

## **MINUTES OF A MEETING OF TADLEY TOWN COUNCIL HELD AT TADLEY TOWN COUNCIL AT 7.30PM ON 1 NOVEMBER 2021**

**Present:** Cllrs Atkinson, Burdett (Chairman), Flahive, Hankinson, Lovegrove, Meiszner, Morrow, Mullan, Slimin and Witton

**In Attendance:** Clerk, no members of the public, one member of the press.

### **1. APOLOGIES**

Received and accepted from Cllrs Leeks and Spence, County Cllr Mellor, Borough Cllrs Carruthers, Frost and Poland.

### **2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS**

Cllr Slimin declared an interest in agenda item 7.

### **3. MINUTES**

**39/22FC** It was

**RESOLVED (10/0/0)** to receive and confirm the accuracy of the minutes of the meeting held 6 September 2021.

### **4. OPEN FORUM 7.35PM – 7.37PM**

Cllr Lovegrove enquired about burial fees.

### **5. VACANCIES ON COMMITTEES**

Highways & Planning Committee – 2 vacancies  
Recreation & Leisure Committee – 3 vacancies  
Finance & General Purposes Committee – 1 vacancy

**40/22FC** It was

**RESOLVED (10/0/0)** to fill vacancies: Cllr Morrow to Recreation & Leisure Committee, Cllr Meiszner to Finance & General Purposes Committee.

### **6. ACCOUNTS**

**41/22FC** It was

**RESOLVED (10/0/0)** to receive and sign a statement of receipts and payments for the months of September and October 2021.

Cllr Slimin left the meeting at 7.38pm returning at 7.39pm.

### **7. REQUEST TO PURCHASE TADLEY TOWN COUNCIL LAND**

A request was received from a resident to purchase land adjacent to 14 Carrington Crescent.

**42/22FC** It was

**RESOLVED (9/0/0)** in line with Tadley Town Council policy to not sell the land.

### **9. CHAIRMAN AND VICE-CHAIRMAN'S REPORTS**

Chairman reported: It's good to see everything waking up after the lockdown and restrictions. On Saturday 25 September I unveiled the new information board in the Memorial Garden, my thanks to TADS for their work putting this together. Our Council team have also spruced up the area and now with the new benches and it looks really good, thank you. The next day I attended the Mayor of Basingstoke's Civic Event in St Michael's Church where we were treated to some

beautiful music, particularly The Praise Embassy Basingstoke Choir who made it difficult to stay seated and not get up and dance. On Tuesday 26 October I was delighted to present Vicki and Alan Braseby with a Tadley Good Citizens Award not just for their running the Lunch Club but also the help and support they gave to so many of their members throughout lockdown. The Lunch Club was buzzing on the day and it was so good to see so many catching up with old friends. Yesterday I attended the annual Memorial Service at St Paul's where everyone was invited to remember loved ones no longer here. It was a very moving service. Rev Harlow used beautiful pictures of the cemetery and commented on how lucky Tadley is to have such a well-kept resting place for our loved ones. So again, a big thank you to Nicki and her team.

## **10. COMMITTEES**

**43/22FC** It was

**RESOLVED (10/0/0)** to receive and approve the reports of the Highways and Planning Committee held on 27 September 2021.

Cllr Burdett left the room at 7.49pm returning at 7.53pm.

**44/22FC** It was

**RESOLVED (9/0/0)** to receive and approve the reports of the Highways and Planning Committee held on 25 October 2021.

**45/22FC** It was

**RESOLVED (9/0/0)** to receive and approve the reports of the Highways and Planning Committee held on 27 September and 25 October 2021.

**46/22FC** It was

**RESOLVED (10/0/0)** to receive and approve the report of the Recreation & Leisure Committee held on 4 October 2021.

**47/22FC** It was

**RESOLVED (10/0/0)** to accept the recommendation **7/22B** to set the burial fees for 2022/23 as attached.

**48/22FC** It was

**RESOLVED (10/0/0)** to accept the recommendation **9/22B** to approve expenditure of up to £1000 to the Environment Agency to review the Groundwater Risk Assessment Report received from CDS Group for the cemetery extension.

**49/22FC** It was

**RESOLVED (10/0/0)** to receive and approve the report of the Burials Committee held on 25 October 2021.

**50/22FC** It was

**RESOLVED (10/0/0)** to receive and approve the report of the Finance & General Purposes Committee held on 11 October 2021.

