

**MINUTES OF A MEETING OF TADLEY TOWN COUNCIL HIGHWAYS AND PLANNING COMMITTEE HELD ON ZOOM AT 7.30PM ON 28 SEPTEMBER 2020**

**Present:** Cllrs Burdett, Lovegrove, Mullan (Chairman), Page, Slimin, Spence and Witton.

**In Attendance:** Clerk

**1. APOLOGIES**

Received and accepted from Cllrs Bower and Charlick.

**2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

There were no declarations of interest or dispensation requests.

**3. MINUTES**

**6/21HP** It was

**RESOLVED (7/0/0)** to receive and confirm the accuracy of the minutes of the Highways and Planning Committee Meeting held on 24 August 2020.

**4. OPEN FORUM**

There was no requirement for an open forum.

**5. CURRENT PLANNING APPLICATIONS**

**20/01616/HSE            44 Huntsmoor Road**

Mr L Barker

**Proposal:** Erection of front porch

<https://pad.basingstoke.gov.uk/DocumentViewer/?DocumentClassCode=DC&Folder1Reference=20/01616/HSE>

**Comment (7/0/0):** No objection

**20/02127/HSE            4 The Oaks**

Mr & Mrs Markides

**Proposal:** Erection of single storey rear extension

<https://pad.basingstoke.gov.uk/DocumentViewer/?DocumentClassCode=DC&Folder1Reference=20/02127/HSE>

**Comment (7/0/0):** No objection

**20/02140/HSE            110 Franklin Avenue**

Mr J Colledge

**Proposal:** Demolition of existing bungalow, garage and outbuildings and erection of 4no. 3-bed houses. Construction of new access with crossover.

<https://pad.basingstoke.gov.uk/DocumentViewer/?DocumentClassCode=DC&Folder1Reference=20/02140/FUL>

**Comment (7/0/0):** Object. Regret to see the loss of a bungalow as these are in short supply in Tadley. Overdevelopment of the site. Concerned about the impact of another 8 plus vehicles accessing and egressing Franklin Avenue which is an extremely busy thoroughfare. Disappointed that the application does not include grey water harvesting, renewable or low carbon energy systems, green roofs and waste recycling. Question the location of the waste bins in relation to plots 3 and 4. Regret to see the loss of a mature hedgerow.

**20/02213/HSE**      **11 Hamble Drive**  
Mr & Mrs Watson  
**Proposal:** Erection of a front porch extension

<https://pad.basingstoke.gov.uk/DocumentViewer/?DocumentClassCode=DC&Folder1Reference=20/02213/HSE>

**Comment (7/0/0):** No objection

**20/02430/HSE**      **38 Millers Road**  
Mr R Tanquay  
**Proposal:** Extension to rear of bungalow

<https://pad.basingstoke.gov.uk/DocumentViewer/?DocumentClassCode=DC&Folder1Reference=20/02430/HSE>

**Comment (7/0/0):** No objection

## **6. CONSULTATIONS**

A consultation from the Department of Transport was received: Managing pavement parking

<https://www.gov.uk/government/consultations/managing-pavement-parking?fbclid=IwAR146RIVr50TomyGrIR15nU4v4BHMrORkfXdjzKGkDL2O-LRlqPIB-ynshc>

**7/21HP** It was  
**RESOLVED (7/0/0)** to respond as attached.

A consultation from the Ministry of Housing, Communities & Local Government was received:  
Changes to the current planning system

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/907215/200805\\_Changes\\_to\\_the\\_current\\_planning\\_system\\_FINAL\\_version.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907215/200805_Changes_to_the_current_planning_system_FINAL_version.pdf)

**8/21HP** It was  
**RESOLVED (7/0/0)** to respond:

Question 13 – We disagree with the proposal to exempt developers from paying Community Infrastructure Levy (CIL) for First Homes, an increase in local population puts more strain on existing resources, therefore CIL is needed to pay towards this.

Paragraphs 71 and 72 – We disagree with the proposal to allow small and medium builders to defer CIL payments. These type of organisations are often only in existence for a few years, therefore the CIL will become unrecoverable.

Question 17 – We disagree with the proposal to up the small site threshold to 40 or 50 for developers to make affordable housing contributions. In a time where thousands of people are facing redundancy we should be providing more affordable housing.

We make a general comment that these proposed changes are being made to meet the needs of developers and enable them to maximise their profits. These proposed changes do not take in to account the specific needs of individual communities and their resident's housing requirements.

