

MINUTES OF A MEETING OF TADLEY TOWN COUNCIL HELD AT TADLEY TOWN COUNCIL AT 7.30PM ON 6 SEPTEMBER 2021

Present: Cllrs Flahive, Flake, Leeks (Chairman), Lovegrove, Meiszner, Morrow, Mullan, Slimin, Spence and Witton

In Attendance: Clerk, Borough Cllr Carruthers, 1 member of the public (7.35pm)

1. APOLOGIES

Received and accepted from Cllrs Atkinson, Bower, Burdett, Hankinson, County Cllr Mellor, Borough Cllrs Frost and Poland.

2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS

There were no declarations of interest or dispensation requests.

3. MINUTES

24/22FC It was

RESOLVED (8/0/0) to receive and confirm the accuracy of the minutes of the meeting held 19 July 2021.

4. OPEN FORUM

There was no requirement for an open forum.

5. CO-OPTION

Nominations for 2 vacancies in Tadley South were received: Kerry Morrow and Ria Meiszner

25/22FC It was

RESOLVED (8/0/0) to co-opt Kerry Morrow and Ria Meiszner. Cllrs Morrow and Meiszner signed their declarations of office and joined the meeting.

6. VACANCIES ON COMMITTEES AND REPRESENTATIVES

Nominations were received.

26/22FC It was

RESOLVED (10/0/0) to fill the vacancy:

Tadley & District Community Association – Valerie Witton

7. ACCOUNTS

27/22FC It was

RESOLVED (10/0/0) to receive and sign a statement of receipts and payments for the months of July and August 2021.

8. CONCLUSION OF AUDIT

28/22FC It was

RESOLVED (10/0/0) to receive and accept the completed annual return as attached.

9. CHAIRMAN AND VICE-CHAIRMAN'S REPORTS

Vice-Chairman reported: Attended the Treacle Fair which was very well attended. The Lions to be thanked for the work on this. Will be attending the Battle of Britain service at St Marys Church next Sunday.

10. CLIMATE EMERGENCY

Declaring a climate emergency was discussed.

29/22FC It was

RESOLVED (10/0/0) to declare a climate emergency in Tadley.

11. COMMITTEES

30/22FC It was

RESOLVED (9/0/1) to receive and approve the reports of the Highways and Planning Committee held on 26 July.

31/22FC It was

RESOLVED (10/0/0) to receive and approve the reports of the Highways and Planning Committee held on 23 August 2021.

32/22FC It was

RESOLVED (10/0/0) to accept the recommendation **2/22B** to accept the quotation of £4200 from CDS Group to carry out a ground water risk assessment for the cemetery extension.

33/22FC It was

RESOLVED (10/0/0) to receive and approve the report of the Burials Committee held on 9 August 2021.

34/22FC It was

RESOLVED (10/0/0) to accept the recommendation **4/22FGP** to award a grant of £200 to Victim Support for security items

35/22FC It was

RESOLVED (10/0/0) to accept the recommendation **5/22FGP** to award a grant of £2000 to Seeability for their physiotherapy programme

36/22FC It was

RESOLVED (9/0/1) to accept the recommendation **6/22FGP** to award a grant of £1500 to Challengers for their Basingstoke Junior Youth and Youth Schemes

37/22FC It was

RESOLVED (10/0/0) to receive and approve the report of the Finance & General Purposes Committee held on 9 August 2021.

12. REPORTS

Reports were received from the following:

- a. Hampshire County Council – Cllr Mellor – see Appendix
- b. Basingstoke & Deane Borough Council – Cllrs Carruthers, Frost, and Poland - see Appendix
- c. Representatives on external organisations:

Cllr Flahive – Tadley Environmental Group – Attended the Treacle Fair where they spoke to residents. The main topic raised was recycling.

STANDING ORDER NO. 3D

38/22FC It was

RESOLVED (10/0/0) that the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the 1972 Local Government Act.

13. GOOD CITIZEN NOMINATION

A nomination was received.

