#### MINUTES OF A MEETING OF TADLEY TOWN COUNCIL FINANCE & GENERAL PURPOSES COMMITTEE HELD VIA ZOOM AT 7.00PM ON 31 JULY 2023

**Present:** Cllrs Burdett, Flahive (Chairman), Hankinson, Lovegrove Meiszner, Morrow, Mullan, Slimin, Spence and Witton

In Attendance: Clerk

#### 1. APOLOGIES

None.

## 2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS

Cllr Lovegrove declared an interest in agenda item 7.

## 3. MINUTES

## 3/24FGP It was

**RESOLVED (10/0/0)** to receive and confirm the accuracy of the minutes of the Finance and General Purposes Committee meeting held on 12 June 2023.

#### 4. OPEN FORUM

There was no requirement for an open forum.

## 5. <u>BUDGET</u>

The budget year to date was reviewed as attached.

## 6. BALANCE SHEET AND RECEIPTS & PAYMENTS REPORTS

The balance sheet and the receipts & payments reports were reviewed as attached.

## 7. WATER BOWSER

Cllr Lovegrove took no part in the discussion and did not vote.

A quotation of £749 from M Lovegrove was received to weld an additional pair of wheels to the bowser.

4/24FGP It was RECOMMENDED (9/0/0) to accept the quotation.

## 8. GRANT APPLICATIONS

Grant applications were received:

Victim Support – Security items £150

5/24FGP It was RECOMMENDED (9/0/0) to award a grant of £150.

Challengers – Play days £1960

6/24FGP It was RECOMMENDED (9/0/0) to not award a grant.

The meeting closed at 7.10pm.

Signed: .....

