

MINUTES OF A MEETING OF TADLEY TOWN COUNCIL HELD AT TADLEY TOWN COUNCIL AT 7.30PM ON 20 FEBRUARY 2023

Present: Cllrs Atkinson, Burdett (Chairman), Flahive, Hankinson, Leeks, Lovegrove, Morrow, Mullan, Slimin, Spence and Witton

In Attendance: Clerk

1. APOLOGIES

Received and accepted from Cllrs Flake and Meiszner

2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS

Cllrs Atkinson, Flahive, Leeks and Lovegrove declared an interest in the grant application from TDCA, Cllr Slimin declared an interest in the grant application from Tadley Citizen Advice, Cllrs Flahive and Slimin declared an interest in the grant application from Barlows Park Management Association and Cllr Mullan declared an interest in the grant application from Hampshire & IOW Wildlife Trust.

3. MINUTES

80/23FC It was

RESOLVED (11/0/0) to receive and confirm the accuracy of the minutes of the meeting 3 January 2023

4. OPEN FORUM

There was no requirement for an open forum.

5. ACCOUNTS

81/23FC It was

RESOLVED (11/0/0) to receive and sign a statement of receipts and payments for the months of January 2023.

6. STANDING ORDERS, POLICY DOCUMENT, FINANCIAL REGULATIONS, REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT, FINANCIAL RISK MANAGEMENT RECORD AND COMMUNITY EMERGENCY PLAN

The report of the Documents Working Party was received, and the above documents were reviewed.

82/23FC It was

RESOLVED (11/0/0) to amend the documents as below.

Effectiveness of Internal Audit - sub-heading 3.0 change 'Considering these requirements for internal audit' to read in bold and underline "*Consideration of criteria* for internal audit"

Policy Document - 4.5.9 For all ~~new~~ developments urge applicants to include grey water harvesting, renewable or low carbon energy systems, green roofs, cycle parking and waste recycling.

7. COMMITTEES

83/23FC It was

RESOLVED (11/0/0) to receive and approve the report of the Highways and Planning Committee held on 16 January 2023.

84/23FC It was
RESOLVED (11/0/0) to accept the recommendation **11/23RL** to accept the tender of £16270 from M&C Landscapes for grasscutting.

85/23FC It was
RESOLVED (11/0/0) to receive and approve the report of the Recreation & Leisure Committee held on 9 January 2023.

86/23FC It was
RESOLVED (11/0/0) to accept the recommendation **9/23FGP** to accept the quotation of £1540 from Martin Dobson Associates for the annual tree survey.

Cllr Mullan did not vote on this item.

87/23FC It was
RESOLVED (10/0/1) to accept the recommendation **10/23FGP** to award a grant of £400 to Hampshire & IOW Trust for running costs

Cllr Slimin did not vote on this item.

88/23FC It was
RESOLVED (10/0/1) to accept the recommendation **11/23FGP** to award a grant of £7870 to Citizen Advice Tadley for running costs (2023/24 budget)

Cllrs Atkinson, Flahive, Leeks and Lovegrove did not vote on this item.

89/23FC It was
RESOLVED (7/0/4) to accept the recommendation **12/23FGP** to award a grant of £12000 to TDCA for Family and Youth Workers (2023/24 budget)

Cllrs Flahive and Slimin did not vote on this item and Cllr Burdett abstained.

90/23FC It was
RESOLVED (8/0/3) to accept the recommendation **13/23FGP** to award a grant of £7500 to Barlows Park Management Association (2023/24 budget)

91/23FC It was
RESOLVED (11/0/0) to receive and approve the report of the Finance & General Purposes Committee held on 13 February 2023.

92/23FC It was
RESOLVED (11/0/0) to accept the recommendation **18/23B** to accept the quotation of £9428 from CDS Group to carry out ground water monitoring (Environment Agency pre planning requirement).

93/23FC It was
RESOLVED (11/0/0) to receive and approve the report of the Burials Committee held on 13 February 2023.

The meeting closed at 7.50pm

Signed:

Dated: 6 March 2023

Tadley Town Council
Unreconciled Bank Transactions Report

Bank: Bank Account Current (1200)

Account Balance: £4,107.51

Reconciled Balance: £5,500.00

Date	Name	Reference	Type	Payment	Receipt
20/02/2023		January PAYE	Other Payment	1,392.49	0.00
TOTAL				£1,392.49	£0.00
				BALANCE	-£1,392.49

BANK RECONCILIATION		
Bank Statement Balance	PREMIUM ACCOUNT	101929.98
Bank Statement Balance	CURRENT ACCOUNT	5500.00
	Less uncleared payments	1392.49
	TRUE BANK BALANCE	106037.49
Sage Accounts	PREMIUM ACCOUNT	101929.98
Sage Accounts	CURRENT ACCOUNT	4107.51
	TOTAL ON BALANCE SHEET	106037.49

