

## **MINUTES OF A MEETING OF TADLEY TOWN COUNCIL HELD VIA ZOOM AT 7.30PM ON 1 MARCH 2021**

**Present:** Cllrs Atkinson, Bower, Burdett, Flahive, Hankinson, Lovegrove, Page (Chairman), Slimin, Spence and Witton

**In Attendance:** Clerk, County Cllr Mellor, Borough Cllrs Bound and Vaux, 1 member of the public (until 7.50pm)

### **1. APOLOGIES**

Received and accepted from Cllrs Charlick, Flake, Leeks, Leliveld and Mullan and Borough Cllr Carruthers.

### **2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS**

Cllrs Flahive and Lovegrove declared an interest in the grant application from Tadley & District Community Association, Cllr Slimin declared an interest in the grant application from Citizen Advice and Cllrs Flahive and Slimin declared an interest in the grant application from Barlows Park Management Association.

### **3. MINUTES**

**39/21FC** It was

**RESOLVED (10/0/0)** to receive and confirm the accuracy of the minutes of the meeting held 2 January 2021.

### **4. OPEN FORUM**

There was no requirement for an open forum.

### **5. CHAIRMAN AND VICE-CHAIRMAN'S REPORTS**

Chairman – I attended the AGM's of Churches Together Around Tadley in January and Heath End Village Hall on the 10 February. We have an update regarding the recent increase in ASB and knife incidences in Tadley, Kit Malthouse is hosting a meeting on Friday 5 March, with one of the Police Neighbourhood Inspectors along with our County and Borough Councillors. We have not been invited to attend which is very disappointing as it was Tadley Town Council that asked for a meeting with the police after passing on all the reports received from our residents.

### **6. ACCOUNTS**

**40/21FC** It was

**RESOLVED (10/0/0)** to receive and sign a statement of receipts and payments for the months of January and February 2021.

### **7. STANDING ORDERS, POLICY DOCUMENT, FINANCIAL REGULATIONS, REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT, FINANCIAL RISK MANAGEMENT RECORD AND COMMUNITY EMERGENCY PLAN**

The report of the Documents Working Party was received, and the above documents were reviewed.

**41/21FC** It was

**RESOLVED (10/0/0)** to make changes to the Policy document: addition of an online meeting policy, updated 3.2.2 play area inspections to reflect that records are now stored online and 4.5.11 to use the correct terminology for the accessible housing policy.

### **8. EARMARKED RESERVES**

Earmarked reserves were reviewed.

**42/21FC** It was

**RESOLVED (10/0/0)** to accept the review as attached.

## **9. FUTURE CEMETERY PROVISION**

Future provision was discussed.

**43/21FC** It was

**RESOLVED (10/0/0)** to agree in principal to try and provide more cemetery space and to meet the costs of this.

## **10. COMMITTEES**

**44/21FC** It was

**RESOLVED (10/0/0)** to receive and approve the reports of the Highways and Planning Committee held on 25 January and 22 February 2021.

**45/21FC** It was

**RESOLVED (10/0/0)** to receive and approve the report of the Recreation and Leisure Committee held on 1 February

**46/21FC** It was

**RESOLVED (10/0/0)** to accept the recommendation **18/21FGP** to award a grant of £600 to Berkshire Multiple Sclerosis Therapy Centre for running costs

**47/21FC** It was

**RESOLVED (6/0/5)** to accept the recommendation **19/21FGP** to not award a grant to Tadley Scout Group for running costs (The Chairman used their casting vote)

**48/21FC** It was

**RESOLVED (10/0/0)** to accept the recommendation **20/21FGP** to award a grant of £400 to Hampshire & IOW WildlifeTrust for running costs

**49/21FC** It was

**RESOLVED (10/0/0)** to accept the recommendation **21/21FGP** to award a grant of £1500 to TADS for storage and IT costs

**50/21FC** It was

**RESOLVED (9/0/1)** to accept the recommendation **22/21FGP** to award a grant of £7870 to Citizen Advice Tadley for running costs (2021/22 budget) (Cllr Slimin abstained)

**51/21FC** It was

**RESOLVED (7/0/3)** to accept the recommendation **23/21FGP** to award a grant of £12000 to TDCA for a 0-19 Family Worker (2021/22 budget) (Cllrs Atkinson, Flahive and Lovegrove abstained)

