

MINUTES OF A MEETING OF TADLEY TOWN COUNCIL HELD IN THE TOWN COUNCIL OFFICES, FRANKLIN AVENUE, TADLEY AT 7.30PM ON 6 JANUARY 2020

Present: Cllrs Atkinson, Burdett, Charlick, Flahive, Flake, Hankinson, Knight, Leliveld (7.38pm), Lovegrove, Page (Chairman), Slimin and Spence.

In Attendance: Clerk, County Cllr Mellor, Borough Cllrs Bound and Vaux, 2 members of the public.

1. APOLOGIES

Received and accepted from Cllrs Bower, Leeks, Mullan, Tighe and Borough Cllr Carruthers.

2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS

Cllrs Flahive and Slimin declared an interest in the grant application from BPMA.

3. MINUTES

58/20FC It was

RESOLVED (11/0/0) to receive and confirm the accuracy of the minutes of the meeting held 4 November 2019.

4. OPEN FORUM 7.32PM – 7.35PM

Cllr Burdett spoke about the current spate of vandalism being done to residents' houses and car windows and urged residents to report this to Hampshire Police on 101. Borough Cllr Vaux had previously requested a meeting with the relevant Chief Inspector and had been assured this would happen but as yet no date had been set. It was suggested that the Chairman Jo Page should also attend this meeting.

5. COUNCILLOR CO-OPTION

Cllr Moss had recently resigned leaving a vacancy in the Tadley East ward. A nomination for Tadley East was received: Rene Leliveld

59/20FC It was

RESOLVED (11/0/0) to co-opt Rene Leliveld (East Ward) to Tadley Town Council. Cllr Leliveld made his declaration of office and joined the meeting.

6. VACANCY ON FINANCE & GENERAL PURPOSES COMMITTEE

A nomination was received.

60/20FC It was

RESOLVED (11/0/0) to elect Cllr Leliveld to the Finance & General Purposes Committee.

7. CHAIRMAN AND VICE-CHAIRMAN'S REPORTS

Chairman – On 6 November I attended the CA Liaison Lunch at the Community Centre. On 7 November I attended the BDAP&TC meeting at BDBC. On Sunday 10 November I attended the Remembrance Service at BDBC. In the afternoon I attended the Remembrance Service at St Paul's Church, Tadley in the company of other Councillors. On Monday 11 November I attended the Armistice Day wreath laying Service at BDBC. On Friday 29 November I had great pleasure in assisting two members of the Anvil pantomime in turning on the Tadley lights. On 3 December, accompanied by the Clerk, I had the great pleasure in presenting John Moss with a Good Citizen Award. On Sunday 15 December in the company of Cllr Leeks, I attended the Carol Service at St Mary's Church.

Vice Chairman – No report.

8. ACCOUNTS

61/20FC It was

RESOLVED (12/0/0) to receive and sign a statement of receipts and payments for the months of November and December 2019.

9. COMMITTEES

62/20FC It was

RESOLVED (12/0/0) to receive and approve the reports of the Highways and Planning Committee held on 25 November 2019.

63/20FC It was

RESOLVED (12/0/0) to accept the recommendation **21/20FGP** to set the precept at £186466.

64/20FC It was

RESOLVED (10/0/0) to accept the recommendation **14/20FGP** to award a grant of £2000 to BPMA for a replacement tractor and lights. (Deferred from 2 September meeting) Cllrs Flahive and Slimin did not vote on this.

65/20FC It was

RESOLVED (12/0/0) to receive and approve the report of the Finance & General Purposes Committee held on the 9 December 2019.

66/20FC It was

RESOLVED (12/0/0) to receive and approve the report of the Personnel Committee held on the 4 November 2019.

67/20FC It was

RESOLVED (12/0/0) to accept the recommendation **2/20B** to increase the fees as attached.

68/20FC It was

RESOLVED (12/0/0) to receive and approve the report of the Burials Committee held on the 9 December 2019.

