32,573.28 Cr

Tadley Town Council
Nominal Activity Report

4110	Grass Cutting Grant	Other Income	19,282.00 Cr			19,282.00 Cr
4900	Other income	Other Income	7,267.56 Cr	200.00	33.71	7,101.27 Cr
4950	Bank Interest	Other Income	3,861.07 Cr		445.75	4,306.82 Cr
5010	Street Furniture	Direct Expenses	801.68 Dr			801.68 Dr
5020	Highway Signs	Direct Expenses	640.00 Dr			640.00 Dr
5030	Play Area Equipment	Direct Expenses	8,077.06 Dr			8,077.06 Dr
5040	Office Equipment	Direct Expenses	7,225.99 Dr			7,225.99 Dr
5060	Litter Equipment	Direct Expenses	522.74 Dr	656.66		1,179.40 Dr
5080	Memorial benches	Direct Expenses	1,856.00 Dr			1,856.00 Dr
7000	Employee Wages and Salaries	Overheads	70,070.10 Dr	4,724.38		74,794.48 Dr
7020	Employers NI	Overheads	5,188.56 Dr	348.92		5,537.48 Dr
7030	Employer's Pension	Overheads	15,623.07 Dr	702.49		16,325.56 Dr
7100	Rent	Overheads	14,855.00 Dr	3,001.00		17,856.00 Dr
7101	Giles Road Play Area Rent	Overheads	152.00 Dr			152.00 Dr
7110	Water Rates	Overheads	574.39 Dr	17.07		591.46 Dr
7120	General Rates	Overheads	2,383.47 Dr	157.00		2,540.47 Dr
7125	Cemetery Rates	Overheads	927.58 Dr	87.00		1,014.58 Dr
7130	Premises Insurance	Overheads	801.79 Dr	814.61		1,616.40 Dr
7140	Commercial Waste Collection	Overheads	330.31 Dr	172.50		502.81 Dr
7200	Electricity	Overheads	805.14 Dr			805.14 Dr
7210	Gas & Oil	Overheads	1,012.05 Dr			1,012.05 Dr
7300	Vehicle Fuel	Overheads	2,573.60 Dr	171.19		2,744.79 Dr
7310	Vehicle Repair and Servicing	Overheads	568.84 Dr	425.00		993.84 Dr
7320	Vehicle Licences	Overheads	530.00 Dr			530.00 Dr
7330	Vehicle Insurance	Overheads	554.00 Dr	525.08		1,079.08 Dr
7400	Travelling	Overheads	5.90 Dr			5.90 Dr

Tadley Town Council
Nominal Activity Report

7430	Chairmans Allowance	Overheads	179.98 Dr		179.98 Dr
7450	Councillors Training & Expenses	Overheads	975.50 Dr		975.50 Dr
7460	Public Works Loan	Overheads	17,001.00 Dr		17,001.00 Dr
7500	Printing & Distribution	Overheads	1,172.00 Dr		1,172.00 Dr
7510	Postage and Carriage	Overheads	1.90 Dr	39.00	40.90 Dr
7520	Office Stationery	Overheads	1,638.24 Dr	148.48	1,786.72 Dr
7530	Telephone	Overheads	1,560.83 Dr	33.57	1,594.40 Dr
7540	Internet Charges	Overheads	1,913.47 Dr	151.86	2,065.33 Dr
7550	Computer & Software	Overheads	1,858.08 Dr	141.90	1,999.98 Dr
7600	Legal Fees	Overheads	811.00 Dr		811.00 Dr
7610	Accountancy Fees	Overheads	2,100.00 Dr		2,100.00 Dr
7620	Consultancy & Professional Fees	Overheads	1,313.80 Dr	70.80	1,384.60 Dr
7630	Photocopier	Overheads	1,413.19 Dr	8.21	1,421.40 Dr
7640	Equipment Hire	Overheads	156.00 Dr		156.00 Dr
7650	Equipment Maintenance & Repair	Overheads	93.81 Dr		93.81 Dr
7700	Property Maintenance	Overheads	42.50 Dr	108.44	150.94 Dr
7701	Maintenance Consumables	Overheads	712.00 Dr	124.51	836.51 Dr
7702	Subscriptions HALC/NALC	Overheads	3,478.90 Dr		3,478.90 Dr
7703	Section 137 Grants	Overheads	53,689.00 Dr		53,689.00 Dr
7704	Section 137 Subscriptions	Overheads	479.00 Dr		479.00 Dr
7705	Section 137 The Green Maintenance	Overheads	1,434.40 Dr	153.76	1,588.16 Dr
7706	Section 142 Grants	Overheads	20,010.00 Dr		20,010.00 Dr
7707	You Decide	Overheads	24,677.21 Dr	200.00	24,477.21 Dr
7708	Environmental Improvements	Overheads	279.32 Dr	237.50	516.82 Dr
7710	Highways Property Maintenance	Overheads	3,088.63 Dr		3,088.63 Dr
7720	Grounds Maintenance	Overheads	12,092.67 Dr	285.00	12,377.67 Dr

