

**MINUTES OF A MEETING OF TADLEY TOWN COUNCIL HELD IN THE TOWN COUNCIL OFFICES, FRANKLIN AVENUE, TADLEY AT 7.30PM ON 2 SEPTEMBER 2019**

**Present:** Cllrs Flahive, Flake, Leeks, Page (Chairman), Slimin and Tighe

**In Attendance:** Clerk, County Cllr Mellor, Borough Cllrs Bound, Carruthers and Vaux, 1 member of the public.

**1. APOLOGIES**

Received and accepted from Cllrs Atkinson, Burdett, Charlick, Hankinson, Moss and Mullan.

**2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS**

Cllr Flahive declared an interest in the grant application from TDCA and BPMA and Cllr Slimin declared an interest in the grant application from BPMA.

**3. MINUTES**

**36/20FC** It was

**RESOLVED (6/0/0)** to receive and confirm the accuracy of the minutes of the meeting held 1 July 2019.

**4. OPEN FORUM 7.32 – 7.35PM**

Cllr Slimin gave some back ground information on the grant application from BPMA.

**5. COUNCILLOR CO-OPTION**

A nomination for Tadley South was received: Matt Knight

**37/20FC** It was

**RESOLVED (6/0/0)** to co-opt Matt Knight (South Ward) to Tadley Town Council. Cllr Knight made his declaration of office and joined the meeting.

**6. CHAIRMAN AND VICE-CHAIRMAN'S REPORTS**

Chairman – No report.

Vice Chairman – No report.

**7. ACCOUNTS**

**38/20FC** It was

**RESOLVED (7/0/0)** to receive and sign a statement of receipts and payments for the month of July and August 2019.

**8. ENVIRONMENT WORKING GROUP**

A suggestion to create an Environment Working Group was received. Cllr Flahive gave some background information.

**39/20FC** It was

**RESOLVED (7/0/0)** to create an Environment Working Group, draft terms of reference attached.

Cllrs Flahive, Page and Slimin volunteered to join the group.

## **9. COMMITTEES**

**40/20FC** It was

**RESOLVED (7/0/0)** to receive and approve the reports of the Highways and Planning Committee held on 29 July and 27 August 2019.

**41/20FC** It was

**RESOLVED (7/0/0)** to receive and approve the reports of the Recreation and Leisure Committee held on 5 August 2019.

**42/20FC** It was

**RESOLVED (7/0/0)** to accept the recommendation **8/20FGP** to not award a grant to Tadley Air Cadets for a minibus.

**43/20FC** It was

**RESOLVED (7/0/0)** to accept the recommendation **9/20FGP** to award a grant of £300 to Victim Support for security items.

**44/20FC** It was

**RESOLVED (7/0/0)** to accept the recommendation **10/20FGP** to award a grant of £1000 to Tadley Age Concern for running costs.

Cllr Flahive did not vote on the following item.

**45/20FC** It was

**RESOLVED (6/0/0)** to accept the recommendation **11/20FGP** to not award a grant to TDCA for an electrical distribution board.

**46/20FC** It was

**RESOLVED (7/0/0)** to accept the recommendation **12/20FGP** to award a grant of £1150 to Tadley Primary School PTA for a reading den.

**47/20FC** It was

**RESOLVED (7/0/0)** to not accept the recommendation **13/20FGP** to not award a grant of to Break For Life for running costs and to refer the application back to the Finance & General Purposes Committee.

Cllrs Flahive and Slimin did not vote on the following item.

**48/20FC** It was

**RESOLVED (5/0/0)** to accept the recommendation **14/20FGP** to award a grant of £2000 to BPMA for a replacement tractor and floodlights. However, as the meeting was now inquorate it was not possible to accept the recommendation, to be deferred to the next Full Council meeting.

**49/20FC** It was

**RESOLVED (7/0/0)** to receive and approve the report of the Finance & General Purposes Committee held on the 12 August 2019.