From: 04/01/2023

To: 31/01/2023

Tadley Town Council
Receipts and Payments Day Book Report

03 Feb 2023

11:34

Receipt/Payment: Receipts, Account: Bank Account Savings (1220)

Trx No	Type	Date	Name	Ref	Net	VAT	Total
4363	VAT Payment	09/01/2023		VAT Reclaim			4,284.56
4365	Other Receipt	09/01/2023		Interest	66.32	0.00	66.32
4366	Other Receipt	10/01/2023		Ashbrook Burial	306.00	0.00	306.00
4367	Other Receipt	12/01/2023		M J Sly Memorial	81.00	0.00	81.00
4347	Customer Receipt	16/01/2023	Tadley Funeralcare				158.00
4368	Other Receipt	16/01/2023		M J Sly Memorial	54.00	0.00	54.00
4364	Customer Receipt	18/01/2023	Tadley Funeralcare				158.00
4354	Other Receipt	19/01/2023		Howe & Sons	157.00	0.00	157.00
4384	Other Receipt	31/01/2023		LAMIT Property Fund	488.02	0.00	488.02
4385	Other Receipt	31/01/2023		Spencer & Peyton	860.00	0.00	860.00
						TOTAL	£6,612.90

From: 01/01/2023
To: 31/01/2023

Tadley Town Council
Receipts and Payments Day Book Report

03 Feb 2023
11:35

Receipt/Payment: Payments, Account: Bank Account Current (1200)

Trx No	Type	Date	Name	Ref	Net	VAT	Total
4319	Supplier Payment	03/01/2023	Kings DIY	Maint cons			30.45
4321	Supplier Payment	03/01/2023	Basingstoke & Deane Borough Council	DD			157.00
4323	Supplier Payment	03/01/2023	Basingstoke & Deane Borough Council	DD			115.00
4325	Supplier Payment	03/01/2023	M&C Landscapes	SO			551.00
4327	Supplier Payment	03/01/2023	Turbary Allotment Charity	SO			3,417.00
4329	Supplier Payment	03/01/2023	Gradwell	DD			45.79
4331	Supplier Payment	04/01/2023	CDS Group	Cemetery planning			600.00
4333	Supplier Payment	04/01/2023	Lamps & Tubes Illuminations Ltd	Christmas Decs			1,593.96
4317	Other Payment	05/01/2023		Land Registry	3.00	0.00	3.00
4316	Supplier Payment	09/01/2023	Inty Cascade	DD			86.86
4341	Supplier Payment	11/01/2023	Canvas Spaces	Skatepark			44,024.41
4346	Supplier Payment	12/01/2023	P Hiscock	Grounds Maintenance			400.00
4339	Supplier Payment	16/01/2023	Mainstream Digital	DD			37.56
4353	Supplier Payment	16/01/2023	Tadley Tyre Services	Tadley Tyres			84.00
4390	Supplier Payment	18/01/2023	UK Fuels Ltd	DD			100.10
4264	Other Payment	19/01/2023		PAYE December	1,392.08	0.00	1,392.08
4355	Other Payment	19/01/2023		Howe and Son refund	5.00	0.00	5.00
4357	Supplier Payment	20/01/2023	Vitaplay	The Green and Giles PA			726.00
4350	Supplier Payment	21/01/2023	EE	DD			45.86
4336	Supplier Payment	23/01/2023	SGW Payroll	DD			38.88
4358	Other Payment	24/01/2023		Land Registry	3.00	0.00	3.00
4371	Supplier Payment	25/01/2023	SAGE	DD			31.20
4344	Supplier Payment	27/01/2023	Lloyds Bank	DD			15.00
4361	Other Payment	27/01/2023		January Pension	823.31	0.00	823.31
4388	Supplier Payment	27/01/2023	Gradwell	DD			45.79
4392	Other Payment	27/01/2023		Jan Wages	3,949.79	0.00	3,949.79
4378	Supplier Payment	29/01/2023	Vitaplay	Play area repairs			192.00
4379	Supplier Payment	29/01/2023	Personalised Print	Feb Newsletter			515.00
						TOTAL	£59,029.04

Trx	Transaction Date	Date Entered	Contact	Type	Method	Currency	Reference	Money In (GBP £)	Money Out (GBP £)	Balance
							- Opening Balance: 01/01/2023			-5.44
4328	03/01/2023	03/01/2023		Bank Transfer	Electronic	GBP		5.44		0.00
4334	06/01/2023	06/01/2023		Other Payment	Credit/Debit Card	GBP	Post Office		17.42	-17.42
4369	21/01/2023	21/01/2023		Other Payment	Credit/Debit Card	GBP	Treacle Fair		20.00	-37.42
							TOTALS	5.44	37.42	
							- Closing Balance: 31/01/2023			-37.42
							- Movement			-31.98