Tadley Town Council
Nominal Activity Report

7721	Play Areas Maintenance	Overheads	5,631.81 Dr		5,631.81 Dr
7722	Grasscutting	Overheads	7,094.15 Dr	535.05	7,629.20 Dr
7723	Gardening	Overheads	1,581.00 Dr		1,581.00 Dr
7724	Treeworks	Overheads	7,260.00 Dr	1,870.00	9,130.00 Dr
7725	Christmas Event	Overheads	3,384.70 Dr		3,384.70 Dr
7726	Christmas Decoration Hire	Overheads	4,216.40 Dr		4,216.40 Dr
7730	Burials Grounds Maintenance	Overheads	572.00 Dr		572.00 Dr
7731	Burials Grounds Grasscutting	Overheads	5,661.00 Dr	606.80	6,267.80 Dr
7810	Cleaning	Overheads	896.00 Dr	64.00	960.00 Dr
7900	Bank Charges and Interest	Overheads	108.03 Dr	5.00	113.03 Dr
8220	Clothing Costs	Overheads	517.28 Dr		517.28 Dr
8230	Training Costs	Overheads	545.00 Dr		545.00 Dr
9998	Opening Balances	Overheads	84,484.33 Dr		84,484.33 Dr

Unreconciled Bank Transactions Report

Bank: Bank Account Current (1200)

Account Balance: £4,242.23

Reconciled Balance: £5,500.00

Date	Name	Reference	Type	Payment	Receipt
19/09/2020		PAYE August	Other Payment	1,257.77	0.00
TOTAL				£1,257.77	£0.00
BALANCE					-£1,257.77

BANK RECONCILIATION		
Bank Statement Balance	PREMIUM ACCOUNT	42226.12
Bank Statement Balance	CURRENT ACCOUNT	5500.00
	Less uncleared payments	1257.77
	TRUE BANK BALANCE	46468.35
Sage Accounts	PREMIUM ACCOUNT	42226.12
Sage Accounts	CURRENT ACCOUNT	4242.23
	TOTAL ON BALANCE SHEET	46468.35

Receipts and Payments Day Book Report

Receipt/Payment: Payments, Account: Bank Account Current (1200), Type: Other Payment

Trx No	Type	Date	Name	Ref	Net	VAT	Total
1616	Other Payment	03/08/2020		TAC recharge	0.09	0.00	0.09
1539	Other Payment	17/08/2020		PAYE July	1,257.77	0.00	1,257.77
1681	Other Payment	25/08/2020		Land Registry	6.00	0.00	6.00
1687	Other Payment	28/08/2020		Net wages/pension August	4,518.02	0.00	4,518.02
						TOTAL	£5,781.88