## **10. REPORTS**

County Cllr Mellor reported: He sits on the Cycling Working Group which met on the 25 August to discuss the County's Cycling Strategy. Hampshire County Council have already installed several cycle ways. Hampshire County Council have declared a Climate Emergency and is working towards the Government's 2050 net zero carbon target. A mini Police Forum took place on the 25

July with representatives from Tadley Town Council and Baughurst Parish Council. It was a positive meeting, although there was disappointment that the Crown Prosecution Service are reluctant to take any action against youths and their anti-social behaviour unless there is solid evidence in place. Serves on: Audit Committee, Economy, Transport and Environment Select Committee, Hampshire Pension Fund Panel and Board and Southampton Airport Committee.

Borough Cllr Bound reported: As a cyclist he has concerns regarding the large number of sunken drains in the Tadley area. It is now going to be easier to apply for Temporary Event Notices for public celebrations and small events. Basingstoke Green Week takes place 21 – 29 September. The annual electoral registration canvas is currently underway.

Borough Cllr Carruthers reported: Volunteered to join the Tadley Town Council Environment Working Group. There are lots of initiatives already going on in Tadley and it would be beneficial to build on these. The recent court case between Festival Place and Basingstoke & Deane Borough Council regarding the development of the Leisure Park had been decided in Basingstoke & Deane Borough Council's favour. The LIDL planning application is due to go to Committee at West Berkshire Council for decision. The Reading Warehouse planning application is due to go to Basingstoke & Deane Borough Council Development Control for decision in October.

Borough Cllr Vaux reported: The Community, Environment and Partnerships Committee will now be able to move forward regarding the future of Basingstoke Ice Rink. The Audit and Accounts Committee have been reviewing the annual accounts. Attended a Community, Environment and Partnerships Committee presentation on modern slavery and the work Basingstoke & Deane Borough Council does alongside other agencies. Serves on the Human Resources Committee as a reserve, Investigation and Disciplinary Committee, Licensing Committee, Scrutiny Committee as a reserve, Clinical Commissioning Group, Section 106 Task and Finish Group and TDCA Executive Committee. The CSPOs have carried out 40 patrols during the summer of the Wigmore Heath and Bishopswood Road shops areas. Requested a copy of the report that has been compiled about this. Tadley is to get a new CSPO Harry Heath. AWE are to give a briefing to Basingstoke & Deane Borough Council regarding planning in Tadley.

Borough Cllr Leeks reported: The Reading Warehouse application has been recommended for approval by officers at Basingstoke & Deane Borough Council. When the TDCA building was completed it came in under budget by around £100,000. Serves on Development Control Committee, Economic, Planning and Housing Committee, Licensing Committee(Chair), Licensing Sub-Committee, Manydown Overview Committee as reserve and Scrutiny Committee as a reserve.

Cllr Slimin (Tadley Citizen Advice) reported: Tadley and Basingstoke CA have been awarded a grant to cover any additional work caused by Brexit. Currently interviewing for a new chair of Tadley CA.

The meeting closed at 8.30pm.

Signed: .....

Dated: 4 November 2019

**Unreconciled Bank Transactions Report**

Bank: Bank Account Current (1200)

Account Balance: £4,404.32

Reconciled Balance: £5,500.00

Date	Name	Reference	Type	Payment	Receipt
19/08/2019			Other Payment	1,095.68	0.00
<b>TOTAL</b>				<b>£1,095.68</b>	<b>£0.00</b>
				<b>BALANCE</b>	<b>-£1,095.68</b>

Bank Statement Balance	PREMIUM ACCOUNT	51017.00	
Bank Statement Balance	CURRENT ACCOUNT	5500.00	
	Less uncleared payments	1095.68	
	<b>TRUE BANK BALANCE</b>	<b>55421.32</b>	
Sage Accounts	PREMIUM ACCOUNT	51017.00	
Sage Accounts	CURRENT ACCOUNT	4404.32	
	<b>TOTAL ON BALANCE SHEET</b>	<b>55421.32</b>	