38/22FC It was

RESOLVED (10/0/0) to make a Good Citizen Award.

Appendix

Cllr Mellor reported:

Waste - In August, the arrangements of access to West Berkshire 'tips – notably only two, at Newtown Road and Padworth were finalised. For 4 years HCC had been offering reciprocity to West Berks to suit our residents who do not wish to travel to one of the 24 tips under HCC management. HCC could not continue to pay for access at £200k per annum for less than 1% of the county population who were in possession of permits. Net outcome is that WB will charge £7 per visit by Hampshire residents at both Newbury and Padworth. HCC is assisting in the provision of ANPR and other equipment. (All residents previously utilising the permits were written to with explanation- the four who protested were also advised of the reasons and modus operandi).

The booking system in place at Wade Road will be maintained as it has reduced queues- if any- to literally a handful of vehicles and now, with social distancing no longer a requirement, booking slots are being increased substantially.

Often forgotten, the waste from all the tips has to be treated/recycled and it is a concern that HCC efforts to increase the incinerators by extending the Material/Energy Recycling Facilities at e.g. Alton are being opposed by local residents with letters to the Secretary of State. Some residents may recall that about 20 years ago, a similar reaction from some local residents to the ERF at Chineham was evident. What is burned there now contributes to the supply of electricity to some 10000 households, and nobody adversely comments. All part of the waste disposal system.

Additionally, in the joint waste management programme, there is creeping evidence that a fourth 'kerbside' bin will be required to handle waste food to ensure more recycling.

Cycling/Walking Update - LCWIP programme: Since my last report there has been progress as we move to finalising the cycling and walking lanes. Additional government funding is now in place and workshops involving local interests were undertaken. I am grateful for the local participation of TEG and B & D Cllrs. The "Active Spaces" programme introduced during the traffic light pandemic and mainly for High Streets is being re shaped owing to unpopularity with retailers, drivers etc. The School Streets programme to facilitate the access to schools near or on main roads is now on trial. Expect full plans in the Autumn; a student/parent consultation aimed at making a contribution to what is to be proposed for the Hurst School access to and from Tadley was undertaken in July/August.

Climate Change - Perhaps the easiest way to report all the initiatives is to refer to our dedicated website:

<https://www.hants.gov.uk/landplanningandenvironment/environment/climatechange> Literally everything we do has to be assessed on climate change grounds. At the moment, there is a focus on finalising the EV charging point programme; the flood prevention and now the effect of the Plantlife schedules on the verges. The very wet/very warm summer has accelerated green growth and some hedgerows/verges are precariously close to narrowing the rural roads; the matter is being reviewed. In respect of EV charging, at present utilisation of public

placed charging points is low as most drivers recharge at home. Public vehicles are all catered for in Hampshire and adjacent counties. At a time when planning is seeing a large volume of affordable housing, just what are the options. Of course, the likes of e.g. BP will invest in some 50000 points but how we overcome the residential issues with cabling or points built into lamp posts etc. is the matter to be finalised.

Additional activity has been a review of all investment portfolios in the Hampshire Pension Fund Board so that they are "Responsible Investments"; expansion of solarisation programmes is another activity. The website is extensive.

One area of conflict is the CPRE approach of seeking a withdrawal of road construction or repair and to put the resultant monies into Climate Change schemes. Well, electric cars will need good road surfaces

Bus Back Better - Increased use of public transport is part of the reduce emissions effort. Approach to this is dependent on where one lives. Tadley and Baughurst have an adequate, non-subsidised, bus operation- low emission and will move to electric as are several of the bus services in Hampshire. The key is how we get more people on to the buses from the less populated areas. A review of community transport is part of the Bus Back Better scheme.

Finances - We are now in the midst of "SP23" with a savings programme aimed at saving some £80M by 2023. Not easy and mainly looking to efficiency programmes. Public consultation has taken place on this.