Tadley Town Council
Purchase Day Book Report

Trx No	Type	Date	Name	Invoice Number	Ref	Details	Net	VAT	Total
1597	Purchase Invoice	01/08/2020	Southern Electricity	3179094014			64.53	3.23	67.76
1599	Purchase Invoice	03/08/2020	Basingstoke & Deane Borough Council	52184872			157.00	0.00	157.00
1601	Purchase Invoice	03/08/2020	M&C Landscapes	SO			459.17	91.83	551.00
1612	Purchase Invoice	03/08/2020	Basingstoke & Deane Borough Council	52099628			87.00	0.00	87.00
1617	Purchase Invoice	03/08/2020	Kings DIY	3745 3756			55.37	7.62	62.99
1622	Purchase Invoice	04/08/2020	Inty Cascade	225908			80.86	16.17	97.03
1624	Purchase Invoice	04/08/2020	Serco	91706132			74.80	14.96	89.76
1626	Purchase Invoice	05/08/2020	Triangle Cleaning Services	4732			80.00	16.00	96.00
1628	Purchase Invoice	05/08/2020	UK Fuels Ltd	5537278			58.99	11.80	70.79
1630	Purchase Invoice	05/08/2020	MM Design	3311			60.00	0.00	60.00
1633	Purchase Invoice	06/08/2020	John Lawson	68			90.00	0.00	90.00
1635	Purchase Invoice	06/08/2020	M&C Landscapes	2753			1,295.61	259.12	1,554.73
1637	Purchase Invoice	07/08/2020	Mainstream Digital	077084 977085			94.89	18.99	113.88
1640	Purchase Invoice	10/08/2020	4squareit (Tadley Computers)	765			100.00	0.00	100.00
1642	Purchase Invoice	10/08/2020	Lloyds Bank	314738236			5.00	0.00	5.00
1645	Purchase Invoice	12/08/2020	Chesmetal Work	349			750.00	0.00	750.00
1647	Purchase Invoice	12/08/2020	Fenland Leisure	36705			102.00	20.40	122.40
1649	Purchase Invoice	12/08/2020	UK Fuels Ltd	5570395			58.36	11.67	70.03
1652	Purchase Invoice	13/08/2020	GB Arb Ltd	38			200.00	0.00	200.00
1654	Purchase Invoice	14/08/2020	EE	176397416			65.55	13.11	78.66
1657	Purchase Invoice	14/08/2020	IBS Business Solutions	1028972 971			265.07	53.01	318.08
1659	Purchase Invoice	15/08/2020	Gradwell	1331695			71.00	14.20	85.20
1664	Purchase Invoice	23/08/2020	SAGE	641125			22.00	4.40	26.40
1682	Purchase Invoice	26/08/2020	Siemens Financial Services	A9265648			150.08	30.02	180.10
1668	Purchase Invoice	27/08/2020	Elmdale Maintenance	93392			3.58	0.71	4.29
1674	Purchase Invoice	28/08/2020	Helping Hand Company	379948			40.64	8.13	48.77
TOTAL							£4,491.50	£595.37	£5,086.87

Tadley Town Council
Nominal Activity Report

Category: All, Ledger Account: All

Nominal Code	Ledger Name	Category	Opening Balance	Total Debits this period	Total Credits this period	Closing Balance
1100	Trade Debtors	Current Assets	495.00 Dr	1,041.00	495.00	1,041.00 Dr
1200	Bank Account Current	Bank	5,500.00 Dr	11,646.22	11,646.22	5,500.00 Dr
1220	Bank Account Savings	Bank	46,426.11 Dr	7,446.23	11,646.22	42,226.12 Dr
1230	Public Sector Deposit Fund	Bank	162,576.27 Dr			162,576.27 Dr
1260	Lloyds Bank Credit Card	Bank	995.13 Cr	845.23	626.87	776.77 Cr
2100	Trade Creditors	Current Liability	67.76 Dr	5,019.11	5,086.87	0.00 Cr
2110	Accruals	Current Liability	600.00 Cr			600.00 Cr
2201	VAT on Purchases	Current Liability	990.12 Dr	699.85		1,689.97 Dr
2210	PAYE to pay to HMRC	Current Liability	1,257.77 Cr	1,257.77	1,257.77	1,257.77 Cr
2250	Net Wages	Current Liability	0.00 Cr	3,584.41	3,584.41	0.00 Cr
2260	Pension	Current Liability	0.00 Cr	933.61	933.61	0.00 Cr
3200	Reserves	Equity	189,468.32 Cr			189,468.32 Cr
3202	Play Areas Refurbishment	Equity	36,000.00 Cr			36,000.00 Cr
3203	Contingency Fund	Equity	20,000.00 Cr			20,000.00 Cr
3204	Bus Service Subsidy	Equity	5,000.00 Cr			5,000.00 Cr
3205	Equipment, vehicles and tools	Equity	3,200.00 Cr			3,200.00 Cr
3207	Election Costs	Equity	15,000.00 Cr			15,000.00 Cr
4000	Precept	Sales	279,699.00 Cr			279,699.00 Cr
4001	Burials	Sales	21,000.00 Cr		1,041.00	22,041.00 Cr
4002	Memorials	Sales	5,359.00 Cr		129.00	5,488.00 Cr
4100	Litter Grant	Other Income	32,573.28 Cr			32,573.28 Cr
4110	Grass Cutting Grant	Other Income	19,282.00 Cr			19,282.00 Cr
4900	Other income	Other Income	7,107.75 Cr	40.19	6,820.45	13,888.01 Cr