**Receipts and Payments Day Book Report**

Receipt/Payment: Payments, Account: Bank Account Current (1200), Type: Other Payment

Trx No	Type	Date	Name	Ref	Net	VAT	Total
337	Other Payment	01/07/2019		Cllr Travel	30.60	0.00	30.60
340	Other Payment	01/07/2019		Turbary Charity	2,951.00	0.00	2,951.00
358	Other Payment	03/07/2019		38717698	554.00	0.00	554.00
376	Other Payment	11/07/2019		CTAT You Decide 34/19FGP	2,000.00	0.00	2,000.00
382	Other Payment	16/07/2019		Land Registry	6.00	0.00	6.00
390	Other Payment	17/07/2019		AOK Labels	35.45	7.09	42.54
428	Other Payment	22/07/2019		PAYE June	1,095.88	0.00	1,095.88
391	Other Payment	23/07/2019		Land Registry	3.00	0.00	3.00
429	Other Payment	26/07/2019		Wages & pension July	5,033.85	0.00	5,033.85
430	Other Payment	30/07/2019		Land Registry	3.00	0.00	3.00
						<b>TOTAL</b>	<b>£11,719.87</b>

Tadley Town Council  
Purchase Day Book Report

Trx No	Type	Date	Name	Invoice Number	Ref	Details	Net	VAT	Total
335	Purchase Invoice	01/07/2019	John Lawson	33			37.50	0.00	37.50
338	Purchase Invoice	01/07/2019	EE	01284340852			11.67	2.33	14.00
341	Purchase Invoice	01/07/2019	Basingstoke & Deane Borough Council	00055178382800			74.00	0.00	74.00
342	Purchase Invoice	01/07/2019	M&C Landscapes	MC1902454			459.17	91.83	551.00
345	Purchase Invoice	01/07/2019	Siemens Financial Services	A8405110			150.09	30.01	180.10
347	Purchase Invoice	01/07/2019	IBS Business Solutions	1026547			26.88	5.38	32.26
349	Purchase Invoice	01/07/2019	Inty Cascade	146969			73.35	14.67	88.02
351	Purchase Invoice	02/07/2019	Veolia	8801146944			49.20	9.84	59.04
356	Purchase Invoice	03/07/2019	Lloyds Bank	282513687			5.00	0.00	5.00
359	Purchase Invoice	03/07/2019	Triangle Cleaning Services	4353			64.00	12.80	76.80
364	Purchase Invoice	04/07/2019	UK Fuels Ltd	347283			65.02	13.00	78.02
366	Purchase Invoice	04/07/2019	Aldermaston Signs LLP	10163			19.20	3.84	23.04
368	Purchase Invoice	05/07/2019	Mainstream Digital	924421			5.73	1.15	6.88
370	Purchase Invoice	07/07/2019	M&C Landscapes	2525			1,675.00	335.00	2,010.00
421	Purchase Invoice	08/07/2019	Southern Electricity	3179094014			90.32	4.51	94.83
426	Purchase Invoice	10/07/2019	Castle Water	2055524 2054207			21.21	0.00	21.21
377	Purchase Invoice	11/07/2019	BHIB	LCO01561			801.79	0.00	801.79
380	Purchase Invoice	11/07/2019	SGW Payroll	367214			32.40	6.48	38.88
383	Purchase Invoice	15/07/2019	Gradwell	1291241			35.00	7.00	42.00
384	Purchase Invoice	16/07/2019	Chesmetal Work	332			725.00	0.00	725.00
386	Purchase Invoice	17/07/2019	John Lawson	36			30.00	0.00	30.00
388	Purchase Invoice	17/07/2019	UK Fuels Ltd	1068569			64.64	12.93	77.57
394	Purchase Invoice	23/07/2019	Helping Hand Company	350393			26.54	5.31	31.85
397	Purchase Invoice	24/07/2019	UK Fuels Ltd	3561061			55.50	11.10	66.60
399	Purchase Invoice	25/07/2019	Elmdale Maintenance	88369			7.54	1.51	9.05
405	Purchase Invoice	30/07/2019	HALC	3502			95.00	19.00	114.00
408	Purchase Invoice	30/07/2019	Elmdale Maintenance	88560			75.00	15.00	90.00
410	Purchase Invoice	31/07/2019	Triangle Cleaning Services	4393			64.00	12.80	76.80
<b>TOTAL</b>							<b>£4,839.75</b>	<b>£615.49</b>	<b>£5,455.24</b>