**52/21FC** It was

**RESOLVED (7/0/3)** to accept the recommendation **24/21FGP** to award a grant of £7500 to Barlows Park Management Association for running costs (2021/22 budget) (Cllrs Burdett, Flahive and Slimin abstained)

**53/21FC** It was

**RESOLVED (10/0/0)** to receive and approve the report of the Finance & General Purposes Committee held on the 8 February 2021

## **11. REPORTS**

County Cllr Mellor reported: Highways have been continuing with Operation Resilience resurfacing parts of Wolverton Road and later this month Tadley Hill, work also continues with cleaning drains and gullies. Following on from a recent spate of tree felling, a policy for this is to be discussed. Disappointing that the police part of the precept is to increase by £15 a year for Band D Council Tax. Gave apologies that Tadley Town Council are not invited to the meeting with the police on Friday 5 March. The budget for 21/22 has now been agreed, with

an additional fund for pot hole repairs. Grants have been made to several community groups. More energy saving equipment is to be installed in schools, such as solar panels and double glazing. Will investigate if there any plans for any renovation of Bishopswood Schools.

Borough Cllr Bound reported: Disappointed at Kit Malthouse MP's decision to not invite any representatives from Tadley Town Council to the meeting on Friday 5 March. Attended the Full Council meeting on 27 February where the budget for 2021/22 was agreed, after three hours the meeting was adjourned to the next Full Council meeting on 18 March. Attended Development Control meeting in February and the Tadley Citizen Advice Trustee meeting where they reported they continue to give advice online and on the phone. Has been reporting pot holes and also fly tipping.

Borough Cllr Lovegrove reported: Emailed Kit Malthouse to ask if he will reconsider his decision to not invite the Town Council to the meeting on Friday, especially as Borough Cllrs Ken Rhatigan and Simon Bound who do not represent Tadley are invited to the meeting. To not invite Tadley Town Council is a complete misunderstanding of the way local councils are motivated. Attended the Licensing Committee meeting on Monday 22 February where the Hackney Carriage and Private Hire Licensing Policy (127 pages) to be valid for the next five years was noted. Also approved the increases in licences fees, on average being 3% except for Hackney and Private Hire which is a second year of no increase. Approved a new policy regarding animal welfare, areas of consideration were riding establishments, boarding kennels, the sale of dangerous wild animals and zoo licences. Attended the Full Council meeting on 27 February where the budget for 2021/22 was agreed, after three hours the meeting was adjourned to the next Full Council meeting. Have received several reports of damage to kerbs and grass verges in Wigmore Road, Inhurst Way, Hartshill Road, Whitedown Road and Furze Road, all of which have been mounted by heavy vehicles.

Borough Cllr Vaux reported: Attended Audit & Accounts Committee and Community, Environment and Partnerships (CEP) Committee meetings. Fireworks and their impact on animals and the future of the ice rink were discussed at the CEP meeting. Gave apologies that Tadley Town Council are not invited to the meeting with the police on Friday 5 March. Noted there had been an increase in policing presence in the area but saddened that it had taken the recent spate of ASB and subsequent reporting for this to happen. Attended the Full Council meeting on 27 February where accessible parking fees and pest control fees for those on benefits were removed, grants for parish council grass cutting were restored and bulky waste and garden waste fees were not increased. Attended an Economic, Planning and Housing Committee meeting where the local plan update was discussed. Member of a Task and Finish Group which is looking at recycling options for residents that live in flats. There is a small sum of Section 106 money available for Southdown Road play area, any suggestions for the use of this are welcome.

Cllr Flahive, Tadley Environmental Group reported: They have some new members with expertise in social media and marketing. A Facebook page and a WhatsApp group have been created. Supporting No Mow May in conjunction with the National Trust and Plantlife. The group is undertaking: mapping of benches in the area, looking for areas for tree planting, Tadley's favourite trees initiative which starts on 22 March where residents can vote for their favourite trees, possibility of a Tree Trail and volunteer tree wardens.

The meeting closed at 8.35pm.

Signed: .....