Dated: 16 October 2023

Name	Apr	Мау	June	Jul	Actual 23/24	Budget 23/24	Actual 22/23	Budget 22/23	
Precept	98177				98177	186466	186466	186466	-
Burials	940	664	924	946	3474	10000	15173	7000	
Memorials	456	59	202	154	871	3000	4421	3000	
Litter Grant	20048		202		20048	20000	18278	17300	
Parish Funding	9983				9983	10800	9884	9786	
Other Grants	26730				26730				
Other Income	202		1386	44818	46406	865	118959	865	1
Bank Interest	518	245	300		1063	500	3731	1000	
Total Income (£)	157054	968	2812	45918	206752		356912	225417	1
(2)									
Street Furniture					0	1000	0	2200	
Highway Signs					0		640	800	
Memorial Benches					0		2720	2000	
Play Area Equipment	22435				22435	5000	160524	10000	
Office Equipment	22400				0	0000	0	10000	
Cemetery Extension					0		42191	5000	-
Litter Equipment					0		148	1000	
Vehicle					0		0	1000	
					-		÷		
CCTV					0		0	1000	
Total Direct Expenses (£)	22435	0	0	0	22435	8300	206223	24000	
GROSS PROFIT/LOSS (£)	134619	968	2812	45918	184317	223331	150689	201417	
% Profit	86	100	100	100	89	96	42	89	ł
									1
Employee Salaries	5360	5360	5360	5360	21440	70000	61662	60000	]
Employers NI	426	426	426	426	1704	4668	4980	4532	]
Employer Pension	632	632	632	632	2528	10000	7577	9033	J
Rent					0	13669	12848	12426	1
Giles Road Play Area Rent					0		173	159	1
Vater Rates					0		970	536	1
Rates	165	165	165	165	660	1813	1572	1648	1
Cemetery Rates	100	192	192	192	769	1355	1148	912	
nsurance	100	152	916	152	916	1680	1492	1000	-
Commercial Waste			910		910		-	600	
		002	110	6	1117		240		
Electric & Gas	0.05	992	119	6		3000		1200	
/ehicle Fuel	265	162	163	145	735	2500	2476	2000	
/ehicle Repair & Servicing		578	155		733	1279	313	1163	
Vehicle Tax			323		323	313	290	285	
Misc Vehicle Expenses			622		622	0	38	618	
Staff Travelling			6	92	98	100	0	100	
Councillor Travelling					0	200	0	200	
Chairmans Allowance		45	55		100	250	105	250	
Councillors Training		60		36	96	500	0	1000	
Public Works Loan			3370		3370	23000	19260	23000	
Printing & Distribution		321	300		621	1500	2354	1236	
Postage				3	3	50	39	100	
Office costs	10	13	84		107	1000	849	1500	
Telephone	82	176	86	86	430	1000		1000	
nternet	111	111	124	121	467	2500	1317	2500	
Computer Software & Maintenance	76	26	26		128		1408	2100	•
Legal Fees	10		20		0		0		
Audit & Accountancy Fees	750				750	1500	1350	1500	-
	68	44	32	93				1500	
Consultancy & Professional Fees	80				237	1500	1120		4
Photocopier		150	16	85	251	600	767	1000	4
Equipment Hire		77			77	200			4
Equipment Maintenance & Repair					0		0	100	ł
Property Maintenance	80			809	889	1000	295	1000	
Maintenance Consumables	87	19		55	161	1000	440		]
	1736	165			1901	2000	1877	1850	]
							00450	20000	1
Subscriptions NALC/HALC Section 137 Grants	19500				19500	20000	20150		
Section 137 Grants	19500 95				<b>19500</b> 95	20000 600	20150 426	600	
Section 137 Grants Section 137 Subscriptions	95 86	86		86	95 258	600 1200	426	600 1200	
	95	86		86	95	600	426	600	•
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc	95 86	86	147	86	95 258	600 1200	426 941	600 1200	•
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements	95 86 7870		147	86	95 258 7870	600 1200 7870 1000	426 941 7870 856	600 1200 12500 3000	
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements You Decide	95 86 7870		147	86	95 258 7870 380	600 1200 7870 1000 0	426 941 7870 856 0	600 1200 12500 3000 12000	
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements You Decide Highways Property Maintenance	95 86 7870 50	183			95 258 7870 380 0 0	600 1200 7870 1000 0 1000	426 941 7870 856 0 1534	600 1200 12500 3000 12000 1000	
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements You Decide Itighways Property Maintenance Grounds Maintenance	95 86 7870		230	230	95 258 7870 380 0 0 1180	600 1200 7870 1000 0 1000 8000	426 941 7870 856 0 1534 10709	600 1200 12500 3000 12000 1000 7000	· · ·
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements You Decide Ighways Property Maintenance Grounds Maintenance Play Areas Maintenance	95 86 7870 50 230	183	230 5921	230	95 258 7870 380 0 0 1180 5921	600 1200 7870 1000 0 1000 8000 15000	426 941 7870 856 0 1534 10709 5964	600 1200 12500 3000 12000 1000 7000 15000	