Tadley Town Council  
**Purchase Day Book Report**

Tadley Town Council  
**Nominal Activity Report**

Category: Bank, Ledger Account: All

**1200 - Bank Account Current**

Trx	Date	Inv No	Name	Type	Reference	Description	Debit	Credit	Running Total
						Opening Balance:	5,494.00		
336	01/07/2019		John Lawson	Supplier Payment				37.50	5,456.50 Dr
337	01/07/2019			Other Payment	Cllr Travel			30.60	5,425.90 Dr
340	01/07/2019			Other Payment	Turbary Charity			2,951.00	2,474.90 Dr
343	01/07/2019		M&C Landscapes	Supplier Payment				551.00	1,923.90 Dr
344	01/07/2019		Basingstoke & Deane Borough Council	Supplier Payment				74.00	1,849.90 Dr
346	01/07/2019		Siemens Financial Services	Supplier Payment				180.10	1,669.80 Dr
348	01/07/2019		IBS Business Solutions	Supplier Payment				32.26	1,637.54 Dr
358	03/07/2019			Other Payment	38717698			554.00	1,083.54 Dr
360	04/07/2019		Triangle Cleaning Services	Supplier Payment				76.80	1,006.74 Dr
367	04/07/2019		Aldermaston Signs LLP	Supplier Payment				23.04	983.70 Dr
413	04/07/2019			Bank Transfer				262.50	721.20 Dr
350	05/07/2019		Inty Cascade	Supplier Payment				88.02	633.18 Dr
371	07/07/2019		M&C Landscapes	Supplier Payment				2,010.00	1,376.82 Cr
422	08/07/2019		Southern Electricity	Supplier Payment				94.83	1,471.65 Cr
365	11/07/2019		UK Fuels Ltd	Supplier Payment				78.02	1,549.67 Cr
376	11/07/2019			Other Payment	CTAT You Decide 34/19FGP			2,000.00	3,549.67 Cr
378	11/07/2019		BHIB	Supplier Payment				801.79	4,351.46 Cr
339	15/07/2019		EE	Supplier Payment				14.00	4,365.46 Cr
369	15/07/2019		Mainstream Digital	Supplier Payment				6.88	4,372.34 Cr