Dated: 4 May 2021

**Unreconciled Bank Transactions Report**

Bank: Bank Account Current (1200)

Account Balance: £4,209.49

Reconciled Balance: £5,500.00

Date	Name	Reference	Type	Payment	Receipt
19/02/2021		PAYE January	Other Payment	1,290.51	0.00
<b>TOTAL</b>				<b>£1,290.51</b>	<b>£0.00</b>
				<b>BALANCE</b>	<b>-£1,290.51</b>

BANK RECONCILIATION		
Bank Statement Balance	PREMIUM ACCOUNT	33941.29
Bank Statement Balance	CURRENT ACCOUNT	5500.00
	Less uncleared payments	1290.51
	<b>TRUE BANK BALANCE</b>	<b>38150.78</b>
Sage Accounts	PREMIUM ACCOUNT	33941.29
Sage Accounts	CURRENT ACCOUNT	4209.49
	<b>TOTAL ON BALANCE SHEET</b>	<b>38150.78</b>

Tadley Town Council  
**Receipts and Payments Day Book Report**

Receipt/Payment: Payments, Account: Bank Account Current (1200), Type: Other Payment

Trx No	Type	Date	Name	Ref	Net	VAT	Total
2013	Other Payment	04/01/2021		TAC Rent Q1	3,016.00	0.00	3,016.00
1986	Other Payment	18/01/2021		PAYE December	1,290.31	0.00	1,290.31
2061	Other Payment	28/01/2021		Net wages January	3,630.45	0.00	3,630.45
2062	Other Payment	28/01/2021		Pension January	952.25	0.00	952.25
						<b>TOTAL</b>	<b>£8,889.01</b>

From: 01/01/2021  
To: 31/01/2021

Tadley Town Council  
**Purchase Day Book Report**

29 Jan 2021  
18:06

Trx No	Type	Date	Name	Invoice Number	Ref	Details	Net	VAT	Total
2005	Purchase Invoice	01/01/2021	M&C Landscapes	SO			459.17	91.83	551.00
2007	Purchase Invoice	01/01/2021	Basingstoke & Deane Borough Council	52184872			157.00	0.00	157.00
2009	Purchase Invoice	01/01/2021	Basingstoke & Deane Borough Council	52099628			87.00	0.00	87.00
2003	Purchase Invoice	02/01/2021	Southern Electricity	3179094014			274.18	13.71	287.89
2017	Purchase Invoice	04/01/2021	Inty Cascade	284330			80.86	16.17	97.03
2019	Purchase Invoice	05/01/2021	SGW Payroll	402735			32.40	6.48	38.88
2021	Purchase Invoice	05/01/2021	SGW Payroll	405486			25.00	5.00	30.00
2036	Purchase Invoice	06/01/2021	Lloyds Bank	327752545			7.00	0.00	7.00
2032	Purchase Invoice	08/01/2021	Allens of Tadley	2339			90.00	18.00	108.00
2034	Purchase Invoice	08/01/2021	Mainstream Digital	995649			5.28	1.06	6.34
2038	Purchase Invoice	12/01/2021	Lloyds Bank	327861635			15.00	0.00	15.00
2043	Purchase Invoice	13/01/2021	Vitaplay	2738			2,942.22	588.44	3,530.66
2045	Purchase Invoice	13/01/2021	UK Fuels Ltd	6386096			58.77	11.76	70.53
2047	Purchase Invoice	14/01/2021	EE	1833548226			53.92	10.78	64.70
2050	Purchase Invoice	14/01/2021	MM Design	3318			60.00	0.00	60.00
2053	Purchase Invoice	15/01/2021	Gradwell	1357547			71.00	14.20	85.20
2064	Purchase Invoice	19/01/2021	Triangle Cleaning Services	4786			64.00	0.00	64.00
2069	Purchase Invoice	20/01/2021	Lamps & Tubes Illuminations Ltd	69989			877.55	175.51	1,053.06
2072	Purchase Invoice	20/01/2021	UK Fuels Ltd	6417807			59.57	11.91	71.48
2074	Purchase Invoice	23/01/2021	SAGE	849726			22.00	4.40	26.40
2077	Purchase Invoice	28/01/2021	Elmdale Maintenance	95253			10.18	2.03	12.21
<b>TOTAL</b>							<b>£5,452.10</b>	<b>£971.28</b>	<b>£6,423.38</b>