Tadley Town Council
Nominal Activity Report

4950	Bank Interest	Other Income	4,446.10 Cr		1.78	4,447.88 Cr
5010	Street Furniture	Direct Expenses	801.68 Dr			801.68 Dr
5020	Highway Signs	Direct Expenses	640.00 Dr			640.00 Dr
5030	Play Area Equipment	Direct Expenses	8,077.06 Dr			8,077.06 Dr
5040	Office Equipment	Direct Expenses	7,225.99 Dr			7,225.99 Dr
5060	Litter Equipment	Direct Expenses	1,179.40 Dr	522.39		1,701.79 Dr
5080	Memorial benches	Direct Expenses	1,856.00 Dr			1,856.00 Dr
7000	Employee Wages and Salaries	Overheads	74,794.48 Dr	4,724.38		79,518.86 Dr
7020	Employers NI	Overheads	5,537.48 Dr	348.92		5,886.40 Dr
7030	Employer's Pension	Overheads	16,325.56 Dr	702.49		17,028.05 Dr
7100	Rent	Overheads	17,856.00 Dr			17,856.00 Dr
7101	Giles Road Play Area Rent	Overheads	152.00 Dr			152.00 Dr
7110	Water Rates	Overheads	591.46 Dr			591.46 Dr
7120	General Rates	Overheads	2,540.47 Dr	157.00		2,697.47 Dr
7125	Cemetery Rates	Overheads	1,014.58 Dr	87.00		1,101.58 Dr
7130	Premises Insurance	Overheads	1,616.40 Dr			1,616.40 Dr
7140	Commercial Waste Collection	Overheads	502.81 Dr	74.80		577.61 Dr
7200	Electricity	Overheads	579.10 Dr	64.57	1.31	642.36 Dr
7210	Gas & Oil	Overheads	506.00 Dr	0.05		506.05 Dr
7300	Vehicle Fuel	Overheads	2,744.79 Dr	117.35		2,862.14 Dr
7310	Vehicle Repair and Servicing	Overheads	993.84 Dr			993.84 Dr
7320	Vehicle Licences	Overheads	530.00 Dr			530.00 Dr
7330	Vehicle Insurance	Overheads	1,079.08 Dr			1,079.08 Dr
7400	Travelling	Overheads	5.90 Dr			5.90 Dr
7430	Chairmans Allowance	Overheads	179.98 Dr			179.98 Dr
7450	Councillors Training & Expenses	Overheads	975.50 Dr			975.50 Dr