The meeting closed at 7.56pm.

Signed: .....

Dated: 26 October 2020

# Pavement parking

## Introduction

Thank you for responding to our consultation 'Pavement parking: options for change', your views will assist in deciding future policy for paving parking enforcement.

Closing date is 22 November 2020.

### Confidentiality and data protection

The Department for Transport (DfT) is carrying out this consultation to decide on the future of pavement parking enforcement policy including your:

- favoured option of enforcement
- views on all enforcement options
- views on the vehicles exempted from these proposals
- views on the effect of the policies on different societal groups

and your reasons in order to gain a thorough understanding of your viewpoint.

This consultation and the processing of personal data that it entails is necessary for the exercise of our functions as a government department. If your answers contain any information that allows you to be identified, DfT will, under data protection law, be the controller for this information.

In this consultation we're asking for:

- your name and email address, in case we need to ask you follow-up questions about your responses (you do not have to give us this personal information, but if you do provide it, we will use it only for the purpose of asking follow-up questions)
- whether you are representing an organisation and if so the name of that organisation

Plus as an individual we are asking for your views towards pavement parking in your local area and the reasons, to attempt to understand how much local action affects your viewpoint.

Additionally for an organisation we will ask:

<ul style="list-style-type: none"><li>• for the organisation name, for identification of the business</li> <li>• if your organisation is a commercial business with deliveries and, if so, the amount of deliveries and your view towards the 20 minute delivery exemption, since this criteria is still open to change</li> <li>• if your organisation is a council and, if so, for numerous extended views on the<ul style="list-style-type: none"><li>- impacts</li><li>- issues</li><li>- costs</li><li>- problems</li><li>- implementation</li></ul>of the options plus previous parking enforcement experience at a local level to better inform our final decision</li></ul>

Your personal data is processed on behalf of DfT by Smartsurvey, with respect that they run the survey collection software only but will not be shared with any other third parties. [DfT's privacy policy](#) has more information about your rights in relation to your personal data, how to complain and how to contact the Data Protection Officer.

Your information will be kept securely and destroyed within 12 months after the consultation has been completed. Any information provided through the online questionnaire will be moved to our internal systems within 2 months of the consultation end date.

## Personal details

### 1. Your (for contact purposes only):

name?	Town Clerk	
email?	clerk@tadleytowncouncil.gov.uk	

### 2. Are you responding as: \*

	an individual?
Yes	on behalf of an organisation? (Go to Organisation details question 6)

## Problem

**3. Do you think vehicles being parked on the pavement is a problem in your area? \***

	Yes
	No (Go to Proposals question 14)
	Don't know? (Go to Proposals question 14)

## What problems?

**4. Pavement parking causes you problems because:**

	you have a sight impairment?
	you have a mobility impairment?
	you use a buggy or pram to transport children?
	of another issue?

**5. Would you leave home more often if there was no pavement parking? (Go to Proposals question 14 after answering)**

	Yes
	No
	Don't know?

## Organisation details

**6. Your organisation's name is?**

Tadley Town Council

**7. Is your organisation a commercial business? \***

	Yes
No	No (Go to Problem question 13)

## Deliveries

**8. Does your organisation routinely make deliveries as part of its business? \***

	Yes
	No (Go to Problem question 13)

## 20 minutes parking exemptions

We are suggesting 3 options to address the problem of pavement parking, two of these

options, stated as "option 2" and "option 3", if implemented would also include a business vehicle exception for deliveries.

This exception would allow 20 minutes, in line with existing London legislation, for a delivery to be completed.

9. Do you agree that 20 minutes of pavement parking would be adequate for a delivery? \*

	Yes (Go to Problem question 13)
	No

## Against 20 minutes exemption

10. Why not?

11. Of all the daily deliveries that you may make, what percentage do you think will take longer than 20 minutes each to be completed? \*

- 0% (Go to Problem question 13)
- 1 to 10%
- 11 to 20%
- 21 to 30%
- 31 to 40%
- 41 to 50%
- 51 to 60%
- 61 to 70%
- 71 to 80%
- 81 to 90%
- 91 to 100%

## Delivery types

12. In your opinion, what types of delivery that you make would require greater than 20 minutes?

## Problem

### 13. Do you think vehicles being parked on the pavement is a problem in your area?

Yes	Yes
	No
	Don't know?