Tadley Town Council  
**Nominal Activity Report**

Category: All, Ledger Account: All

Nominal Code	Ledger Name	Category	Opening Balance	Total Debits this period	Total Credits this period	Closing Balance
1100	Trade Debtors	Current Assets	296.00 Dr	888.00	296.00	888.00 Dr
1200	Bank Account Current	Bank	5,500.00 Dr	15,437.59	15,437.59	5,500.00 Dr
1220	Bank Account Savings	Bank	36,949.54 Dr	12,429.34	15,437.59	33,941.29 Dr
1230	Public Sector Deposit Fund	Bank	162,659.69 Dr			162,659.69 Dr
1260	Lloyds Bank Credit Card	Bank	40.00 Cr	40.00	33.20	33.20 Cr
2100	Trade Creditors	Current Liability	85.20 Cr	6,508.58	6,423.38	0.00 Cr
2201	VAT on Purchases	Current Liability	0.00 Cr	976.81		976.81 Dr
2202	VAT Liability	Current Liability	9,417.47 Dr		9,417.47	0.00 Cr
2210	PAYE to pay to HMRC	Current Liability	1,290.31 Cr	1,290.31	1,290.51	1,290.51 Cr
2250	Net Wages	Current Liability	0.00 Cr	3,630.45	3,630.45	0.00 Cr
2260	Pension	Current Liability	0.00 Cr	952.25	952.25	0.00 Cr
3200	Reserves	Equity	189,468.32 Cr			189,468.32 Cr
3202	Play Areas Refurbishment	Equity	36,000.00 Cr			36,000.00 Cr
3203	Contingency Fund	Equity	20,000.00 Cr			20,000.00 Cr
3204	Bus Service Subsidy	Equity	5,000.00 Cr			5,000.00 Cr
3205	Equipment, vehicles and tools	Equity	3,200.00 Cr			3,200.00 Cr
3207	Election Costs	Equity	15,000.00 Cr			15,000.00 Cr
4000	Precept	Sales	372,932.00 Cr			372,932.00 Cr
4001	Burials	Sales	27,248.00 Cr		2,532.00	29,780.00 Cr
4002	Memorials	Sales	6,058.00 Cr		366.00	6,424.00 Cr
4100	Litter Grant	Other Income	32,573.28 Cr			32,573.28 Cr
4110	Grass Cutting Grant	Other Income	19,282.00 Cr			19,282.00 Cr
4900	Other income	Other Income	14,163.01 Cr		113.72	14,276.73 Cr

Tadley Town Council  
**Nominal Activity Report**

4950	Bank Interest	Other Income	5,024.56 Cr	592.15	5,616.71 Cr
5010	Street Furniture	Direct Expenses	801.68 Dr		801.68 Dr
5020	Highway Signs	Direct Expenses	1,280.00 Dr		1,280.00 Dr
5030	Play Area Equipment	Direct Expenses	31,084.13 Dr		31,084.13 Dr
5040	Office Equipment	Direct Expenses	7,225.99 Dr		7,225.99 Dr
5060	Litter Equipment	Direct Expenses	1,701.79 Dr		1,701.79 Dr
5080	Memorial benches	Direct Expenses	1,856.00 Dr		1,856.00 Dr
7000	Employee Wages and Salaries	Overheads	99,077.16 Dr	4,797.80	103,874.96 Dr
7020	Employers NI	Overheads	7,373.26 Dr	359.05	7,732.31 Dr
7030	Employer's Pension	Overheads	19,962.87 Dr	716.36	20,679.23 Dr
7100	Rent	Overheads	20,857.00 Dr	3,016.00	23,873.00 Dr
7101	Giles Road Play Area Rent	Overheads	304.00 Dr		304.00 Dr
7110	Water Rates	Overheads	748.37 Dr		748.37 Dr
7120	General Rates	Overheads	3,325.47 Dr	157.00	3,482.47 Dr
7125	Cemetery Rates	Overheads	1,449.58 Dr	87.00	1,536.58 Dr
7130	Premises Insurance	Overheads	1,616.40 Dr		1,616.40 Dr
7140	Commercial Waste Collection	Overheads	725.89 Dr		725.89 Dr
7200	Electricity	Overheads	748.01 Dr	274.18	1,022.19 Dr
7210	Gas & Oil	Overheads	506.05 Dr		506.05 Dr
7300	Vehicle Fuel	Overheads	3,579.91 Dr	118.34	3,698.25 Dr
7310	Vehicle Repair and Servicing	Overheads	1,258.84 Dr	90.00	1,348.84 Dr
7320	Vehicle Licences	Overheads	530.00 Dr		530.00 Dr
7330	Vehicle Insurance	Overheads	1,079.08 Dr		1,079.08 Dr
7400	Travelling	Overheads	5.90 Dr		5.90 Dr
7430	Chairmans Allowance	Overheads	419.98 Dr		419.98 Dr
7450	Councillors Training & Expenses	Overheads	975.50 Dr		975.50 Dr