**51/22FC** It was

**RESOLVED (10/0/0)** to receive and approve the report of the Personnel Committee held on 1 November 2021.

## **11. REPORTS**

Reports were received from the following:

- a. Hampshire County Council – Cllr Mellor – see Appendix
- b. Representatives on external organisations:

Cllr Flahive – Tadley Environmental Group – Met on 5 October. The Working Party met on 18 October regarding drawing up an Action Plan for Tadley Town Council. TEG have been approached by a resident for an On Street Vehicle Charge Point so an application has been made to Hampshire County Council for this.

Cllr Slimin – TEG Working Party – are looking at improvements that could be made to walking and cycle routes.

Cllr Lovegrove - Tadley Environmental Group – Met with Cllrs Flahive and Witton at The Green regarding tree planting.

Cllr Slimin – Citizen Advice – Community Liaison Lunch will take place on 10 November. They are seeing an increase in the number of debt cases.

### **STANDING ORDER NO. 3D**

**52/22FC** It was

**RESOLVED (10/0/0)** that the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the 1972 Local Government Act.

### **12. GOOD CITIZEN NOMINATION**

A nomination was received.

**53/22FC** It was

**RESOLVED (10/0/0)** to make a Good Citizen Award.

The meeting closed at 8.25pm.

Signed: .....

Dated: 4 January 2022

### **Appendix**

#### **Cllr Mellor reported:**

**Hampshire County Council** - Finances of course control our ability to continually increase services especially when we now spend c£1Billion per day on Adult Social Care. Currently on yet another savings exercise through to March 23 as we need to cut back on £80M. However although we lost the Revenue Support Grant from HMG some 4 years ago, there are now performance based incentives/assistance on some projects to minimize the cut.

**Highways** - monthly performance newsletter dispatched to the Clerk; few outstanding road surface issues in the area and generally what there is, can be handled within the 8 week period. As per 1, Highways has comparatively performed well vav other shires and hence will now qualify for some financial /incentive assistance from Dft. Capital programmes unaffected with major road construction etc although the North -South 'Connectivity' work with the Berkshire authorities has not progressed during COVID. The Highways Ops online system is undergoing a major revamp with more updated reports/progress available; will be ready early 2022.

**Waste/Recycling** - Newtown Road has now implemented the charging system. Wade Road is now operating normally with a continuation of the time slot booking arrangement. Will update re Padworth shortly. Interesting that where the majority of residential waste dumped at Newtown Road was green- as it is at Wade Road, the loss of the B & D green waste collection service albeit in Autumn, will now become the big issue. There is at present a complete review of the Joint Waste Management agreement involving all the local collecting

authorities. Focus on food waste and the need to separate this at kerbside and reduce the contamination is needed and hence one can expect a fourth bin!

**Countryside** - there has been an increase in activity on clearing of some of the hundreds of Footpaths under the Countryside Access banner. Predominantly supported by the returning local volunteers, HCC has put another £500000 on to the budget; seems most will be spent on the "promoted footpaths" in need of repair. Promoted Routes tend to be those used extensively by the likes of the Ramblers Assoc /National Trust who support Hampshire CC. Still the local representative responds quickly where she can to resident claims with a good response. A local involvement certainly helps and residents of Tadley would be very welcome.

**Climate Change** - October will see the publication of the HCC Climate Change strategy document. The 130 pages cover all aspects of the 'Emergency' and what HCC strategy is and can be accessed through the website. TEG take note!

**Bus Back Better** - In an effort to secure a share of the Govt's funding, a complete review of bus services including Community Transport is underway to be finalised by end December. Have urged the areas in the northern 'corner' of the County to input any recommendations. There is a lack of demand for Community Transport- with a very high degree of car ownership- and perhaps the time is right for the local community to push for more. Hampshire is a County – possibly pre COVID the only one- that year-on-year improved bus passenger uplift and only by continual upgrading of the products can this continue. HCC will continue to subsidize some of the loss-making routes for social/medical/ connect reasons. Smaller buses with more regularity. Ideas always welcome. As Tadley is well served by the Route 2 with low emission, wi-fi installed, high frequency services, I do not expect any changes.

**Schools** - Annual review for Councillors was undertaken in September. All 7 schools including the three Primaries in Tadley, in my ward are Ofsted rated as Good- of course exam results were not taken into consideration in the past year. It appears to be the case that most are performing above the national average. The Hurst is focussed on building its establishment. The Hurst Leisure Centre has seen a decline in membership unlikely to turn around with the midweek daytime closure of the hall. Seemingly the well-being staff are now secure; new young staff man the establishment, mainly in the evenings and at weekend but of course several mainly of the older fraternity have now lost a very cheap keep fit location and although the likes of Tadley Swimming Pool are attractive, not seen as a replacement and also twice the price. However, the School could not go on effectively subsidizing the Leisure Centre. The Schools will be making a big contribution to Climate Change.....the start will be the phasing in of a £29M solarisation scheme across the County in a n effort for more energy efficiency.