10. REPORTS

County Cllr Mellor reported: He has raised the recent spate of vandalism with the North West Hants MP Kit Malthouse and was awaiting an update. Hampshire Police are to get another 150 officers. Non Hampshire residents will now be charged £5 to use Household Waste Recycling Centres. Hampshire residents can register up to 3 vehicles per address. APNR cameras will be installed at all sites to enforce this. Fly tipping tonnage has dropped by 900 tonnes, a reduction of 28%. Lots of Planning in Principal planning applications are being submitted. September – December saw the wettest period in the last 100 years, this will result in an increase in pot holes. A new SEN school is to be built in Chineham. Attended the launch of the new Stagecoach buses.

Borough Cllr Vaux reported: In response to a question raised at the last Town Council meeting, the new Stagecoach buses are diesel. Attended the West Berkshire planning meeting where the Lidl planning application was discussed and recommended for approval. Disappointed in the way that Tadley was represented by West Berkshire Cllrs. The next West Berks District Planning Committee meeting takes place on 4 March.

Borough Cllr Bound reported: The latest Strategic Housing and Economic Land Availability Assessment has been published (<https://www.basingstoke.gov.uk/SHELAA>) with 12 sites in

Tadley. This would be 91 dwellings; the sites are put forward by land owners. Is very much against the LIDL planning application as believes the site is not in the right location. Believes Stagecoach could have selected eco-friendlier models for their new buses. Recently went out with Serco waste collection crews and was impressed with their set up. 10 Labour Basingstoke & Deane Borough Councillors have formed an independent forum which does not change the overall make-up of the Council but does affect committee make up.

Borough Cllr Lovegrove reported: BBC South recently did an article on Wigmore Heath and its special park status.

Cllr Flahive (Tadley Environment Group (TEG)) reported: The group met again on the 11 November. 18 people attended, 2 Borough Cllrs, 5 Town Cllrs and 11 residents. Items being considered are: cycle routes, recycling, Tadley Town Council website environment page, tree planting (Cllrs Flahive and Lovegrove had planted trees donated by AWE in Silverdale Road and Whitedown Road and Cllr Lovegrove had planted hawthorn bushes at Tadley Cemetery), litter picking, climate change and air pollution. Had met with Lucy Martin form Basingstoke & Deane Borough Council who will be organising meetings in February with other parishes and a climate change summit in April. The next meeting of TEG is 13 January at 7.30pm in the Town Council offices.

Cllr Lovegrove (Heath End Village Hall) reported: Their external Christmas tree had been vandalised and Reading Warehouses had donated £25 of replacement lights.

11. GOOD CITIZEN NOMINATION

A nomination was received for John Moss (which had already been agreed by email).

69/20FC It was **RESOLVED (12/0/0)** to award a good citizen award to John Moss.

The meeting closed at 8.35pm.

Signed:

Dated: 2 March 2020

**Tadley Town Council
Unreconciled Bank Transactions Report**

Bank: Bank Account Current (1200)

Account Balance: £3,724.72

Reconciled Balance: £5,500.00

Date	Name	Reference	Type	Payment	Receipt
02/12/2019		Juggling Jake	Other Payment	180.00	0.00
02/12/2019	Larger than Life		Supplier Payment	456.00	0.00
23/12/2019		PAYE November	Other Payment	1,139.28	0.00
TOTAL				£1,775.28	£0.00
				<i>BALANCE</i>	<i>-£1,775.28</i>

BANK RECONCILIATION		
Bank Statement Balance	PREMIUM ACCOUNT	78628.49
Bank Statement Balance	CURRENT ACCOUNT	5500.00
	Less uncleared payments	1775.28
	TRUE BANK BALANCE	80354.21
Sage Accounts	PREMIUM ACCOUNT	78628.49
Sage Accounts	CURRENT ACCOUNT	3724.72
	TOTAL ON BALANCE SHEET	80354.21

From: 01/11/2019
To: 30/11/2019

Tadley Town Council
Receipts and Payments Day Book Report

30 Nov 2019
16:09

Receipt/Payment: Payments, Account: Bank Account Current (1200), Type: Other Payment

Trx No	Type	Date	Name	Ref	Net	VAT	Total
810	Other Payment	05/11/2019	Break for Life grant		2,039.00	0.00	2,039.00
671	Other Payment	18/11/2019	PAYE Oct		1,139.28	0.00	1,139.28
825	Other Payment	21/11/2019	Sue Nash		25.00	0.00	25.00
814	Other Payment	25/11/2019	R Charlick		25.20	0.00	25.20
763	Other Payment	28/11/2019	Wages November		3,634.69	0.00	3,634.69
764	Other Payment	28/11/2019	Pension November		1,355.56	0.00	1,355.56
						TOTAL	£8,218.73