Tadley Town Council  
**Nominal Activity Report**

7460	Public Works Loan	Overheads	25,371.00 Dr			25,371.00 Dr
7500	Printing & Distribution	Overheads	1,815.00 Dr			1,815.00 Dr
7510	Postage and Carriage	Overheads	73.40 Dr			73.40 Dr
7520	Office Stationery	Overheads	2,170.22 Dr	27.67		2,197.89 Dr
7530	Telephone	Overheads	2,086.45 Dr	59.20		2,145.65 Dr
7540	Internet Charges	Overheads	3,149.63 Dr	151.86		3,301.49 Dr
7550	Computer & Software	Overheads	2,760.90 Dr	22.00		2,782.90 Dr
7600	Legal Fees	Overheads	811.00 Dr			811.00 Dr
7610	Accountancy Fees	Overheads	1,350.00 Dr			1,350.00 Dr
7620	Consultancy & Professional Fees	Overheads	1,836.32 Dr	117.40		1,953.72 Dr
7630	Photocopier	Overheads	1,737.56 Dr	10.18		1,747.74 Dr
7640	Equipment Hire	Overheads	156.00 Dr			156.00 Dr
7650	Equipment Maintenance & Repair	Overheads	93.81 Dr			93.81 Dr
7700	Property Maintenance	Overheads	150.94 Dr			150.94 Dr
7701	Maintenance Consumables	Overheads	1,159.04 Dr			1,159.04 Dr
7702	Subscriptions HALC/NALC	Overheads	3,478.90 Dr			3,478.90 Dr
7703	Section 137 Grants	Overheads	54,739.00 Dr			54,739.00 Dr
7704	Section 137 Subscriptions	Overheads	984.00 Dr			984.00 Dr
7705	Section 137 The Green Maintenance	Overheads	2,203.20 Dr			2,203.20 Dr
7706	Section 142 Grants	Overheads	24,510.00 Dr			24,510.00 Dr
7707	You Decide	Overheads	24,477.21 Dr			24,477.21 Dr
7708	Environmental Improvements	Overheads	658.32 Dr			658.32 Dr
7710	Highways Property Maintenance	Overheads	10,988.63 Dr			10,988.63 Dr
7720	Grounds Maintenance	Overheads	15,592.38 Dr	459.17	2,295.85	13,755.70 Dr
7721	Play Areas Maintenance	Overheads	7,595.90 Dr	2,942.22		10,538.12 Dr
7722	Grasscutting	Overheads	9,769.40 Dr			9,769.40 Dr

Tadley Town Council  
**Nominal Activity Report**

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7723	Gardening	Overheads	1,581.00 Dr		1,581.00 Dr
7724	Treeworks	Overheads	15,580.00 Dr		15,580.00 Dr
7725	Christmas Event	Overheads	3,414.70 Dr		3,414.70 Dr
7726	Christmas Decoration Hire	Overheads	7,422.65 Dr	877.55	8,300.20 Dr
7730	Burials Grounds Maintenance	Overheads	587.61 Dr	2,295.85	2,883.46 Dr
7731	Burials Grounds Grasscutting	Overheads	8,695.00 Dr		8,695.00 Dr
7810	Cleaning	Overheads	1,312.00 Dr	64.00	1,376.00 Dr
7900	Bank Charges and Interest	Overheads	160.03 Dr	22.00	182.03 Dr
8220	Clothing Costs	Overheads	548.59 Dr		548.59 Dr
8230	Training Costs	Overheads	545.00 Dr		545.00 Dr
9998	Opening Balances	Overheads	84,484.33 Dr		84,484.33 Dr

**Unreconciled Bank Transactions Report**

Bank: Bank Account Current (1200)

Account Balance: £4,209.49

Reconciled Balance: £5,500.00

Date	Name	Reference	Type	Payment	Receipt
19/03/2021		PAYE Feb	Other Payment	1,290.51	0.00
<b>TOTAL</b>				<b>£1,290.51</b>	<b>£0.00</b>
				<b>BALANCE</b>	<b>-£1,290.51</b>