Traffic – The return to normal working hours is slow and the roads still well below pre pandemic norms. Noticeable that the Police have been deploying speed cameras on "Strategic roads", notably the A340 as traffic enters Tadley. Of interest was an August edition of the Basingstoke Gazette where all the cases of Court Reporting referred to traffic offences. I have deployed a HCC Speedcheck on Baughurst Road eff 13 September, if the evidence is there then the matter will be pursued with the Police. The monthly Highways performance email has been dispatched to all the Town /Parish Clerks. Generally, a reasonable performance on maintenance.

Outside Bodies - Apart from the HCC Committees I attend- Vice Chair of Economy and Transport Committee, Audit Committee and Member of the Hampshire Pension Fund Board, the outside bodies I sit on for the County include the Hampshire IOW Fire and Rescue Authority, observe for the County the activities of the Tadley CA, and attend some Educational Trusts. I have other responsibilities at B & D as a Borough Councillor. Unusual for August but a busy month. Local case work focussed on parking issues.

Local Issues - The issue of the weekday closure of the Hurst Leisure Centre has annoyed several of the long-term users; the continuation of the evening and weekend opening is seen as a compromise; suffice to say, the early closure of the school, summer break and discussions with HCC Education Directorate have stalled progress. The new Head has ambitions and drive that have to be admired as the school needs to up its game to be consistently rated as 'Good'; as I have just one Secondary School, albeit basically without 6th form, we expect an outstanding school with no slippage to schools outside the catchment area. Still, the Community use has to be protected as the facility was intended for them. More news next month

Cllr Carruthers reported: I was of course delighted to see Lidl win the appeal to West Berkshire Council. I see this as a huge victory for the people of Tadley and look forward to seeing it offer our residents' more choice at competitive prices as well as employment opportunities. I am in communication with Lidl and will keep you all informed as things progress. Thank you to Ken Rhatigan, the leader of Basingstoke and Deane Borough Council, whose hard work and support has played a significant part in us achieving this result.

After a break in meetings throughout August, meetings were back in full swing from 1 September. Many of our Council meetings are now back face to face and we have now had two face to face full Council meetings since the elections in May. Decision making Committees are all held in person and it is then up to the Chair whether to hold other meetings virtually or online. It is great to be back in a room with other Councillors.

I am a member of the Economic, Planning and Housing (EPH) Committee and last Thursday I attended a face-to-face meeting whereby we received a report regarding the Spatial Strategy and looked at some shortlisted sites for the Local Plan Update. This Committee will be kept very busy by the Local Plan update over the next few months. It was a long meeting with a total of 28 speakers. It was great to see so many people urging the Council to prioritise the climate change emergency when planning the future of our Borough. We have a further meeting later this month to take a more detailed look at shortlisted Basingstoke sites and then a meeting in November to look at the more rural areas.

I have spoken to a number of residents about the Deanswood application over the last couple of months. As we are all aware it has received a lot of attention and I am keeping a close eye on the application and hope to see it come to the Development Control Committee around October time (at the earliest).

I will be attending the climate change members all party group and the next EPH Local plan meeting next week.

Cllr Frost reported: It has been a quiet month I have attended one meeting of Development Control Committee where the Committee agreed to defer a planning application in Inhurst Lane, Baughurst to a site visit on 3 September (the first site visit since the pandemic started) and a decision will be made at the next meeting of DC.

I am chairing a meeting of Economic, Planning and Housing Committee on 2 September where we will be concentrating on a short listing of sites for the potential list of sites for the Local Plan Update and agreeing on the principals of site selection that officers will then use for any further site selection.

After this initial site selection, officers will then be able to start the transport assessment modelling which will then allow them to understand if there are any pinch points or gridlocking of traffic that will need to be resolved in the Local Plan Update

There is a meeting of DC and a Full Council meeting that I will not be able to attend due to attending a family funeral.

This month's case work has revolved around 2 bins that have not been collected, this is now resolved and two complaints to L&Q Housing Association which are ongoing.

Cllr Poland reported: I have visited some residents on matters such as planning, bin issues and anti-social behaviour as well as attending a site visit following representation at the last DCC meeting on a proposed development.