**Tadley Town Council**  
**Nominal Activity Report**

382	16/07/2019		Other Payment	Land Registry	6.00	4,378.34 Cr
385	16/07/2019	Chesmetal Work	Supplier Payment		725.00	5,103.34 Cr
357	17/07/2019	Lloyds Bank	Supplier Payment		5.00	5,108.34 Cr
387	17/07/2019	John Lawson	Supplier Payment		30.00	5,138.34 Cr
390	17/07/2019		Other Payment	AOK Labels	42.54	5,180.88 Cr
427	17/07/2019	Castle Water	Supplier Payment		21.21	5,202.09 Cr
428	22/07/2019		Other Payment	PAYE June	1,095.88	6,297.97 Cr
391	23/07/2019		Other Payment	Land Registry	3.00	6,300.97 Cr
395	23/07/2019	Helping Hand Company	Supplier Payment		31.85	6,332.82 Cr
389	24/07/2019	UK Fuels Ltd	Supplier Payment		77.57	6,410.39 Cr
381	25/07/2019	SGW Payroll	Supplier Payment		38.88	6,449.27 Cr
400	25/07/2019	Elmdale Maintenance	Supplier Payment		9.05	6,458.32 Cr
354	26/07/2019	Veolia	Supplier Payment		59.04	6,517.36 Cr
423	26/07/2019	Gradwell	Supplier Payment		42.00	6,559.36 Cr
429	26/07/2019		Other Payment	Wages & pension July	5,033.85	11,593.21 Cr
406	30/07/2019	HALC	Supplier Payment		114.00	11,707.21 Cr
409	30/07/2019	Elmdale Maintenance	Supplier Payment		90.00	11,797.21 Cr
430	30/07/2019		Other Payment	Land Registry	3.00	11,800.21 Cr
398	31/07/2019	UK Fuels Ltd	Supplier Payment		66.60	11,866.81 Cr
411	31/07/2019	Triangle Cleaning Services	Supplier Payment		76.80	11,943.61 Cr
418	31/07/2019		Bank Transfer		17,443.61	5,500.00 Dr
<b>Totals:</b>					<b>17,443.61</b>	<b>17,437.61</b>
<b>Closing Balance:</b>					<b>5,500.00</b>	
<b>Period Variance:</b>					<b>6.00</b>	

Category: Bank, Ledger Account: All

**1220 - Bank Account Savings**

Trx	Date	Inv No	Name	Type	Reference	Description	Debit	Credit	Running Total
						<b>Opening Balance:</b>	<b>62,565.28</b>		
334	01/07/2019			Other Receipt	500412		154.00		62,719.28 Dr
362	04/07/2019			Other Receipt	500413		814.00		63,533.28 Dr
355	08/07/2019		Tadley Funeralcare	Customer Receipt			146.00		63,679.28 Dr
419	09/07/2019			Other Receipt	Interest		2.64		63,681.92 Dr
373	10/07/2019			Other Receipt	500414		292.00		63,973.92 Dr
420	11/07/2019			Other Receipt	VAT Refund Q1		3,745.35		67,719.27 Dr
392	22/07/2019			Other Receipt	500415		144.00		67,863.27 Dr
393	23/07/2019			Other Receipt	500416		50.00		67,913.27 Dr
402	26/07/2019			Other Receipt	500417		50.00		67,963.27 Dr
416	31/07/2019			Other Receipt	LA Property Fund		497.34		68,460.61 Dr
418	31/07/2019			Bank Transfer				17,443.61	51,017.00 Dr
						<b>Totals:</b>	<b>5,895.33</b>	<b>17,443.61</b>	
						<b>Closing Balance:</b>	<b>51,017.00</b>		
						<b>Period Variance:</b>		<b>11,548.28</b>	

**1230 - Public Sector Deposit Fund**

Trx	Date	Inv No	Name	Type	Reference	Description	Debit	Credit	Running Total
						Opening Balance:	161,375.40		
						Totals:	0.00	0.00	
						Closing Balance:	161,375.40		
						Period Variance:		0.00	

**1260 - Lloyds Bank Credit Card**

Trx	Date	Inv No	Name	Type	Reference	Description	Debit	Credit	Running Total
						<b>Opening Balance:</b>		<b>282.45</b>	
413	04/07/2019			Bank Transfer			262.50		19.95 Cr
						<b>Totals:</b>	<b>262.50</b>	<b>0.00</b>	
						<b>Closing Balance:</b>		<b>19.95</b>	
						<b>Period Variance:</b>	<b>262.50</b>		

## Tadley Town Council Unreconciled Bank Transactions Report

Bank: Bank Account Current (1200)