BANK RECONCILIATION		
Bank Statement Balance	PREMIUM ACCOUNT	58006.81
Bank Statement Balance	CURRENT ACCOUNT	5500.00
	Less uncleared payments	1290.51
	<b>TRUE BANK BALANCE</b>	<b>62216.30</b>
Sage Accounts	PREMIUM ACCOUNT	58006.81
Sage Accounts	CURRENT ACCOUNT	4209.49
	<b>TOTAL ON BALANCE SHEET</b>	<b>62216.30</b>

Tadley Town Council  
**Receipts and Payments Day Book Report**

Receipt/Payment: Payments, Account: Bank Account Current (1200), Type: Other Payment

Trx No	Type	Date	Name	Ref	Net	VAT	Total
2090	Other Payment	02/02/2021		Land Registry	6.00	0.00	6.00
2172	Other Payment	12/02/2021		Ash Brook Refund	144.00	0.00	144.00
2063	Other Payment	19/02/2021		PAYE January	1,290.51	0.00	1,290.51
2157	Other Payment	23/02/2021		Land Registry	3.00	0.00	3.00
2131	Other Payment	26/02/2021		Net Wages Feb	3,630.45	0.00	3,630.45
2132	Other Payment	26/02/2021		Pension Feb	952.25	0.00	952.25
						<b>TOTAL</b>	<b>£6,026.21</b>

From: 01/02/2021  
To: 28/02/2021

Tadley Town Council  
**Purchase Day Book Report**

27 Feb 2021  
09:02

Trx No	Type	Date	Name	Invoice Number	Ref	Details	Net	VAT	Total
2082	Purchase Invoice	01/02/2021	M&C Landscapes	SO			459.16	91.84	551.00
2088	Purchase Invoice	01/02/2021	UK Fuels Ltd	6449419			58.53	11.71	70.24
2091	Purchase Invoice	01/02/2021	Kings DIY	3887			24.99	5.00	29.99
2093	Purchase Invoice	01/02/2021	Inty Cascade	291065			80.86	16.17	97.03
2096	Purchase Invoice	03/02/2021	SGW Payroll	402421			32.40	6.48	38.88
2098	Purchase Invoice	03/02/2021	HALC	4250			45.00	9.00	54.00
2101	Purchase Invoice	03/02/2021	Lloyds Bank	330471167			15.00	0.00	15.00
2103	Purchase Invoice	03/02/2021	UK Fuels Ltd	6491559			58.40	11.67	70.07
2105	Purchase Invoice	05/02/2021	Mainstream Digital	999235 999234			95.27	19.06	114.33
2108	Purchase Invoice	09/02/2021	Personalised Print	20036			283.00	0.00	283.00
2121	Purchase Invoice	13/02/2021	Arco Wessex	940638793			33.18	6.64	39.82
2123	Purchase Invoice	14/02/2021	EE	1843743615			53.92	10.78	64.70
2125	Purchase Invoice	15/02/2021	Gradwell	1364209			71.00	14.20	85.20
2126	Purchase Invoice	15/02/2021	P Hiscock	36			85.00	0.00	85.00
2135	Purchase Invoice	17/02/2021	UK Fuels Ltd	6568802			61.34	12.27	73.61
2155	Purchase Invoice	19/02/2021	Playdale	41060		Aerial Runway site visit	105.00	21.00	126.00
2158	Purchase Invoice	21/02/2021	Business Stream	2739092/10	DD		14.07	2.81	16.88
2160	Purchase Invoice	23/02/2021	SAGE	894446			22.00	4.40	26.40
2164	Purchase Invoice	24/02/2021	UK Fuels Ltd	6602515			59.38	11.88	71.26
2168	Purchase Invoice	26/02/2021	Siemens Financial Services	A9265648			210.08	42.02	252.10
<b>TOTAL</b>							<b>£1,867.58</b>	<b>£296.93</b>	<b>£2,164.51</b>