AWE LLC - There has been no meeting on the above since my last report, but I am in significant dialogue with a Baughurst resident at his concern relating to private flying over AWE which was raised by me at the LLC meeting and I am awaiting a response from the CAA. However, the other issue that he raised namely a potential munition spillage in Goring Lane, was not raised by me at the LLC meeting as I had been advised that as the occurrence took place away from AWE it was a matter for MoD/Military Police. I was advised that at no stage was there any danger to members of the public, but I am seeking re-assurance from the MOD Press Office.

LIDL - Members may be aware that following the appeal hearing on 7 July at which Ken Rhattigan, Leader of the Council and Ward Councillor spoke, the Inspector has overturned

West Berkshire's refusal and granted approval to the application, which I am sure will be welcomed by many Tadley residents.

Hurst Leisure Centre - My colleagues Derek Mellor and Kerri Carruthers had a meeting with the new Head at The Hurst School but I am aware that the decision to effectively close the gym has not been well received by many members/residents.

The meeting closed at 8.22pm.

Signed:

Dated: 1 November 2021

Unreconciled Bank Transactions Report

Bank: Bank Account Current (1200)

Account Balance: £4,187.66

Reconciled Balance: £5,500.00

Date	Name	Reference	Type	Payment	Receipt
20/08/2021		PAYE July	Other Payment	1,312.34	0.00
TOTAL				£1,312.34	£0.00
				BALANCE	-£1,312.34

BANK RECONCILIATION		
Bank Statement Balance	PREMIUM ACCOUNT	79624.27
Bank Statement Balance	CURRENT ACCOUNT	5500.00
	Less uncleared payments	1312.34
	TRUE BANK BALANCE	83811.93
Sage Accounts	PREMIUM ACCOUNT	79624.27
Sage Accounts	CURRENT ACCOUNT	4187.66
	TOTAL ON BALANCE SHEET	83811.93

Tadley Town Council
Receipts and Payments Day Book Report

Receipt/Payment: Payments, Account: Bank Account Current (1200)

Trx No	Type	Date	Name	Ref	Net	VAT	Total
2681	Other Payment	01/07/2021		TAC Rent Q3	3,016.00	0.00	3,016.00
2691	Supplier Payment	01/07/2021	M&C Landscapes	SO			551.00
2707	Supplier Payment	01/07/2021	Basingstoke & Deane Borough Council	DD			257.00
2727	Supplier Payment	01/07/2021	Streetmaster	Bench cemetery			2,300.40
2698	Supplier Payment	02/07/2021	Kings DIY	DD			34.96
2701	Other Payment	02/07/2021		Cllr Witton	98.15	0.00	98.15
2712	Supplier Payment	05/07/2021	Mainstream Digital	DD			27.92
2768	Supplier Payment	05/07/2021	HALC	Training			54.00
2715	Supplier Payment	06/07/2021	M&C Landscapes	Grass cutting			1,945.68
2690	Supplier Payment	07/07/2021	Inty Cascade	DD			92.27
2719	Other Payment	09/07/2021		Land Registry	6.00	0.00	6.00
2695	Supplier Payment	10/07/2021	Business Stream	DD			22.39
2721	Supplier Payment	10/07/2021	John Stacey & Sons Ltd	Waste disposal			30.00
2728	Supplier Payment	14/07/2021	EE	DD			65.46
2700	Supplier Payment	16/07/2021	SGW Payroll	DD			38.88
2708	Supplier Payment	16/07/2021	Southern Electricity	DD			322.37
2734	Supplier Payment	17/07/2021	John Stacey & Sons Ltd	Waste			62.64
2709	Supplier Payment	19/07/2021	Castle Water	DD			23.65
2646	Other Payment	21/07/2021		PAYE June	1,315.94	0.00	1,315.94
2726	Supplier Payment	21/07/2021	UK Fuels Ltd	DD			79.75
2770	Supplier Payment	26/07/2021	SAGE	DD			26.40
2717	Supplier Payment	28/07/2021	Lloyds Bank	DD			15.00
2730	Supplier Payment	28/07/2021	Gradwell	DD			43.20
2742	Other Payment	28/07/2021		July wages	3,655.62	0.00	3,655.62
2743	Other Payment	28/07/2021		Pension July	1,007.33	0.00	1,007.33
2755	Other Payment	30/07/2021		Ash Brook refund	70.00	14.00	84.00
2772	Supplier Payment	30/07/2021	John Stacey & Sons Ltd	Waste			30.00
						TOTAL	£15,206.01