From: 01/11/2019
To: 30/11/2019

**Tadley Town Council
Purchase Day Book Report**

30 Nov 2019
16:13

Trx No	Type	Date	Name	Invoice Number	Ref	Details	Net	VAT	Total
724	Purchase Invoice	01/11/2019	Basingstoke & Deane Borough Council	52184872			310.65	0.00	310.65
725	Purchase Invoice	01/11/2019	Basingstoke & Deane Borough Council	52099628			74.00	0.00	74.00
727	Purchase Invoice	01/11/2019	M&C Landscapes	SO			459.17	91.83	551.00
730	Purchase Invoice	01/11/2019	P Hiscock	24			145.00	0.00	145.00
732	Purchase Invoice	01/11/2019	Kings DIY	3511 3518 3530			51.62	10.32	61.94
735	Purchase Invoice	02/11/2019	Inty Cascade	167001			76.89	15.38	92.27
737	Purchase Invoice	03/11/2019	Triangle Cleaning Services	4511			64.00	12.80	76.80
739	Purchase Invoice	04/11/2019	Castle Water	2302113			6.02	0.00	6.02
741	Purchase Invoice	04/11/2019	SGW Payroll	374262			32.40	6.48	38.88
743	Purchase Invoice	04/11/2019	NBM Engraving	40697			20.00	4.00	24.00
745	Purchase Invoice	04/11/2019	MM Design	3300			60.00	0.00	60.00
748	Purchase Invoice	06/11/2019	Lloyds Bank	291470595			5.00	0.00	5.00
750	Purchase Invoice	06/11/2019	UK Fuels Ltd	1068569			65.68	13.13	78.81
751	Purchase Invoice	06/11/2019	Mainstream Digital	941442 941443			86.07	17.22	103.29
754	Purchase Invoice	06/11/2019	M&C Landscapes	2602			1,304.00	260.80	1,564.80
756	Purchase Invoice	07/11/2019	HALC	3646			95.00	19.00	114.00
760	Purchase Invoice	08/11/2019	Chemetal Work	341			725.00	0.00	725.00
811	Purchase Invoice	08/11/2019	Castle Water	2300989 2302113			23.12	0.00	23.12
768	Purchase Invoice	13/11/2019	SGW Payroll	375619			32.40	6.48	38.88
770	Purchase Invoice	13/11/2019	UK Fuels Ltd	4188605			72.87	14.57	87.44
773	Purchase Invoice	14/11/2019	Gradwell	1303863			254.00	50.80	304.80
775	Purchase Invoice	14/11/2019	Personalised Print	19058			283.00	0.00	283.00
777	Purchase Invoice	19/11/2019	Lamps & Tubes Illuminations Ltd	69385			1,781.25	356.25	2,137.50
779	Purchase Invoice	19/11/2019	Business Stream	2739092			25.81	5.16	30.97
783	Purchase Invoice	22/11/2019	John Lawson	46			225.00	0.00	225.00
785	Purchase Invoice	22/11/2019	IBS Business Solutions	1027600			74.63	14.93	89.56
787	Purchase Invoice	22/11/2019	EE	1691060869			32.90	6.40	39.30
789	Purchase Invoice	23/11/2019	SAGE	347615			22.00	4.40	26.40
791	Purchase Invoice	25/11/2019	Elmdale Maintenance	89904			75.00	15.00	90.00

From: 01/11/2019
 To: 30/11/2019

**Tadley Town Council
 Purchase Day Book Report**

30 Nov 2019
 16:13

794	Purchase Invoice	26/11/2019	Allotments for the Labouring Poor	301119	152.00	0.00	152.00
796	Purchase Invoice	26/11/2019	Soundstage One	1015	934.50	186.90	1,121.40
799	Purchase Invoice	27/11/2019	Elmdale Maintenance	90107	22.82	4.56	27.38
801	Purchase Invoice	28/11/2019	HALC	3670	90.00	18.00	108.00
817	Purchase Invoice	28/11/2019	Gradwell	1303915	35.00	7.00	42.00
815	Purchase Invoice	29/11/2019	Aldermaston Signs LLP	19521	27.50	5.50	33.00
804	Purchase Invoice	30/11/2019	Larger than Life	18048	980.00	76.00	456.00
TOTAL					£8,124.30	£1,222.91	£9,347.21