Tadley Town Council  
**Nominal Activity Report**

Category: All, Ledger Account: All

Nominal Code	Ledger Name	Category	Opening Balance	Total Debits this period	Total Credits this period	Closing Balance
1100	Trade Debtors	Current Assets	888.00 Dr	1,940.00	888.00	1,940.00 Dr
1200	Bank Account Current	Bank	5,500.00 Dr	8,135.78	8,135.78	5,500.00 Dr
1220	Bank Account Savings	Bank	33,941.29 Dr	32,201.30	8,135.78	58,006.81 Dr
1230	Public Sector Deposit Fund	Bank	162,666.80 Dr		30,000.00	132,666.80 Dr
1260	Lloyds Bank Credit Card	Bank	33.20 Cr	33.20		0.00 Cr
2100	Trade Creditors	Current Liability	0.00 Cr	2,076.37	2,164.51	88.14 Cr
2201	VAT on Purchases	Current Liability	976.81 Dr	296.93		1,273.74 Dr
2210	PAYE to pay to HMRC	Current Liability	1,290.51 Cr	1,290.51	1,290.51	1,290.51 Cr
2250	Net Wages	Current Liability	0.00 Cr	3,630.45	3,630.45	0.00 Cr
2260	Pension	Current Liability	0.00 Cr	952.25	952.25	0.00 Cr
3200	Reserves	Equity	189,468.32 Cr			189,468.32 Cr
3202	Play Areas Refurbishment	Equity	36,000.00 Cr			36,000.00 Cr
3203	Contingency Fund	Equity	20,000.00 Cr			20,000.00 Cr
3204	Bus Service Subsidy	Equity	5,000.00 Cr			5,000.00 Cr
3205	Equipment, vehicles and tools	Equity	3,200.00 Cr			3,200.00 Cr
3207	Election Costs	Equity	15,000.00 Cr			15,000.00 Cr
4000	Precept	Sales	372,932.00 Cr			372,932.00 Cr
4001	Burials	Sales	29,780.00 Cr		2,575.00	32,355.00 Cr
4002	Memorials	Sales	6,424.00 Cr	144.00	678.00	6,958.00 Cr
4100	Litter Grant	Other Income	32,573.28 Cr			32,573.28 Cr
4110	Grass Cutting Grant	Other Income	19,282.00 Cr			19,282.00 Cr
4900	Other income	Other Income	14,283.84 Cr			14,283.84 Cr
4950	Bank Interest	Other Income	5,616.71 Cr		0.30	5,617.01 Cr

Tadley Town Council  
**Nominal Activity Report**

5010	Street Furniture	Direct Expenses	801.68 Dr		801.68 Dr
5020	Highway Signs	Direct Expenses	1,280.00 Dr		1,280.00 Dr
5030	Play Area Equipment	Direct Expenses	31,084.13 Dr		31,084.13 Dr
5040	Office Equipment	Direct Expenses	7,225.99 Dr		7,225.99 Dr
5060	Litter Equipment	Direct Expenses	1,701.79 Dr		1,701.79 Dr
5080	Memorial benches	Direct Expenses	1,856.00 Dr		1,856.00 Dr
7000	Employee Wages and Salaries	Overheads	103,874.96 Dr	4,797.80	108,672.76 Dr
7020	Employers NI	Overheads	7,732.31 Dr	359.05	8,091.36 Dr
7030	Employer's Pension	Overheads	20,679.23 Dr	716.36	21,395.59 Dr
7100	Rent	Overheads	23,873.00 Dr		23,873.00 Dr
7101	Giles Road Play Area Rent	Overheads	304.00 Dr		304.00 Dr
7110	Water Rates	Overheads	748.37 Dr	14.07	762.44 Dr
7120	General Rates	Overheads	3,482.47 Dr		3,482.47 Dr
7125	Cemetery Rates	Overheads	1,536.58 Dr		1,536.58 Dr
7130	Premises Insurance	Overheads	1,616.40 Dr		1,616.40 Dr
7140	Commercial Waste Collection	Overheads	725.89 Dr		725.89 Dr
7200	Electricity	Overheads	1,022.19 Dr		1,022.19 Dr
7210	Gas & Oil	Overheads	506.05 Dr		506.05 Dr
7300	Vehicle Fuel	Overheads	3,698.25 Dr	237.65	3,935.90 Dr
7310	Vehicle Repair and Servicing	Overheads	1,348.84 Dr		1,348.84 Dr
7320	Vehicle Licences	Overheads	530.00 Dr		530.00 Dr
7330	Vehicle Insurance	Overheads	1,079.08 Dr		1,079.08 Dr
7400	Travelling	Overheads	5.90 Dr		5.90 Dr
7430	Chairmans Allowance	Overheads	419.98 Dr		419.98 Dr
7450	Councillors Training & Expenses	Overheads	975.50 Dr		975.50 Dr
7460	Public Works Loan	Overheads	25,371.00 Dr		25,371.00 Dr