Account Balance: £4,366.32

Reconciled Balance: £5,500.00

Date	Name	Reference	Type	Payment	Receipt
19/09/2019		PAYE August	Other Payment	1,133.68	0.00
<b>TOTAL</b>				<b>£1,133.68</b>	<b>£0.00</b>
				<b>BALANCE</b>	<b>-£1,133.68</b>

Bank Statement Balance	PREMIUM ACCOUNT	43367.45
Bank Statement Balance	CURRENT ACCOUNT	5500.00
	Less uncleared payments	1133.68
	<b>TRUE BANK BALANCE</b>	<b>47733.77</b>
Sage Accounts	PREMIUM ACCOUNT	43367.45
Sage Accounts	CURRENT ACCOUNT	4366.32
	<b>TOTAL ON BALANCE SHEET</b>	<b>47733.77</b>

Receipt/Payment: Payments, Account: Bank Account Current (1200), Type: Other Payment

Trx No	Type	Date	Name	Ref	Net	VAT	Total
440	Other Payment	01/08/2019		RBL Poppy Wreath	50.00	0.00	50.00
470	Other Payment	19/08/2019		PAYE July	1,095.68	0.00	1,095.68
471	Other Payment	28/08/2019		Wages & pension August	4,995.85	0.00	4,995.85
488	Other Payment	28/08/2019		Land Registry	3.00	0.00	3.00
						<b>TOTAL</b>	<b>£6,144.53</b>

Tadley Town Council  
Purchase Day Book Report

Trx No	Type	Date	Name	Invoice Number	Ref	Details	Net	VAT	Total
414	Purchase Invoice	01/08/2019	M&C Landscapes	2544			1,304.00	260.80	1,564.80
432	Purchase Invoice	01/08/2019	EE	01284676714			12.93	2.58	15.51
435	Purchase Invoice	01/08/2019	Basingstoke & Deane Borough Council	00055178382800			74.00	0.00	74.00
436	Purchase Invoice	01/08/2019	M&C Landscapes	MC1902454			459.17	91.83	551.00
443	Purchase Invoice	02/08/2019	Inty Cascade	151809			63.52	12.70	76.22
445	Purchase Invoice	02/08/2019	Kings DIY	3418 3439			14.36	2.61	16.97
447	Purchase Invoice	05/08/2019	IBS Business Solutions	1026788			52.50	10.50	63.00
449	Purchase Invoice	06/08/2019	Spitfire	SBS0837871			15.00	3.00	18.00
451	Purchase Invoice	07/08/2019	UK Fuels Ltd	1068569			57.63	11.53	69.16
453	Purchase Invoice	08/08/2019	Mainstream Digital	928689 928690			74.69	14.95	89.64
456	Purchase Invoice	08/08/2019	HALC	3538			95.00	19.00	114.00
459	Purchase Invoice	09/08/2019	HALC	3555			45.00	9.00	54.00
461	Purchase Invoice	13/08/2019	IBS Business Solutions	1026836			81.82	16.36	98.18
466	Purchase Invoice	15/08/2019	Gradwell	1294514			35.00	7.00	42.00
467	Purchase Invoice	15/08/2019	Arco Wessex	193053			35.95	7.19	43.14
476	Purchase Invoice	15/08/2019	Vision ICT	9995			30.00	6.00	36.00
478	Purchase Invoice	16/08/2019	A2B				25.00	5.00	30.00
499	Purchase Invoice	16/08/2019	Castle Water	2111542			11.85	0.00	11.85
500	Purchase Invoice	16/08/2019	Castle Water	2109537			31.11	0.00	31.11
482	Purchase Invoice	20/08/2019	IBS Business Solutions	1026874			307.20	61.44	368.64
484	Purchase Invoice	22/08/2019	UK Fuels Ltd	1068569			66.25	13.25	79.50
486	Purchase Invoice	22/08/2019	Vision ICT	10021			85.00	17.00	102.00
491	Purchase Invoice	27/08/2019	Elmdale Maintenance	88711			6.78	1.36	8.14
493	Purchase Invoice	28/08/2019	Veolia	8801149268			39.49	7.90	47.39
497	Purchase Invoice	28/08/2019	Lloyds Bank	286357477			5.00	0.00	5.00
495	Purchase Invoice	29/08/2019	Arco Wessex	936255092			27.59	5.52	33.11
<b>TOTAL</b>							<b>£3,055.84</b>	<b>£586.52</b>	<b>£3,642.36</b>