## Proposals

We are researching ways that we can address pavement parking problems and, as part of this, are already working to simplify the process for Traffic Regulation Orders (TROs), making them less time-consuming and burdensome to implement.

TRO's can be used by a council to prohibit pavement parking locally.

We are suggesting 3 options to address the problem of pavement parking, although we are not limited to these.

### Option 1

This involves completing the simplification work on TRO's but no additional action beyond this. TRO's allow councils to restrict pavement parking and set their own conditions for exceptions to these rules.

[Option 1 is explained in more detail in the consultation document.](#)

### Option 2

In addition to option 1 we would allow councils to enforce against 'unnecessary obstruction of the pavement'. This is not a general pavement parking prohibition like option 3, but instead empowers councils to issue Penalty Charge Notices in individual instances. However, this option, would include a suggested 20-minute exception, for business vehicles, allowing them to pavement park for up to this time in order to load or unload goods when no other choice exists, in places such as narrow streets. Standard exceptions would also apply for emergency service and utility vehicles.

[Option 2 is explained in more detail in the consultation document.](#)

### Option 3

In addition to option 1 we would introduce an England-wide pavement parking prohibition. Unlike option 2 which allows for enforcement of individual instances of obstructive pavement parking, this would prohibit pavement parking nationally, while allowing councils to implement local exemptions (such as for narrow streets where pavement parking is essential to ensure traffic flows) which would be shown by use of traffic signs and bay markings. We also propose including a 20 minute exception, for business vehicles, allowing them to pavement park up to this time in order to load or unload goods when no other choice exists, in places such as narrow streets. Standard exceptions would also apply for emergency service and utility vehicles.

[Option 3 is explained in more detail in the consultation document.](#)

### 14. Your preferred option is: \*

	1, simplification of TRO's but no additional action? (Go to View on options)
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	2, in addition to option 1 allow councils to enforce against 'unnecessary obstruction of the pavement'? (Go to View on options)
Yes	3, in addition to option 1 introducing an England-wide pavement parking prohibition? (Go to View on options)
	an alternative option?

## Another option

### 15. Describe your alternative approach.

Options 2 and 3 are both going to be unworkable in practice. Tadley is a town with higher than average car ownership due to lack of transport links to Newbury, Reading and beyond. A lot of houses in Tadley were built prior to the increase in car ownership in the town, estates were built with no consideration for this growth. There are roads in Tadley where if parking on the pavement were to be prohibited then parking on the road would bar access for emergency and refuse vehicles.

## View on options

As part of our research we are asking for your views on options 2 and 3, irrespective of what you chose as your preferred option.

## Option 2: allow councils to enforce against 'unnecessary obstruction of the pavement'

Option 2 - in addition to option 1 we would allow councils to enforce against 'unnecessary obstruction of the pavement'. This is not a general pavement parking prohibition, but instead empowers councils to issue Penalty Charge Notices in individual instances. However, this option would include a suggested 20 minute exception, only applicable to business vehicles, allowing them to pavement park for up to this time in order to load or unload goods when no other choice exists, in places such as narrow streets. Standard exceptions would also apply for emergency service and utility vehicles.

### 16. How would you define an 'unnecessary obstruction of the pavement'?

Any vehicle parked on the pavement, refuse collection bins left on the pavement

### 17. Do you think a warning notice should be given for first time offences of causing an unnecessary obstruction by parking on the pavement?

Yes	Yes
	No
	Don't know?

### 18. What do you think are the advantages and disadvantages associated with this option 2?



Disadvantage of option 2 it is down to individual councils to determine whether they wish to enforce this

## Option 3: an England-wide pavement parking prohibition

Option 3 - in addition to option 1 we would introduce an England-wide pavement parking prohibition. This would prohibit pavement parking as a default position, while allowing councils to implement local exemptions (such as for narrow streets where pavement parking is essential to ensure traffic flows) which would be shown by use of traffic signs and bay markings. This option would include a suggested 20 minute exception, only applicable to business vehicles, allowing them to pavement park for up to this time in order to load or unload goods when no other choice exists, in places such as narrow streets. Standard exceptions would also apply for emergency service and utility vehicles.