**The County Deal** - HCC is working on this having been invited by the Ministry to be a 'Pilot' County and high frequency discussions with the Unitaries and other District/Borough DC's continue as the submission to the Minister must be in December. Cost efficiencies is the focus. A first prospectus will be available end of month.

**Unreconciled Bank Transactions Report**

Bank: Bank Account Current (1200)

Account Balance: £4,185.06

Reconciled Balance: £5,500.00

Date	Name	Reference	Type	Payment	Receipt
18/10/2021		September PAYE	Other Payment	1,314.94	0.00
<b>TOTAL</b>				<b>£1,314.94</b>	<b>£0.00</b>
				<b>BALANCE</b>	<b>-£1,314.94</b>

<b>BANK RECONCILIATION</b>		
<b>Bank Statement Balance</b>	<b>PREMIUM ACCOUNT</b>	<b>135011.17</b>
<b>Bank Statement Balance</b>	<b>CURRENT ACCOUNT</b>	<b>5500.00</b>
	<b>Less uncleared payments</b>	<b>1314.94</b>
	<b>TRUE BANK BALANCE</b>	<b>139196.23</b>
<b>Sage Accounts</b>	<b>PREMIUM ACCOUNT</b>	<b>135011.17</b>
<b>Sage Accounts</b>	<b>CURRENT ACCOUNT</b>	<b>4185.06</b>
	<b>TOTAL ON BALANCE SHEET</b>	<b>139196.23</b>

**Tadley Town Council**  
**Receipts and Payments Day Book Report**

Receipt/Payment: Payments, Account: Bank Account Current (1200)

Trx No	Type	Date	Name	Ref	Net	VAT	Total
2878	Supplier Payment	01/09/2021	Basingstoke & Deane Borough Council	DD			257.00
2880	Supplier Payment	01/09/2021	M&C Landscapes	SO			551.00
2882	Supplier Payment	01/09/2021	Kings DIY	Maint Cons			39.44
2896	Other Payment	01/09/2021		Land Registry	3.00	0.00	3.00
2889	Supplier Payment	02/09/2021	Vision ICT	Web hosting			210.00
2891	Supplier Payment	04/09/2021	M&C Landscapes	Grass cutting and maint			1,816.50
2892	Other Payment	06/09/2021		34/22FC	200.00	0.00	200.00
2893	Other Payment	06/09/2021		35/22FC	2,000.00	0.00	2,000.00
2894	Other Payment	06/09/2021		36/22FC	1,500.00	0.00	1,500.00
2895	Other Payment	06/09/2021		PWLB	8,196.00	0.00	8,196.00
2884	Supplier Payment	07/09/2021	Inty Cascade	DD			74.90
2947	Supplier Payment	07/09/2021	Allens of Tadley	Vehicle repair			270.00
2897	Supplier Payment	08/09/2021	UK Fuels Ltd	DD			76.67
2964	Supplier Payment	13/09/2021	SGW Payroll	DD			38.88
2904	Supplier Payment	15/09/2021	UK Fuels Ltd	DD			90.00
2915	Supplier Payment	15/09/2021	M&C Landscapes	Grounds Maintenance			1,680.00
2963	Other Payment	16/09/2021		ICO	35.00	0.00	35.00
2909	Supplier Payment	17/09/2021	Mainstream Digital	DD			7.51
2919	Supplier Payment	17/09/2021	GeoXphere/Parish Online	Parish Online			243.00
2948	Supplier Payment	17/09/2021	Aldermaston Signs LLP	Christmas banner			30.00
2925	Other Payment	18/09/2021		M J Sly	133.33	26.67	160.00
2819	Other Payment	20/09/2021		August PAYE	1,315.14	0.00	1,315.14
2930	Supplier Payment	20/09/2021	John Lawson	Grounds/play area main			37.50
2911	Supplier Payment	21/09/2021	EE	DD			47.10
2933	Supplier Payment	27/09/2021	SAGE	DD			26.40
2902	Supplier Payment	28/09/2021	Lloyds Bank	DD			15.00
2913	Supplier Payment	28/09/2021	Gradwell	DD			43.20
2922	Other Payment	28/09/2021		September wages	3,653.02	0.00	3,653.02
2923	Other Payment	28/09/2021		September Pension	1,007.33	0.00	1,007.33
2939	Supplier Payment	28/09/2021	Elmdale Maintenance	Photocopier			6.54
2935	Supplier Payment	29/09/2021	UK Fuels Ltd	DD			78.60