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements You Decide Highways Property Maintenance Grounds Maintenance Play Areas Maintenance Grasscutting	95 86 7870 50	183 490 597	230 5921 1500		95 258 7870 380 0 0 1180 5921 2903	600 1200 7870 1000 0 1000 8000 15000 6000	426 941 7870 856 0 1534 10709 5964 4581	600 1200 12500 3000 12000 1000 7000 15000 5500	
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements You Decide Highways Property Maintenance Forunds Maintenance Play Areas Maintenance Grasscutting Gardening	95 86 7870 50 230	183 490 597 278	230 5921	230	95 258 7870 380 0 0 1180 5921 2903 1104	600 1200 7870 0 0 1000 8000 15000 6000 1000	426 941 7870 856 0 1534 10709 5964 4581 786	600 1200 12500 3000 12000 1000 7000 15000 5500 1000	
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements You Decide Highways Property Maintenance Grounds Maintenance Play Areas Maintenance Grasscutting Sardening Freeworks	95 86 7870 50 230	183 490 597	230 5921 1500 826	230 642 110	95 258 7870 380 0 0 1180 5921 2903 1104 <b>18649</b>	600 1200 7870 1000 0 1000 8000 15000 6000 1000 10000	426 941 7870 856 0 1534 10709 5964 4581 786 3185	600 1200 3000 12000 1000 7000 15000 5500 1000 9000	22/23 bu
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc Section 142 Grants Invironmental Improvements You Decide Highways Property Maintenance Grounds Maintenance Grasscutting Sardening Gardening Christmas Event	95 86 7870 50 230	183 490 597 278	230 5921 1500	230	95 258 7870 0 0 1180 5921 2903 1104 <b>18649</b> 115	600 1200 7870 0 0 1000 8000 15000 6000 1000 10000 4500	426 941 7870 856 0 1534 10709 5964 4581 786 3185 4250	600 12500 3000 12000 1000 7000 15000 5500 1000 9000 4000	22/23 bu
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements You Decide Highways Property Maintenance Grounds Maintenance Play Areas Maintenance Play Areas Maintenance Grandening Gardening Treeworks Christmas Event Christmas Decoration Hire	95 86 7870 50 230	183 490 597 278	230 5921 1500 826	230 642 110	95 258 7870 380 0 0 1180 5921 2903 1104 <b>18649</b> 115 0	600 1200 7870 0 0 1000 8000 15000 6000 10000 10000 4500 5000	426 941 7870 0 1534 10709 5964 4581 786 3185 4250 5272	600 1200 3000 12000 1000 7000 15000 5500 1000 9000	22/23 bu
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements You Decide Highways Property Maintenance Brounds Maintenance Play Areas Maintenance Play Areas Maintenance Grasscutting Bardening Freeworks Christmas Event Christmas Decoration Hire Coronation Tree	95 86 7870 50 230 164	183 490 597 278 18539	230 5921 1500 826 50	230 642 110 65	95 258 7870 380 0 0 1180 5921 2903 1104 <b>18649</b> 115 0 0 0	600 1200 7870 0 0 1000 8000 15000 6000 10000 10000 4500 5000 1000	426 941 7870 856 0 0 1534 10709 5964 4581 786 3185 4250 5272	600 1200 12500 12000 12000 1000 7000 15000 5500 1000 9000 4000 4000	22/23 bi
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements You Decide Highways Property Maintenance Brounds Maintenance Play Areas Maintenance Play Areas Maintenance Grasscutting Bardening Freeworks Christmas Event Christmas Decoration Hire Coronation Tree	95 86 7870 50 230 164 230	183 490 597 278 18539 250	230 5921 1500 826	230 642 110 65 230	95 258 7870 380 0 0 1180 5921 2903 1104 <b>18649</b> 115 0 0 0 0 0 965	600 1200 7870 0 0 1000 8000 15000 6000 1000 10000 4500 5000 1000	426 941 7870 856 0 0 1534 10709 5964 4581 786 3185 4250 5272 5005	600 1200 12500 12000 12000 1000 7000 15000 5500 1000 9000 4000 4000 2000	22/23 bu
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements You Decide Highways Property Maintenance Grounds Maintenance Play Areas Maintenance Grasscutting Gardening Freeworks Christmas Event Christmas Decoration Hire Coronation Tree Burials Grounds Maintenance	95 86 7870 50 230 164	183 490 597 278 18539	230 5921 1500 826 50	230 642 110 65	95 258 7870 380 0 0 1180 5921 2903 1104 <b>18649</b> 115 0 0 0	600 1200 7870 0 0 1000 8000 15000 6000 1000 10000 4500 5000 1000	426 941 7870 856 0 0 1534 10709 5964 4581 786 3185 4250 5272	600 1200 12500 12000 12000 1000 7000 15000 5500 1000 9000 4000 4000	22/23 bu
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements You Decide Highways Property Maintenance Grounds Maintenance Play Areas Maintenance Grasscutting Gardening Freeworks Christmas Event Christmas Decoration Hire Coronation Tree Burials Grounds Maintenance Burials Grounds Grasscutting	95 86 7870 50 230 164 230	183 490 597 278 18539 250	230 5921 1500 826 50	230 642 110 65 230	95 258 7870 380 0 0 1180 5921 2903 1104 <b>18649</b> 115 0 0 0 0 0 965	600 1200 7870 0 0 1000 8000 15000 6000 1000 4500 5000 1000 4000 6000	426 941 7870 856 0 0 1534 10709 5964 4581 786 3185 4250 5272 5005	600 1200 12500 12000 12000 1000 7000 15000 5500 1000 9000 4000 4000 2000	22/23 bu