## Tadley Town Council Nominal Activity Report

Category: All, Ledger Account: All

Nominal Code	Ledger Name	Category	Opening Balance	Total Debits this period	Total Credits this period	Closing Balance
1100	Trade Debtors	Current Assets	2,052.00 Dr	697.00	1,760.00	989.00 Dr
1200	Bank Account Current	Bank	5,500.00 Dr	9,764.84	9,764.84	5,500.00 Dr
1220	Bank Account Savings	Bank	51,017.00 Dr	2,115.29	9,764.84	43,367.45 Dr
1230	Public Sector Deposit Fund	Bank	161,375.40 Dr			161,375.40 Dr
1260	Lloyds Bank Credit Card	Bank	19.95 Cr	19.95	64.69	64.69 Cr
2100	Trade Creditors	Current Liability	5.97 Cr	3,600.36	3,642.36	47.97 Cr
2110	Accruals	Current Liability	1,350.00 Cr			1,350.00 Cr
2201	VAT on Purchases	Current Liability	622.58 Dr	588.97		1,211.55 Dr
2210	PAYE to pay to HMRC	Current Liability	1,095.68 Cr	1,095.68	1,133.68	1,133.68 Cr
2250	Net Wages	Current Liability	0.00 Cr	3,640.29	3,640.29	0.00 Cr
2260	Pension	Current Liability	0.00 Cr	1,355.56	1,355.56	0.00 Cr
4000	Precept	Sales	93,233.00 Cr			93,233.00 Cr
4001	Burials	Sales	7,340.00 Cr		697.00	8,037.00 Cr
4002	Memorials	Sales	932.00 Cr		133.00	1,065.00 Cr
4100	Litter Grant	Other Income	15,796.00 Cr			15,796.00 Cr
4110	Grass Cutting Grant	Other Income	9,593.00 Cr			9,593.00 Cr
4900	Other income	Other Income	4,039.58 Cr		220.00	4,259.58 Cr
4950	Bank Interest	Other Income	1,204.99 Cr		2.29	1,207.28 Cr
5010	Street Furniture	Direct Expenses	331.68 Dr			331.68 Dr
5040	Office Equipment	Direct Expenses	6,443.99 Dr			6,443.99 Dr
7000	Employee Wages and Salaries	Overheads	18,632.32 Dr	4,658.08		23,290.40 Dr