Tadley Town Council  
**Nominal Activity Report**

7500	Printing & Distribution	Overheads	1,815.00 Dr	283.00		2,098.00 Dr
7510	Postage and Carriage	Overheads	73.40 Dr			73.40 Dr
7520	Office Stationery	Overheads	2,197.89 Dr	144.00	144.00	2,197.89 Dr
7530	Telephone	Overheads	2,145.65 Dr	149.19		2,294.84 Dr
7540	Internet Charges	Overheads	3,301.49 Dr	151.86		3,453.35 Dr
7550	Computer & Software	Overheads	2,782.90 Dr	22.00		2,804.90 Dr
7600	Legal Fees	Overheads	811.00 Dr			811.00 Dr
7610	Accountancy Fees	Overheads	1,350.00 Dr			1,350.00 Dr
7620	Consultancy & Professional Fees	Overheads	1,953.72 Dr	41.40		1,995.12 Dr
7630	Photocopier	Overheads	1,747.74 Dr	210.08		1,957.82 Dr
7640	Equipment Hire	Overheads	156.00 Dr			156.00 Dr
7650	Equipment Maintenance & Repair	Overheads	93.81 Dr			93.81 Dr
7700	Property Maintenance	Overheads	150.94 Dr			150.94 Dr
7701	Maintenance Consumables	Overheads	1,159.04 Dr	24.99		1,184.03 Dr
7702	Subscriptions HALC/NALC	Overheads	3,478.90 Dr			3,478.90 Dr
7703	Section 137 Grants	Overheads	54,739.00 Dr			54,739.00 Dr
7704	Section 137 Subscriptions	Overheads	984.00 Dr			984.00 Dr
7705	Section 137 The Green Maintenance	Overheads	2,203.20 Dr			2,203.20 Dr
7706	Section 142 Grants	Overheads	24,510.00 Dr			24,510.00 Dr
7707	You Decide	Overheads	24,477.21 Dr			24,477.21 Dr
7708	Environmental Improvements	Overheads	658.32 Dr			658.32 Dr
7710	Highways Property Maintenance	Overheads	10,988.63 Dr			10,988.63 Dr
7720	Grounds Maintenance	Overheads	13,755.70 Dr	314.58		14,070.28 Dr
7721	Play Areas Maintenance	Overheads	10,538.12 Dr	105.00		10,643.12 Dr
7722	Grasscutting	Overheads	9,769.40 Dr			9,769.40 Dr
7723	Gardening	Overheads	1,581.00 Dr			1,581.00 Dr



Tadley Town Council  
**Nominal Activity Report**

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7724	Treeworks	Overheads	15,580.00 Dr		15,580.00 Dr
7725	Christmas Event	Overheads	3,414.70 Dr		3,414.70 Dr
7726	Christmas Decoration Hire	Overheads	8,300.20 Dr		8,300.20 Dr
7730	Burials Grounds Maintenance	Overheads	2,883.46 Dr	229.58	3,113.04 Dr
7731	Burials Grounds Grasscutting	Overheads	8,695.00 Dr		8,695.00 Dr
7810	Cleaning	Overheads	1,376.00 Dr		1,376.00 Dr
7900	Bank Charges and Interest	Overheads	182.03 Dr	15.00	197.03 Dr
8220	Clothing Costs	Overheads	548.59 Dr	33.18	581.77 Dr
8230	Training Costs	Overheads	545.00 Dr	45.00	590.00 Dr
9998	Opening Balances	Overheads	84,484.33 Dr		84,484.33 Dr

## REVIEW OF RESERVES MARCH 2021

	Current reserves	Total cost	Location	Completion date	Reason for precepting	Proposed reserves
<b>Earmarked Reserves</b>						
Equipment, vehicles and tools	3200	24000	Office and garage	Laptop every 3 years 2023, 16 iPads every 3 years 2023, vehicle every 10 years 2028	Forward planning	4300
Play area refurbishment	36000	100000	Play areas x 3, and equipment at the Common	March 2023	Forward planning	36000
Election costs	15000	15000		March 2023	Forward planning	15000
Contingency	20000	20000		March 2023	Emergencies	20000
Bus service subsidy	5000	5000		March 2023	Forward planning	5000

6 months running costs 93233  
 Total Earmarked Reserves 173533