Tadley Town Council
Nominal Activity Report

7460	Public Works Loan	Overheads	17,001.00 Dr			17,001.00 Dr
7500	Printing & Distribution	Overheads	1,172.00 Dr			1,172.00 Dr
7510	Postage and Carriage	Overheads	40.90 Dr			40.90 Dr
7520	Office Stationery	Overheads	1,786.72 Dr	265.07		2,051.79 Dr
7530	Telephone	Overheads	1,594.40 Dr	160.44		1,754.84 Dr
7540	Internet Charges	Overheads	2,065.33 Dr	151.86		2,217.19 Dr
7550	Computer & Software	Overheads	1,999.98 Dr	122.00		2,121.98 Dr
7600	Legal Fees	Overheads	811.00 Dr			811.00 Dr
7610	Accountancy Fees	Overheads	1,350.00 Dr			1,350.00 Dr
7620	Consultancy & Professional Fees	Overheads	1,384.60 Dr	66.00	38.88	1,411.72 Dr
7630	Photocopier	Overheads	1,421.40 Dr	153.66		1,575.06 Dr
7640	Equipment Hire	Overheads	156.00 Dr			156.00 Dr
7650	Equipment Maintenance & Repair	Overheads	93.81 Dr			93.81 Dr
7700	Property Maintenance	Overheads	150.94 Dr			150.94 Dr
7701	Maintenance Consumables	Overheads	836.51 Dr	96.01		932.52 Dr
7702	Subscriptions HALC/NALC	Overheads	3,478.90 Dr			3,478.90 Dr
7703	Section 137 Grants	Overheads	53,689.00 Dr			53,689.00 Dr
7704	Section 137 Subscriptions	Overheads	479.00 Dr			479.00 Dr
7705	Section 137 The Green Maintenance	Overheads	1,588.16 Dr	153.76		1,741.92 Dr
7706	Section 142 Grants	Overheads	20,010.00 Dr			20,010.00 Dr
7707	You Decide	Overheads	24,477.21 Dr			24,477.21 Dr
7708	Environmental Improvements	Overheads	516.82 Dr			516.82 Dr
7710	Highways Property Maintenance	Overheads	3,088.63 Dr			3,088.63 Dr
7720	Grounds Maintenance	Overheads	12,377.67 Dr	549.17		12,926.84 Dr
7721	Play Areas Maintenance	Overheads	5,631.81 Dr	852.00		6,483.81 Dr
7722	Grasscutting	Overheads	7,629.20 Dr	535.05		8,164.25 Dr

Tadley Town Council
Nominal Activity Report

7723	Gardening	Overheads	1,581.00 Dr		1,581.00 Dr
7724	Treeworks	Overheads	9,130.00 Dr	200.00	9,330.00 Dr
7725	Christmas Event	Overheads	3,414.70 Dr		3,414.70 Dr
7726	Christmas Decoration Hire	Overheads	4,216.40 Dr		4,216.40 Dr
7730	Burials Grounds Maintenance	Overheads	572.00 Dr		572.00 Dr
7731	Burials Grounds Grasscutting	Overheads	6,267.80 Dr	606.80	6,874.60 Dr
7810	Cleaning	Overheads	960.00 Dr	80.00	1,040.00 Dr
7900	Bank Charges and Interest	Overheads	108.03 Dr	5.00	113.03 Dr
8220	Clothing Costs	Overheads	517.28 Dr		517.28 Dr
8230	Training Costs	Overheads	545.00 Dr		545.00 Dr
9998	Opening Balances	Overheads	84,484.33 Dr		84,484.33 Dr

Written Note for attachment to Tadley TC Council Minutes (further to contribution made on 7/9/2020)

Despite vast majority of HCC office staff being 'working from home', there certainly has been a lot happening ! Brief outline follows;

Environment; HCC has made further announcements to help residents reduce their carbon footprint ..offering energy choice to insulation; establishing a Community Energy Network across the County and a Residential Solar Group Buying Scheme. Full details will be available after 29 September.

Hampshire Highways now using recycled material from old roads. Materials including plastic are screened, crushed and blended cleanly ready for re use.

In past three months under a new Govt Scheme some 40 new temporary footpaths and **cycleways** have been installed across the County. Some have been successful in the High Street and Town Centre locations that were selected. Some have been a disappointment to the retailers on the street and motorists- one example being the Chapel Hill path near Basingstoke Station. Still, it was £800k well spent throughout the County and HMG has launched a second tranche fund for more that HCC has bid for. Tadley has no high street as such and establishing potential areas without being disrespectful and disruptive to the needs of pedestrians and motorists has been difficult.