### 19. Do you think a national prohibition should apply: \*

	on no roads (since you are against the proposal)? (Go to Option 3: an England-wide pavement parking prohibition question 21)
Yes	on all public roads within the country?
	only on roads with speed limits up to 40mph (this includes roads in villages, towns and cities)?
	in an alternative way of your description?
	<input type="text"/>

## National prohibition

### 20. Should a national prohibition apply to:

	pavements only?
Yes	pavements and verges?

## Option 3: an England-wide pavement parking prohibition

Councils would exempt certain areas, where pavement parking remains essential such as narrow terraced streets with no off-street parking availability, by use of traffic signs and bay markings.

These signs and markings would be used to indicate to motorists where they were allowed to park.

### 21. What are your views on the impact this would have on the built and historic environment?

This is already happening so no additional impact

**22. What do you think are the advantages and disadvantages of option 3:**

for rural areas including villages?		
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for suburban areas ?		
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for town and city centres?		
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overall?	Advantage is increases access for all	
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## Option 2 environmental effect

**23. Do you believe option 2 would have an impact on the environment?**

	Yes
No	No (Go to Option 3 environmental effect question 25)
	Don't know? (Go to Option 3 environmental effect question 25)

## Option 2 environmental impact

**24. What impact?**

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## Option 3 environmental effect

**25. Do you believe option 3 would have an impact on the environment?**

	Yes
No	No (Go to Exceptions question 27)
	Don't know? (Go to Exceptions question 27)

## Option 3 environmental impact

26. What impact?

## Exceptions

For both options 2 and 3 we propose exceptions for:

- fire brigade purposes
- police purposes
- parking in accordance with a direction given by a constable
- ambulance purposes
- the provision of, or in connection with, urgent or emergency health care, by a registered medical practitioner, registered nurse or registered midwife
- the purpose of saving life or responding to another similar emergency
- the purpose of providing assistance at an accident or breakdown
- postal services (within the meaning of section 125(1) of the Postal Services Act 2000)
- delivery, collection, loading or unloading of goods to, or from any premises, in the course of business (where this cannot reasonably be carried out without the vehicle being parked on a pavement; and the vehicle is so parked for no longer than is necessary for these purposes, and in any event for no more than a continuous period of 20 minutes)
- collection of refuse by, or on behalf of, the council
- street cleansing purposes by, or on behalf of, the council
- gritting or salting or the clearance of snow by, or on behalf of, the council
- road works by, or on behalf of, the council
- road maintenance (including street furniture) by, or on behalf of, the council
- street works by, or on behalf of, the council or statutory undertakers, including utility




between people who share protected characteristics of:

<ul style="list-style-type: none"><li>• age</li><li>• disability</li><li>• gender reassignment</li><li>• pregnancy or maternity</li><li>• race</li><li>• religion or belief</li><li>• sex</li><li>• sexual orientation</li></ul>

**28. How do you think "option 2" will affect people who share the following protected characteristics of:**

	eliminating discrimination? (Positively/Negatively /No affect/Don't know?)	advancing equality of opportunity? (Positively/Negatively /No affect/Don't know?)	fostering good relations between people? (Positively/Negatively /No affect/Don't know?)
age, in respect of:	Positively		
disability, in respect of:	Positively		
gender reassignment, in respect of:	No affect		
pregnancy or maternity, in respect of:	Positively		
race, in respect of:	No affect		
religion or belief, in respect of:	No affect		
sex, in respect of:	No affect		

sexual orientation to:	No affect	

Where you indicated negative impact, describe your reasons why?

**29. How do you think "option 3" will affect people who share the following protected characteristics of:**

	eliminating discrimination? (Positively/Negatively /No affect/Don't know?)	advancing equality of opportunity? (Positively/Negatively /No affect/Don't know?)	fostering good relations between people? (Positively/Negatively /No affect/Don't know?)
age, in respect of:	Positively		
disability, in respect of:	Positively		
gender reassignment, in respect of:	No affect		
pregnancy or maternity, in respect of:	Positively		



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race, in respect of:	No affect	
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religion or belief, in respect of:	No affect	
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sex, in respect of:	No affect	
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sexual orientation to:	No affect	
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Where you indicated negative impact, describe your reasons why?

## Council

The remainder of these questions, excluding the final comments section, are specifically about the impact on councils and only if responding officially on behalf of a local council should you respond.