**Tadley Town Council
 Nominal Activity Report**

Category: All, Ledger Account: All

Nominal Code	Ledger Name	Category	Opening Balance	Total Debits this period	Total Credits this period	Closing Balance
1100	Trade Debtors	Current Assets	144.00 Dr		144.00	0.00 Cr
1200	Bank Account Current	Bank	5,500.00 Dr	15,268.30	15,268.30	5,500.00 Dr
1220	Bank Account Savings	Bank	91,264.41 Dr	633.38	15,268.30	76,629.49 Dr
1230	Public Sector Deposit Fund	Bank	161,375.40 Dr			161,375.40 Dr
1260	Lloyds Bank Credit Card	Bank	375.86 Cr	295.86	312.00	392.00 Cr
2100	Trade Creditors	Current Liability	11.99 Cr	6,753.71	9,347.21	2,605.49 Cr
2110	Accruals	Current Liability	1,350.00 Cr			1,350.00 Cr
2201	VAT on Purchases	Current Liability	2,216.06 Dr	1,222.91		3,438.97 Dr
2210	PAYE to pay to HMRC	Current Liability	1,139.28 Cr	1,139.28	1,139.28	1,139.28 Cr
2250	Net Wages	Current Liability	0.00 Cr	3,634.69	3,634.69	0.00 Cr
2260	Pension	Current Liability	0.00 Cr	1,355.56	1,355.56	0.00 Cr
4000	Precept	Sales	186,466.00 Cr			186,466.00 Cr
4001	Burials	Sales	9,643.00 Cr		292.00	9,935.00 Cr
4002	Memorials	Sales	3,078.00 Cr		183.00	3,261.00 Cr
4100	Litter Grant	Other Income	15,796.00 Cr			15,796.00 Cr
4110	Grass Cutting Grant	Other Income	9,593.00 Cr			9,593.00 Cr
4900	Other income	Other Income	4,344.58 Cr		10.00	4,354.58 Cr
4950	Bank Interest	Other Income	1,757.40 Cr		4.38	1,761.78 Cr
5010	Street Furniture	Direct Expenses	381.68 Dr			381.68 Dr
5030	Play Area Equipment	Direct Expenses	8,077.06 Dr			8,077.06 Dr
5040	Office Equipment	Direct Expenses	6,443.99 Dr			6,443.99 Dr

Tadley Town Council
Nominal Activity Report

5080	Memorial benches	Direct Expenses	1,856.00 Dr	1,856.00 Dr
7000	Employee Wages and Salaries	Overheads	32,606.56 Dr	37,264.64 Dr
7020	Employers NI	Overheads	2,416.05 Dr	2,761.20 Dr
7030	Employer's Pension	Overheads	7,894.10 Dr	9,010.40 Dr
7100	Rent	Overheads	8,853.00 Dr	8,853.00 Dr
7101	Giles Road Play Area Rent	Overheads	0.00 Cr	152.00 Dr
7110	Water Rates	Overheads	250.35 Dr	305.30 Dr
7120	General Rates	Overheads	363.97 Dr	674.62 Dr
7125	Cemetery Rates	Overheads	446.75 Dr	520.75 Dr
7130	Premises Insurance	Overheads	801.79 Dr	801.79 Dr
7140	Commercial Waste Collection	Overheads	305.31 Dr	305.31 Dr
7200	Electricity	Overheads	271.52 Dr	271.52 Dr
7300	Vehicle Fuel	Overheads	1,247.39 Dr	1,385.94 Dr
7310	Vehicle Repair and Servicing	Overheads	431.36 Dr	431.36 Dr
7320	Vehicle Licences	Overheads	262.50 Dr	262.50 Dr
7330	Vehicle Insurance	Overheads	554.00 Dr	554.00 Dr
7400	Travelling	Overheads	5.90 Dr	5.90 Dr
7430	Chairmans Allowance	Overheads	70.99 Dr	70.99 Dr
7450	Councillors Training & Expenses	Overheads	390.30 Dr	415.50 Dr
7460	Public Works Loan	Overheads	8,544.00 Dr	8,544.00 Dr
7500	Printing & Distribution	Overheads	300.00 Dr	563.00 Dr
7520	Office Stationery	Overheads	1,030.28 Dr	1,358.91 Dr
7530	Telephone	Overheads	469.82 Dr	568.79 Dr
7540	Internet Charges	Overheads	910.13 Dr	1,022.02 Dr
7550	Computer & Software	Overheads	902.09 Dr	924.09 Dr
7600	Legal Fees	Overheads	771.00 Dr	771.00 Dr
7610	Accountancy Fees	Overheads	1,350.00 Dr	1,350.00 Dr