HWRC; It was inevitable that after a closure of 8 weeks during the early days of the pandemic that there would be a huge backlog especially of green waste and DIY materials and in the middle of May the access queues were long – at Wade Road and all the HWRC's across the country. Situation aggravated by the lack of kerbside ops in Basingstoke and the opening initially restricted due to social distancing to less than 50%. Despite easier availability at several of the other 24 HWRC sites across the County, securing a booking slot at Wade Road still proved difficult while at the same time there was a growing no show problem with residents holding allocated slots that they would not use. Hours of opening extended; slots refined with 7 day limits etc ; return to work of some residents, holidays etc have now seen the problem considerably eased with midweek , middle of the day slots more easy to come by.

HCC has been endeavouring to have HWRC reciprocity with adjacent authorities but with limited success. Probably summed up by the fact that people in West Berks cannot use Reading 'tips' unless WB pays an extra £500k per annum for the privilege.

Transport; Usage of the No 2 route continues to be low; fact that footfall in Basingstoke is still well below average and the limited access (and appointments) at the en route Hospital not conducive to full restoration of services. Additionally, with the schools returning this month there is another pressure on HCC to increase Home to School Transport as the children students should not be using public transport.

To the future, there are a couple of key projects for consideration; the launch of the Cycling and Walking Programme in October and a current study commissioned by HCC on Thames Valley & North Hants Connectivity involving the LEP's, B & D, West Berks, Reading, Wokingham, Bracknell input planning the way for the future. Although not initially mentioned I have sought for the A340 to be considered in the study.

Additionally, currently there is some HMG legislation being put in place regarding restricting vehicles from pavement parking. If it goes through and it includes all private vehicles and not just commercials then there will be challenges in our local estates !

Economy; Since COVID 19 HCC has been involved with the distribution of over £400M in Business Grants (on top of the furlough schemes and backing of Business Loans). All in the hope that we can quickly restore businesses once all the lockdown has stopped. More concern is the vast amount of students finishing their degrees/qualifications and all finding that recruitment by companies is currently frozen. We are now implementing training levy and grants to get people into work- construction is one target. The claimant count for Tadley and Baughurst is still low- well below the average both nationally and in the Economic area of the County. but we will only know the size of the problem in October

Education; Traditional month of school placement issues, all confused by the GCSE/A Level result fracas. Suffice to say, 99.1% of Year R got their school of choice and 97.8% of Year 7. No doubt increased Special Needs school places (Chineham) helped this excellent result. In terms of the exam results/assessed grades etc , too early to give the precise figures but we expect Hampshire Schools overall to be as usual well above the national average.

COVID19 ; In August

Although as I write, there is yet another change in the restrictions being considered and not just in the BAME zones where case increase is very worrying. For Hampshire, there have been no deaths recorded in last 10 days; testing remains high and hence so do the number of cases of infection- many of which are where no symptoms evident. Hospitalisation is negligible- indeed the local hospital is 'quiet' and hopefully can get back to normality with non Covid matters.

Although the pilot testing scheme held in the Isle of Wight was a limited success, it is interesting to note that HCC is now leading the trialling of a test using saliva with a 20 minute result. Southampton University is also trialling. To the future, with the possibility of a second spike, HCC and the Local Resilience Forum has finalised its Local Outbreak Plan and is fully prepared.

11000' "vulnerable adults" still under monitoring by HCC. Of course the Care Homes are a major focus as we have some 499 such locations in the County with 13000 beds. No breakdown for Tadley but considering the County has a predominance in older residents (extra 1000 pa become 85 every year) and has a COVID factor just below the national average would suggest, along with R data that we are in a good place but cannot be complacent.

Finally....Highways. Maintenance Performance for July for B & D dispatched reflecting a good improvement in re surfacing and the 'flags 'on the website mapping are low in number. HCC has realigned its Highways Ops Control with one large unit in Winchester which has , along with our dragon Patchers realised some real efficiencies. As advised there is a major push on cycling; really in Tadley the opportunities are limited by dimension such that the priority will be improving general use of bikes and not local super Cycling highways for the very few.