Tadley Town Council
Receipts and Payments Day Book Report

Receipt/Payment: Receipts, Account: Bank Account Savings (1220)

Trx No	Type	Date	Name	Ref	Net	VAT	Total
2671	Other Receipt	01/07/2021		Bench	475.00	0.00	475.00
2762	Other Receipt	07/07/2021		Memorial	52.00	0.00	52.00
2763	VAT Payment	07/07/2021					2,732.21
2757	Other Receipt	09/07/2021		Interest	0.77	0.00	0.77
2731	Other Receipt	19/07/2021		500555	136.00	0.00	136.00
2735	Other Receipt	20/07/2021		500556	79.00	0.00	79.00
2774	Customer Receipt	20/07/2021	Miles & Daughters Funeral Directors				148.00
2745	Other Receipt	23/07/2021		500557	475.00	0.00	475.00
2758	Other Receipt	26/07/2021		Memorial	52.00	0.00	52.00
2759	Other Receipt	30/07/2021		LAMIT Property Fund	453.11	0.00	453.11
						TOTAL	£4,603.09

From: 01/07/2021
To: 31/07/2021

Tadley Town Council
Cashbook Report — Lloyds Bank Credit Card (1260)

31 Jul 2021
09:00

Trx	Transaction Date	Date Entered	Contact	Type	Method	Currency	Reference	Money In (GBP) £	Money Out (GBP) £	Balance
Opening Balance: 01/07/2021										
										-277.50
2776	01/07/2021	31/07/2021		Other Payment	Credit/Debit Card	GBP	Amazon		104.94	-382.44
2766	05/07/2021	31/07/2021		Bank Transfer	Electronic	GBP		277.50		-104.94
2777	20/07/2021	31/07/2021		Other Payment	Credit/Debit Card	GBP	HCC Licence		35.00	-139.94
2775	27/07/2021	31/07/2021		Other Payment	Credit/Debit Card	GBP	Zoom		119.90	-259.84
TOTALS								277.50	259.84	
Closing Balance: 31/07/2021										
										-259.84
Movement										17.66

Tadley Town Council
Unreconciled Bank Transactions Report

Bank: Bank Account Current (1200)

Account Balance: £4,184.86

Reconciled Balance: £5,500.00

Date	Name	Reference	Type	Payment	Receipt
20/09/2021		August PAYE	Other Payment	1,315.14	0.00
TOTAL				£1,315.14	£0.00
				BALANCE	-£1,315.14

BANK RECONCILIATION		
Bank Statement Balance	PREMIUM ACCOUNT	66651.97
Bank Statement Balance	CURRENT ACCOUNT	5500.00
	Less uncleared payments	1315.14
	TRUE BANK BALANCE	70836.83
Sage Accounts	PREMIUM ACCOUNT	66651.97
Sage Accounts	CURRENT ACCOUNT	4184.86
	TOTAL ON BALANCE SHEET	70836.83

Tadley Town Council
Receipts and Payments Day Book Report

Receipt/Payment: Payments, Account: Bank Account Current (1200)