Tadley Town Council  
**Receipts and Payments Day Book Report**

Receipt/Payment: Receipts, Account: Bank Account Savings (1220)

Trx No	Type	Date	Name	Ref	Net	VAT	Total
2945	Customer Receipt	01/09/2021	Miles & Daughters Funeral Directors				1,660.00
2954	Other Receipt	03/09/2021		M J Sly memorial	52.00	0.00	52.00
2951	Other Receipt	09/09/2021		Interest	0.57	0.00	0.57
2952	Other Receipt	14/09/2021		M J Sly memorial	52.00	0.00	52.00
2955	Other Receipt	14/09/2021		Art Craft memorial	79.00	0.00	79.00
2906	Customer Receipt	15/09/2021	Tadley Funeralcare	Tadley Funercare			74.00
2907	Customer Receipt	15/09/2021	Miles & Daughters Funeral Directors	Miles & Daughters			418.00
2927	Customer Receipt	20/09/2021	Tadley Funeralcare				149.00
2956	Other Receipt	22/09/2021		Christmas Event	20.00	0.00	20.00
2960	Other Receipt	23/09/2021		M J Sly memorial	136.00	0.00	136.00
2961	Other Receipt	23/09/2021		Christmas event	10.00	0.00	10.00
2936	Other Receipt	30/09/2021		BDBC Precept	93,233.00	0.00	93,233.00
						<b>TOTAL</b>	<b>£95,883.57</b>

Tadley Town Council  
**Detailed Nominal Activity: Lloyds Bank Credit Card (1260)**

Transaction Type: All

Trx No	Date	Invoice Number	Name	Type	Reference	Description	Debit	Credit	Running Total
						<b>Opening Balance</b>		<b>219.39</b>	
2887	01/09/2021			Other Payment	Printerbase			326.69	546.08 Cr
2962	06/09/2021			Bank Transfer			219.39		326.69 Cr
2931	18/09/2021			Other Payment	Apple GB117223643			79.00	405.69 Cr
2968	18/09/2021			Other Payment	Adobe			181.10	586.79 Cr
2969	21/09/2021			Other Payment	Apple			79.00	665.79 Cr
2970	21/09/2021			Other Payment	Card annual fee			32.00	697.79 Cr
2937	27/09/2021			Other Payment	Toyota			197.21	895.00 Cr
						<b>Closing Balance</b>		<b>895.00</b>	
						<b>Period Variance</b>		<b>675.61</b>	

**Unreconciled Bank Transactions Report**

Bank: Bank Account Current (1200)

Account Balance: £4,184.86

Reconciled Balance: £5,500.00

Date	Name	Reference	Type	Payment	Receipt
19/11/2021		PAYE October	Other Payment	1,315.14	0.00
<b>TOTAL</b>				<b>£1,315.14</b>	<b>£0.00</b>
				<b>BALANCE</b>	<b>-£1,315.14</b>

BANK RECONCILIATION		
<b>Bank Statement Balance</b>	PREMIUM ACCOUNT	118591.59
<b>Bank Statement Balance</b>	CURRENT ACCOUNT	5500.00
	Less uncleared payments	1315.14
	<b>TRUE BANK BALANCE</b>	<b>122776.45</b>
<b>Sage Accounts</b>	PREMIUM ACCOUNT	118591.59
<b>Sage Accounts</b>	CURRENT ACCOUNT	4184.86
	<b>TOTAL ON BALANCE SHEET</b>	<b>122776.45</b>

Tadley Town Council  
**Receipts and Payments Day Book Report**

Receipt/Payment: Payments, Account: Bank Account Current (1200)