Tadley Town Council
Nominal Activity Report

7620	Consultancy & Professional Fees	Overheads	691.80 Dr	124.80	816.60 Dr
7630	Photocopier	Overheads	520.68 Dr	97.82	618.50 Dr
7700	Property Maintenance	Overheads	0.00 Cr	27.50	27.50 Dr
7701	Maintenance Consumables	Overheads	177.81 Dr	51.62	229.43 Dr
7702	Subscriptions HALC/NALC	Overheads	1,787.00 Dr		1,787.00 Dr
7703	Section 137 Grants	Overheads	21,000.00 Dr	2,039.00	23,039.00 Dr
7704	Section 137 Subscriptions	Overheads	130.00 Dr	254.00	384.00 Dr
7705	Section 137 The Green Maintenance	Overheads	900.00 Dr	150.00	1,050.00 Dr
7706	Section 142 Grants	Overheads	7,640.00 Dr		7,640.00 Dr
7707	You Decide	Overheads	10,979.20 Dr		10,979.20 Dr
7710	Highways Property Maintenance	Overheads	2,010.00 Dr		2,010.00 Dr
7720	Grounds Maintenance	Overheads	4,086.64 Dr	799.17	4,885.81 Dr
7721	Play Areas Maintenance	Overheads	1,585.10 Dr	755.00	2,340.10 Dr
7722	Grasscutting	Overheads	4,927.00 Dr	562.00	5,489.00 Dr
7723	Gardening	Overheads	734.00 Dr		734.00 Dr
7724	Treeworks	Overheads	5,720.00 Dr		5,720.00 Dr
7725	Christmas Event	Overheads	46.00 Dr	1,387.50	1,443.50 Dr
7726	Christmas Decoration Hire	Overheads	1,572.00 Dr	1,781.25	3,353.25 Dr
7730	Burials Grounds Maintenance	Overheads	70.00 Dr	20.00	90.00 Dr
7731	Burials Grounds Grasscutting	Overheads	3,552.00 Dr	592.00	4,144.00 Dr
7810	Clearing	Overheads	512.00 Dr	64.00	576.00 Dr
7900	Bank Charges and Interest	Overheads	63.03 Dr	5.00	68.03 Dr
8220	Clothing Costs	Overheads	152.08 Dr		152.08 Dr
8230	Training Costs	Overheads	235.00 Dr	185.00	420.00 Dr
9998	Opening Balances	Overheads	184,183.99 Cr		184,183.99 Cr

Tadley Town Council
Unreconciled Bank Transactions Report

Bank: Bank Account Current (1200)

Account Balance: £4,361.32

Reconciled Balance: £5,500.00

Date	Name	Reference	Type	Payment	Receipt
20/01/2020		PAYE Dec	Other Payment	1,138.68	0.00
TOTAL				£1,138.68	£0.00
				BALANCE	-£1,138.68

BANK RECONCILIATION		
Bank Statement Balance	PREMIUM ACCOUNT	64363.56
Bank Statement Balance	CURRENT ACCOUNT	5500.00
	Less uncleared payments	1138.68
	TRUE BANK BALANCE	68724.88
Sage Accounts	PREMIUM ACCOUNT	64363.56
Sage Accounts	CURRENT ACCOUNT	4361.32
	TOTAL ON BALANCE SHEET	68724.88

Receipt/Payment: Payments, Account: Bank Account Current (1200), Type: Other Payment