Section 137 Grants Section 137 The Green Maintenanc Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements You Decide Highways Property Maintenance Grands Maintenance Grasscutting Sardening Freeworks Christmas Decoration Hire Coronation Tree Burials Grounds Maintenance Burials Grounds Grasscutting Cleaning Costs	95 86 7870 50 230 164 230 230 335	183 490 597 278 18539 250	230 5921 1500 826 50	230 642 110 65 230	95 258 7870 380 0 0 1180 5921 2903 1104 <b>18649</b> 115 0 0 0 0 0 965 2010	600 1200 7870 1000 8000 15000 6000 1000 4000 5000 1000 4000 6000	426 941 7870 856 0 1534 10709 5964 4581 786 3185 4250 5272 5005 5272 5005 4732 75	600 1200 12500 3000 12000 1000 5500 1000 9000 4000 4000 2000 7900	22/23 bu
Section 137 Grants Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements You Decide Highways Property Maintenance Grounds Maintenance Grands Maintenance Grasscutting Gardening Freeworks Christmas Event Christmas Decoration Hire Coronation Tree Burials Grounds Maintenance Burials Grounds Maintenance Burials Grounds Grasscutting Cleaning Costs Bank charges and interest	95 86 7870 50 230 164 230	183 490 597 278 18539 250 670	230 5921 1500 826 50 255 255	230 642 110 65 230 1005	95 258 7870 380 0 0 1180 5921 2903 1104 <b>18649</b> 115 0 0 0 965 2010 0 0 61	600 1200 7870 0 0 1000 8000 15000 6000 1000 1000 4500 5000 1000 4500 6000 6000 200 300	426 941 7870 856 0 1534 10709 5964 4581 786 3185 4250 5272 5005 4732 75 214	600 1200 12500 12000 1000 7000 15000 5500 1000 9000 4000 4000 4000 7900 800 150	
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements You Decide Highways Property Maintenance Brounds Maintenance Play Areas Maintenance Brasscutting Bardening Treeworks Christmas Event Christmas Decoration Hire Coronation Tree Burials Grounds Maintenance Burials Grounds Maintenance Burials Grounds Grasscutting Cleaning Costs Bank charges and interest Clothing Costs	95 86 7870 50 230 164 230 230 335	183 490 597 278 18539 250 670 16	230 5921 1500 826 50 255	230 642 110 65 230 1005 15	95 258 7870 380 0 0 1180 5921 2903 1104 <b>18649</b> 115 0 0 0 965 2010 0 0 0 61	600 1200 7870 0 0 1000 8000 15000 6000 10000 4500 5000 10000 4000 6000 200 300	426 941 7870 856 0 1534 10709 5964 4581 786 3185 4250 5272 5005 5272 75 214	600 1200 3000 12000 1000 7000 5500 1000 9000 4000 4000 2000 7900 800 150 300	
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements You Decide dighways Property Maintenance Grounds Maintenance Play Areas Maintenance Grasscutting Gardening Freeworks Christmas Event Christmas Decoration Hire Coronation Tree Burials Grounds Maintenance Burials Grounds Grasscutting Cleaning Costs Bank charges and interest Clothing Costs Fraining	95 86 7870 50 230 164 230 335 15	183 490 597 278 18539 250 670 16 98	230 5921 1500 826 50 255 15 24	230 642 110 65 230 1005 15 45	95 258 7870 380 0 1180 5921 2903 1104 <b>18649</b> 115 0 0 0 965 2010 0 0 61 24	600 1200 7870 0 0 1000 8000 15000 6000 10000 4500 5000 10000 4000 6000 2000 3000 3000	426 941 7870 856 0 0 1534 10709 5964 4581 786 3185 4250 5272 5005 4732 755 214 167 0	600 1200 12500 12000 12000 15000 5500 1000 9000 4000 4000 4000 4000 7900 800 150 300 2000	
Section 137 Grants Section 137 Subscriptions Section 137 The Green Maintenanc Section 142 Grants Environmental Improvements You Decide Highways Property Maintenance Grands Maintenance Play Areas Maintenance Grasscutting Sardening Freeworks Christmas Decoration Hire Coronation Tree Burials Grounds Maintenance Burials Grounds Grasscutting Cleaning Costs	95 86 7870 50 230 164 230 230 335	183 490 597 278 18539 250 670 16	230 5921 1500 826 50 255 255	230 642 110 65 230 1005 15	95 258 7870 380 0 0 1180 5921 2903 1104 <b>18649</b> 115 0 0 0 965 2010 0 0 0 61	600 1200 7870 0 0 1000 8000 15000 6000 1000 4500 5000 1000 4000 6000 200 300 300 300 247133	426 941 7870 0 1534 10709 5964 4581 786 3185 4250 5272 5005 4732 755 214 167 0	600 1200 12500 12000 12000 15000 5500 1000 9000 4000 4000 4000 2000 7900 800 150 300 2000 256697	