Trx No	Type	Date	Name	Ref	Net	VAT	Total
2976	Supplier Payment	01/10/2021	Basingstoke & Deane Borough Council	DD			257.00
2980	Supplier Payment	01/10/2021	Vision ICT	SSL Certificate			60.00
3042	Other Payment	01/10/2021		TAC Rent Q4	3,016.00	0.00	3,016.00
3044	Supplier Payment	01/10/2021	M&C Landscapes	SO			551.00
3046	Supplier Payment	01/10/2021	Vitaplay	Play area parts			335.89
2995	Supplier Payment	05/10/2021	M&C Landscapes	Grass cutting			1,601.45
2998	Supplier Payment	06/10/2021	Lamps & Tubes Illuminations Ltd	Christmas Lights			2,257.20
3048	Supplier Payment	06/10/2021	UK Fuels Ltd	DD			42.67
3049	Other Payment	06/10/2021		Sainsburys (fuel)	55.84	11.17	67.01
3004	Supplier Payment	08/10/2021	CDS Group	32/22FC			5,040.00
3006	Supplier Payment	08/10/2021	Allens of Tadley	DPF & EGR Solution			414.00
2978	Supplier Payment	11/10/2021	Inty Cascade	DD			88.78
3051	Supplier Payment	11/10/2021	Southern Electricity	DD			165.78
3002	Other Payment	12/10/2021		Land Registry	3.00	0.00	3.00
3009	Supplier Payment	12/10/2021	4squareit (Tadley Computers)	Domain renewal			150.00
2989	Supplier Payment	13/10/2021	Business Stream	DD			17.30
3000	Supplier Payment	14/10/2021	Mainstream Digital	DD			8.46
3011	Supplier Payment	14/10/2021	Personalised Print	Personalised Print			329.00
3053	Supplier Payment	16/10/2021	4squareit (Tadley Computers)	CCTV skatepark			200.00
2924	Other Payment	18/10/2021		September PAYE	1,314.94	0.00	1,314.94
2984	Supplier Payment	18/10/2021	SGW Payroll	DD			38.88
3013	Supplier Payment	21/10/2021	EE	DD			54.30
3027	Supplier Payment	22/10/2021	SAGE	DD			26.40
3025	Other Payment	26/10/2021		Land Registry	3.00	0.00	3.00
3024	Supplier Payment	27/10/2021	UK Fuels Ltd	DD			40.96
3019	Other Payment	28/10/2021		Net wages October	3,652.82	0.00	3,652.82
3020	Other Payment	28/10/2021		Pension October	1,007.33	0.00	1,007.33
3055	Supplier Payment	28/10/2021	Lloyds Bank	DD			15.00
3015	Supplier Payment	29/10/2021	Gradwell	DD			43.20
						<b>TOTAL</b>	<b>£20,801.37</b>

**Receipts and Payments Day Book Report**

Receipt/Payment: Receipts, Account: Bank Account Savings (1220)

Trx No	Type	Date	Name	Ref	Net	VAT	Total
2987	Customer Receipt	04/10/2021	Miles & Daughters Funeral Directors				149.00
3001	Other Receipt	07/10/2021		500559 Burial	74.00	0.00	74.00
3031	VAT Payment	08/10/2021					3,370.13
3032	Other Receipt	11/10/2021		Interest	0.78	0.00	0.78
3033	Other Receipt	13/10/2021		Christmas Stall	10.00	0.00	10.00
3034	Other Receipt	18/10/2021		Christmas Stall	10.00	0.00	10.00
3035	Other Receipt	22/10/2021		Christmas Stall	10.00	0.00	10.00
3036	Other Receipt	25/10/2021		Burial Ridout	830.00	0.00	830.00
3037	Other Receipt	27/10/2021		Christmas Stall	10.00	0.00	10.00
3038	Other Receipt	29/10/2021		LAMIT Property Fund	425.67	0.00	425.67
						<b>TOTAL</b>	<b>£4,889.58</b>

Tadley Town Council Burial Authority Fees from 1 April 2022 to 31 March 2023

**Persons over 18 years of age**

	Resident	Non-Resident
Purchase of Exclusive Rights	£153	£855
Fees for Interment	£153	£855
<b>Total</b>	<b>£306</b>	<b>£1,710</b>

**Stillborns and persons under 18 years of age**

Purchase of Exclusive Rights		£430
Fees for Interment		£430
<b>Total</b>	<b>£0</b>	<b>£860</b>

**Interment of cremated remains.**

Purchase of Exclusive Rights	£76	£430
Fees for Interment	£76	£430
<b>Total</b>	<b>£152</b>	<b>£860</b>

Scattering of Ashes on an occupied grave or the memorial gardens - no charge.

**Re-opening of all graves.**

	Resident	Non-Resident
<b>Full Grave</b>		
Fees for Interment	£158	£855

<b>Ashes Plot</b>		
Fees for Interment	£76	£430

**Headstones and Memorials**

	Resident	Non-Resident
Not exceeding 2' 6" x 2' 6"	£81	£231
Cremation Tablet	£54	£140
Removal of Headstone (Includes additional Inscription)	£54	£140
Proportion of seat (life of seat)	£510	

The above fees under Article 15(1) of the Local Authorities' Cemeteries Order 1977 were agreed at a meeting of Tadley Town Council held on 1 November 2021.

Signed:

Chairman

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Vice-Chairman

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