Trx No	Type	Date	Name	Ref	Net	VAT	Total
819	Other Payment	02/12/2019		Juggling Jake	180.00	0.00	180.00
826	Other Payment	23/12/2019		PAYE November	1,139.28	0.00	1,139.28
881	Other Payment	24/12/2019		2206002956 - 180000034543	782.00	156.40	938.40
858	Other Payment	27/12/2019		Wages & Pension December	4,990.85	0.00	4,990.85
						TOTAL	£7,248.53

Tadley Town Council
Purchase Day Book Report

Trx No	Type	Date	Name	Invoice Number	Ref	Details	Net	VAT	Total
828	Purchase Invoice	01/12/2019	Basingstoke & Deane Borough Council	52099628			74.00	0.00	74.00
829	Purchase Invoice	01/12/2019	M&C Landscapes	SO			459.17	91.83	551.00
888	Purchase Invoice	01/12/2019	Basingstoke & Deane Borough Council	52184872			309.00	0.00	309.00
834	Purchase Invoice	03/12/2019	Inty Cascade	172078			76.89	15.38	92.27
837	Purchase Invoice	03/12/2019	Triangle Cleaning Services	4545			144.00	28.80	172.80
839	Purchase Invoice	03/12/2019	Kings DIY	3541			4.99	1.00	5.99
842	Purchase Invoice	04/12/2019	UK Fuels Ltd	4311336			64.66	12.93	77.59
890	Purchase Invoice	04/12/2019	UK Fuels Ltd	4268598			61.33	12.26	73.59
844	Purchase Invoice	05/12/2019	Castle Water	2346332 2345354			28.21	0.00	28.21
846	Purchase Invoice	09/12/2019	Mainstream Digital	945499			1.73	0.35	2.08
848	Purchase Invoice	09/12/2019	John Lawson	49			175.00	0.00	175.00
850	Purchase Invoice	09/12/2019	P S Electrical	1189			143.20	0.00	143.20
893	Purchase Invoice	09/12/2019	Contractors Plant & Tool Hire Ltd	101340			209.00	41.80	250.80
852	Purchase Invoice	10/12/2019	IBS Business Solutions	1027726			74.16	14.83	88.99
854	Purchase Invoice	10/12/2019	Elmdale Maintenance	90235			75.00	15.00	90.00
862	Purchase Invoice	13/12/2019	Lloyds Bank	294013558			5.00	0.00	5.00
864	Purchase Invoice	13/12/2019	SGW Payroll	378097			32.40	6.48	38.88
866	Purchase Invoice	15/12/2019	Gradwell	1306948			136.45	27.29	163.74
867	Purchase Invoice	16/12/2019	EE	1702085554			32.00	6.40	38.40
869	Purchase Invoice	18/12/2019	Elmdale Maintenance	90288			15.98	3.20	19.18
871	Purchase Invoice	19/12/2019	UK Fuels Ltd	4384262			58.93	11.79	70.72
875	Purchase Invoice	23/12/2019	SAGE	375858			22.00	4.40	26.40
877	Purchase Invoice	23/12/2019	4squareit (Tadley Computers)	0704			400.00	0.00	400.00
879	Purchase Invoice	24/12/2019	4squareit (Tadley Computers)	705			420.00	0.00	420.00
895	Purchase Invoice	30/12/2019	Siemens Financial Services	A8105110			150.08	30.02	180.10
884	Purchase Invoice	31/12/2019	Kings DIY	3576			14.73	2.95	17.68
TOTAL							£3,187.91	£326.71	£3,514.62