# **Tadley Town Council**

## **Balance Sheet Report**

To: 30 June, 2023

ASSETS		
Fixed Assets		
	Total Fixed Assets	£0.00
Current Assets		
1100 - Trade Debtors	306.00	
1200 - Bank Account Current	5,500.00	
1220 - Bank Account Savings	107,874.46	
1230 - Public Sector Deposit Fund	55,106.18	
	Total Current Assets	£168,786.64
	TOTAL ASSETS	£168,786.6
LIABILITIES		
Current Liabilities		
1260 - Lloyds Bank Credit Card	303.50	
2100 - Trade Creditors	186.83	
2110 - Accruals	1,350.00	
2210 - PAYE to pay to HMRC	1,486.79	
VAT	-11,254.23	
2202 - VAT Liability	-11,254.23	
	Total Current Liabilities	-£7,927.1
Future Liabilities		

	Total Future Liabilities	£0.00	
	TOTAL LIABILITIES	-£7,927.11	
	TOTAL NET ASSETS	£176,713.75	
EQUITY			
3200 - Reserves	240,668.32		
3202 - Play Areas Refurbishment	20,000.00		
3205 - Equipment, vehicles and tools	8,000.00		
Net Profit / Loss	-91,954.57		
Net Profit / Loss (prior year(s))	-138,868.90		
Net Profit / Loss (current year)	46,914.33		
	TOTAL EQUITY	£176,713.75	

## **Tadley Town Council**

## Receipts and Payments Report

01 April, 2023 - 30 June, 2023

Sales		
4000 - Precept	98,177.00	
4001 - Burials	2,528.00	
4002 - Memorials	717.00	
4100 - Litter Grant	20,048.00	
4110 - Grass Cutting Grant	9,982.78	
4120 - Other Grants	26,730.00	
4900 - Other income	1,587.94	
4950 - Bank Interest	1,064.29	
	Total Sales	£160,835.01
Direct Expenses		
5030 - Play Area Equipment	22,435.18	
	Total Direct Expenses	£22,435.18
	Total Direct Expenses GROSS PROFIT / LOSS	£22,435.18 £138,399.83
Overheads		
Overheads 7000 - Employee Wages and Salaries		
	GROSS PROFIT / LOSS	
7000 - Employee Wages and Salaries	<b>GROSS PROFIT / LOSS</b> 16,079.46	
7000 - Employee Wages and Salaries 7020 - Employers NI	GROSS PROFIT / LOSS 16,079.46 1,277.52	
7000 - Employee Wages and Salaries 7020 - Employers NI 7030 - Employer's Pension	GROSS PROFIT / LOSS 16,079.46 1,277.52 1,894.50	
<ul> <li>7000 - Employee Wages and Salaries</li> <li>7020 - Employers NI</li> <li>7030 - Employer's Pension</li> <li>7120 - General Rates</li> </ul>	GROSS PROFIT / LOSS 16,079.46 1,277.52 1,894.50 495.44	
<ul> <li>7000 - Employee Wages and Salaries</li> <li>7020 - Employers NI</li> <li>7030 - Employer's Pension</li> <li>7120 - General Rates</li> <li>7125 - Cemetery Rates</li> </ul>	GROSS PROFIT / LOSS 16,079.46 1,277.52 1,894.50 495.44 577.15	
<ul> <li>7000 - Employee Wages and Salaries</li> <li>7020 - Employers NI</li> <li>7030 - Employer's Pension</li> <li>7120 - General Rates</li> <li>7125 - Cemetery Rates</li> <li>7130 - Premises Insurance</li> </ul>	GROSS PROFIT / LOSS 16,079.46 1,277.52 1,894.50 495.44 577.15 916.25	

7320 - Vehicle Licences	322.50
7330 - Vehicle Insurance	622.35
7340 - Miscellaneous Vehicle Expenses	6.00
7420 - Staff Training	60.00
7430 - Chairmans Allowance	99.99
7460 - Public Works Loan	3,369.90
7500 - Printing & Distribution	621.00
7520 - Office Stationery	106.78
7530 - Telephone	344.20
7540 - Internet Charges	344.63
7550 - Computer & Software	127.99
7610 - Accountancy Fees	750.00
7620 - Consultancy & Professional Fees	145.20
7630 - Photocopier	165.98
7640 - Equipment Hire	77.26
7700 - Property Maintenance	79.75
7701 - Maintenance Consumables	106.04
7702 - Subscriptions HALC/NALC	1,901.00
7703 - Section 137 Grants	19,500.00
7704 - Section 137 Subscriptions	94.96
7705 - Section 137 The Green Maintenance	171.00
7706 - Section 142 Grants	7,870.00
7708 - Environmental Improvements	380.12
7720 - Grounds Maintenance	948.74
7721 - Play Areas Maintenance	5,920.84
7722 - Grasscutting	2,260.00
7723 - Gardening	920.80
7724 - Treeworks	18,539.00
7725 - Christmas Event	50.00

	NET PROFIT / LOSS	£46,914.33
	Total Overheads	£91,485.50
8230 - Training Costs	98.00	
8220 - Clothing Costs	23.99	
7900 - Bank Charges and Interest	45.85	
7731 - Burials Grounds Grasscutting	1,005.00	
7730 - Burials Grounds Maintenance	733.74	