30. Are you representing a council? \*

Yes	Yes, continue to council questions.
	No, go to final comments. (Go to question 54)

## Impact on councils

We are asking for your views on options 2 and 3 for pavement parking enforcement regarding:

<ul style="list-style-type: none"> <li>• experiences</li> <li>• staffing</li> <li>• costs</li> </ul>

**31. Has your council introduced a TRO, or TROs, to implement pavement parking restrictions? \***

	Yes (Go to Pavement parking restrictions question 33)
No	No
	Don't know? (Go to Injury claims question 36)

## No pavement parking restrictions

**32. Why not?** (Go to Injury claims question 36 after answering)

TROs administered by principal authority
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## Pavement parking restrictions

**33. How many pavement parking TROs did your council issue in:**

2010?	<input type="text"/>	<input type="text"/>
2011?	<input type="text"/>	<input type="text"/>

2012?		
2013?		
2014?		
2015?		
2016?		
2017?		
2018?		
2019?		

**34. How long does a TRO take for you to put into place (in weeks)?**

**35. What is the average monetary cost (to the nearest £) of implementing a single TRO:**

overall?		
in administration cost?		
in legal cost?		
for advertising?		

for traffic sign or road marking creation and installation costs?

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## Injury claims

### 36. What was the:

	2019?	2018?	2017?	2016?	2015?
number of injury claims made to your council in:					

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number of injury claims made due to pavement parking in:		
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number of injury claims for which compensation was paid in:		
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number of injury claims made due to pavement parking for which compensation was paid in:	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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total compensation paid for injury claims in:	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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total compensation paid due to pavement parking in:	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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## Pavement repairs

37. What was the:



To enforce this offence your Civil Enforcement Officers would need to issue additional Penalty Charge Notices (PCN's). The cost of

<ul style="list-style-type: none"><li>• issuing</li> <li>• processing</li></ul>

these PCN's is covered by the penalty income.

**40. Can you foresee any additional, unfunded costs outside of the normal costs of issuing and processing PCNs?**

	Yes
	No (Go to Option 3 question 42)
	Don't know? (Go to Option 3 question 42)

## Additional costs

**41. What are these costs (list the individual costs and the total average expenditure based on a per annum basis)?**

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## Option 3

**42. In your authority area, estimate based on your total road network, on how much road pavement parking is necessary to ensure free-flowing traffic is maintained, give the amount:**

in kilometres?		
as a percentage of the total road length?		

**43. What do you expect an assessment of your road network, in order to identify exemptions, to cost overall and how do the costs break down individually (£)?**

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**44. Would your authority need to provide more parking provision to implement option 3?**

	Yes
	No
	Don't know?

Provide any relevant evidence to support this view.

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**45. Provide an estimate of the cost of implementing exemptions in your area including:**

staff costs?		
traffic signing costs?		
bay marking costs?		
removal of signage for previously implemented TROs restricting pavement parking in your area?		

To enforce these offences your Civil Enforcement Officers would need to issue additional Penalty



Charge Notices (PCN's). The cost of

<ul style="list-style-type: none"><li>• issuing</li> <li>• processing</li></ul>

these PCN's is covered by the penalty income.

**46. Can you foresee any additional costs beyond issuing and processing PCNs?**

	Yes
	No (Go to Benefits of option 3 question 51)
	Don't know? (Go to Benefits of option 3 question 51)

## Additional costs

**47. Give an explanation and breakdown of the number of additional:**

staff for your council?	<input type="text"/>	<input type="text"/>
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salary costs for your council?	<input type="text"/>	<input type="text"/>

hiring costs for your council?	<input type="text"/>	<input type="text"/>

training costs for your council?	<input type="text"/>	<input type="text"/>

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**48. What additional staff roles do you envisage?**

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49. Do you expect any other, non staff, costs to arise from a national parking prohibition?

	Yes
	No (Go to Benefits of option 3 question 51)
	Don't know? (Go to Benefits of option 3 question 51)

## Non-staff costs

50. What are these costs (list the individual costs and the total average expenditure based on a per annum basis)?

## Benefits of option 3

51. What, if any, potential benefits (including any monetary benefits) do you think there will be for your authority from a national parking prohibition (such as existing costs being reduced)?

## Greater cycle facilities

The government is looking to local authorities to introduce more cycle facilities to encourage active travel.

**52. Do you think this will cause issues for a national pavement parking prohibition?**

	Yes
No	No (Go to Final comments question 54)
	Don't know? (Go to Final comments question 54)

## **Greater cycle facilities issues**

**53. What issues?**

## **Final comments**

**54. Any other comments?**