Trx No	Type	Date	Name	Ref	Net	VAT	Total
2852	Supplier Payment	01/08/2021	4squareit (Tadley Computers)	IT support			100.00
2854	Supplier Payment	02/08/2021	M&C Landscapes	SO			551.00
2795	Supplier Payment	03/08/2021	Kings DIY	Maintenance Consumables			31.55
2856	Supplier Payment	03/08/2021	Basingstoke & Deane Borough Council	DD			257.00
2805	Supplier Payment	06/08/2021	PKF Littlejohn	Audit fees			720.00
2807	Supplier Payment	06/08/2021	M&C Landscapes	Grass cutting			1,756.50
2858	Supplier Payment	06/08/2021	UK Fuels Ltd	DD			82.35
2803	Other Payment	09/08/2021		CAB 75/20FC Mental H Proj	4,500.00	0.00	4,500.00
2860	Supplier Payment	09/08/2021	Inty Cascade	DD			73.53
2862	Supplier Payment	09/08/2021	SGW Payroll	DD			38.88
2799	Supplier Payment	11/08/2021	UK Fuels Ltd	DD			76.75
2864	Supplier Payment	12/08/2021	John Stacey & Sons Ltd	Waste			30.00
2866	Supplier Payment	14/08/2021	EE	DD			65.46
2801	Supplier Payment	16/08/2021	Mainstream Digital	DD			242.82
2744	Other Payment	20/08/2021		PAYE July	1,312.34	0.00	1,312.34
2827	Supplier Payment	25/08/2021	UK Fuels Ltd	DD			81.02
2834	Other Payment	26/08/2021		Falcon Garage	20.83	4.17	25.00
2868	Supplier Payment	26/08/2021	SAGE	DD			26.40
2869	Supplier Payment	26/08/2021	Siemens Financial Services	DD			180.10
2817	Other Payment	27/08/2021		August Net wages	3,652.82	0.00	3,652.82
2818	Other Payment	27/08/2021		August pension	1,007.33	0.00	1,007.33
2871	Supplier Payment	27/08/2021	Lloyds Bank	DD			15.00
2873	Supplier Payment	30/08/2021	Gradwell	DD			43.20
2874	Other Payment	31/08/2021		Refund overpayment MJSly	537.50	107.50	645.00
						TOTAL	£15,514.05

Tadley Town Council
Receipts and Payments Day Book Report

Receipt/Payment: Receipts, Account: Bank Account Savings (1220)

Trx No	Type	Date	Name	Ref	Net	VAT	Total
2813	Other Receipt	03/08/2021		M J Sly memorial	52.00	0.00	52.00
2837	Customer Receipt	03/08/2021	Barclays Bank	Barclays			360.00
2802	Other Receipt	05/08/2021		500558	52.00	0.00	52.00
2812	Other Receipt	06/08/2021		M J Sly Memorial	79.00	0.00	79.00
2838	Other Receipt	09/08/2021		Interest	0.69	0.00	0.69
2839	Other Receipt	12/08/2021		Memorial Allerton	136.00	0.00	136.00
2825	Customer Receipt	19/08/2021	Tadley Funeralcare				52.00
2842	Customer Receipt	27/08/2021	Tadley Funeralcare				836.00
2843	Customer Receipt	27/08/2021	Tadley Funeralcare				298.00
2840	Other Receipt	31/08/2021		Memorial M J Sly	136.00	0.00	136.00
2841	Other Receipt	31/08/2021		M J Sly	645.00	0.00	645.00
						TOTAL	£2,646.69

From: 01/08/2021
To: 31/08/2021

Tadley Town Council
Cashbook Report — Lloyds Bank Credit Card (1260)

01 Sep 2021
09:55

Trx	Transaction Date	Date Entered	Contact	Type	Method	Currency	Reference	Money In (GBP) £	Money Out (GBP) £	Balance
Opening Balance: 01/08/2021										
										-259.84
2790	02/08/2021	02/08/2021		Other Payment	Credit/Debit Card	GBP	NALC Conference		64.49	-324.33
2835	03/08/2021	26/08/2021		Bank Transfer	Electronic	GBP		104.94		-219.39
TOTALS								104.94	64.49	
Closing Balance: 31/08/2021										
										-219.39
Movement										40.45

Section 3 – External Auditor Report and Certificate 2020/21

In respect of

TADLEY TOWN COUNCIL – HA0256

1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2021; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

2 External auditor report 2020/21

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2020/21

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2021.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

Date

04/08/2021

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)