**Tadley Town Council**  
**Nominal Activity Report**

7020	Employers NI	Overheads	1,380.60 Dr	345.15	1,725.75 Dr
7030	Employer's Pension	Overheads	4,505.20 Dr	1,126.30	5,631.50 Dr
7100	Rent	Overheads	5,902.00 Dr		5,902.00 Dr
7110	Water Rates	Overheads	144.02 Dr	42.96	186.98 Dr
7120	General Rates	Overheads	0.00 Cr	74.00	74.00 Dr
7125	Cemetery Rates	Overheads	298.75 Dr		298.75 Dr
7130	Premises Insurance	Overheads	801.79 Dr		801.79 Dr
7140	Commercial Waste Collection	Overheads	216.22 Dr	64.49	280.71 Dr
7200	Electricity	Overheads	174.51 Dr		174.51 Dr
7300	Vehicle Fuel	Overheads	742.95 Dr	123.88	866.83 Dr
7310	Vehicle Repair and Servicing	Overheads	393.39 Dr		393.39 Dr
7320	Vehicle Licences	Overheads	262.50 Dr		262.50 Dr
7330	Vehicle Insurance	Overheads	554.00 Dr		554.00 Dr
7400	Travelling	Overheads	5.90 Dr		5.90 Dr
7430	Chairmans Allowance	Overheads	70.99 Dr		70.99 Dr
7450	Councillors Training & Expenses	Overheads	149.90 Dr		149.90 Dr
7500	Printing & Distribution	Overheads	300.00 Dr		300.00 Dr
7520	Office Stationery	Overheads	291.03 Dr	453.76	744.79 Dr
7530	Telephone	Overheads	136.43 Dr	87.62	224.05 Dr
7540	Internet Charges	Overheads	406.83 Dr	113.52	520.35 Dr
7550	Computer & Software	Overheads	399.99 Dr		399.99 Dr
7600	Legal Fees	Overheads	771.00 Dr		771.00 Dr
7610	Accountancy Fees	Overheads	750.00 Dr		750.00 Dr
7620	Consultancy & Professional Fees	Overheads	323.00 Dr	118.00	441.00 Dr
7630	Photocopier	Overheads	263.09 Dr	6.78	269.87 Dr
7701	Maintenance Consumables	Overheads	52.76 Dr	39.36	92.12 Dr
7702	Subscriptions HALC/NALC	Overheads	1,787.00 Dr		1,787.00 Dr

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7703	Section 137 Grants	Overheads	18,350.00 Dr	50.00	18,400.00 Dr
7704	Section 137 Subscriptions	Overheads	95.00 Dr		95.00 Dr
7705	Section 137 The Green Maintenance	Overheads	450.00 Dr	150.00	600.00 Dr
7706	Section 142 Grants	Overheads	7,640.00 Dr		7,640.00 Dr
7707	You Decide	Overheads	10,979.20 Dr		10,979.20 Dr
7710	Highways Property Maintenance	Overheads	1,900.00 Dr		1,900.00 Dr
7720	Grounds Maintenance	Overheads	2,584.13 Dr	459.17	3,043.30 Dr
7721	Play Areas Maintenance	Overheads	1,555.10 Dr		1,555.10 Dr
7722	Grasscutting	Overheads	3,241.00 Dr	562.00	3,803.00 Dr
7723	Gardening	Overheads	734.00 Dr		734.00 Dr
7724	Treeworks	Overheads	2,000.00 Dr		2,000.00 Dr
7725	Christmas Event	Overheads	0.00 Cr	25.00	25.00 Dr
7731	Burials Grounds Grasscutting	Overheads	1,776.00 Dr	592.00	2,368.00 Dr
7810	Cleaning	Overheads	368.00 Dr		368.00 Dr
7900	Bank Charges and Interest	Overheads	21.03 Dr	5.00	26.03 Dr
8220	Clothing Costs	Overheads	41.88 Dr	63.54	105.42 Dr
8230	Training Costs	Overheads	0.00 Cr	140.00	140.00 Dr
9998	Opening Balances	Overheads	184,183.99 Cr		184,183.99 Cr

## **ENVIRONMENT WORKING GROUP**

Terms of reference:

### 1. Membership

Membership will be decided at the May Full Council meeting each year, or as soon as is practicable.

### 2. Conduct and Frequency of Meetings

Meetings will be convened on an informal basis when the need arises.

Meetings shall be subject to a quorum of three members, which must include at least one Town Councillor who is also the chairman of the group.

The Working Group does not have any voting rights, and therefore may not make any decisions on behalf of the Town Council but may prepare reports or make recommendations for consideration by the Town Council.

### 3. Term of the Working Group

The Working Group's term will be reviewed at the May Full Council meeting.

### 4. Role of the Environment Working Group

To be proactive in helping our residents be more aware of environmental issues, in particular air quality.

To identify ways to help residents be more aware of environmental issues and to help them to take steps to reduce their carbon footprint wherever possible.