Tadley Town Council
Nominal Activity Report

Category: All, Ledger Account: All

Nominal Code	Ledger Name	Category	Opening Balance	Total Debits this period	Total Credits this period	Closing Balance
1100	Trade Debtors	Current Assets	0.00 Cr	438.00		438.00 Dr
1200	Bank Account Current	Bank	5,500.00 Dr	13,292.03	13,292.03	5,500.00 Dr
1220	Bank Account Savings	Bank	76,629.49 Dr	1,026.10	13,292.03	64,363.56 Dr
1230	Public Sector Deposit Fund	Bank	161,375.40 Dr			161,375.40 Dr
1260	Lloyds Bank Credit Card	Bank	392.00 Cr	138.00	134.42	388.42 Cr
2100	Trade Creditors	Current Liability	2,605.49 Cr	5,905.50	3,514.62	214.61 Cr
2110	Accruals	Current Liability	1,350.00 Cr			1,350.00 Cr
2201	VAT on Purchases	Current Liability	3,438.97 Dr	505.51		3,944.48 Dr
2210	PAYE to pay to HMRC	Current Liability	1,139.28 Cr	1,139.28	1,138.68	1,138.68 Cr
2250	Net Wages	Current Liability	0.00 Cr	3,635.29	3,635.29	0.00 Cr
2260	Pension	Current Liability	0.00 Cr	1,355.56	1,355.56	0.00 Cr
4000	Precept	Sales	186,466.00 Cr			186,466.00 Cr
4001	Burials	Sales	9,935.00 Cr		1,252.00	11,187.00 Cr
4002	Memorials	Sales	3,261.00 Cr		77.00	3,338.00 Cr
4100	Litter Grant	Other Income	15,796.00 Cr			15,796.00 Cr
4110	Grass Cutting Grant	Other Income	9,593.00 Cr			9,593.00 Cr
4900	Other income	Other Income	4,354.58 Cr		132.04	4,486.62 Cr
4950	Bank Interest	Other Income	1,761.78 Cr		3.06	1,764.84 Cr
5010	Street Furniture	Direct Expenses	331.68 Dr			331.68 Dr
5030	Play Area Equipment	Direct Expenses	8,077.06 Dr			8,077.06 Dr
5040	Office Equipment	Direct Expenses	6,443.99 Dr	782.00		7,225.99 Dr

Tadley Town Council
Nominal Activity Report

5080	Memorial benches	Direct Expenses	1,856.00 Dr		1,856.00 Dr
7000	Employee Wages and Salaries	Overheads	37,264.64 Dr	4,658.08	41,922.72 Dr
7020	Employers NI	Overheads	2,761.20 Dr	345.15	3,106.35 Dr
7030	Employer's Pension	Overheads	9,010.40 Dr	1,126.30	10,136.70 Dr
7100	Rent	Overheads	8,853.00 Dr		8,853.00 Dr
7101	Giles Road Play Area Rent	Overheads	152.00 Dr		152.00 Dr
7110	Water Rates	Overheads	305.30 Dr	28.21	333.51 Dr
7120	General Rates	Overheads	674.62 Dr	309.00	983.62 Dr
7125	Cemetery Rates	Overheads	520.75 Dr	74.00	594.75 Dr
7130	Premises Insurance	Overheads	801.79 Dr		801.79 Dr
7140	Commercial Waste Collection	Overheads	305.31 Dr		305.31 Dr
7200	Electricity	Overheads	271.52 Dr		271.52 Dr
7300	Vehicle Fuel	Overheads	1,385.94 Dr	184.92	1,570.86 Dr
7310	Vehicle Repair and Servicing	Overheads	431.36 Dr		431.36 Dr
7320	Vehicle Licences	Overheads	262.50 Dr		262.50 Dr
7330	Vehicle Insurance	Overheads	554.00 Dr		554.00 Dr
7400	Travelling	Overheads	5.90 Dr		5.90 Dr
7430	Chairmans Allowance	Overheads	70.99 Dr		70.99 Dr
7450	Councillors Training & Expenses	Overheads	415.50 Dr		415.50 Dr
7460	Public Works Loan	Overheads	8,544.00 Dr		8,544.00 Dr
7500	Printing & Distribution	Overheads	583.00 Dr		583.00 Dr
7520	Office Stationery	Overheads	1,358.91 Dr	74.16	1,433.07 Dr
7530	Telephone	Overheads	588.79 Dr	33.73	622.52 Dr
7540	Internet Charges	Overheads	1,022.02 Dr	213.34	1,235.36 Dr
7550	Computer & Software	Overheads	924.09 Dr	842.00	1,766.09 Dr
7600	Legal Fees	Overheads	771.00 Dr		771.00 Dr
7610	Accountancy Fees	Overheads	1,350.00 Dr		1,350.00 Dr

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7620	Consultancy & Professional Fees	Overheads	816.60 Dr	32.40	849.00 Dr
7630	Photocopier	Overheads	618.50 Dr	241.06	859.56 Dr
7700	Property Maintenance	Overheads	27.50 Dr		27.50 Dr
7701	Maintenance Consumables	Overheads	229.43 Dr	131.74	361.17 Dr
7702	Subscriptions HALC/NALC	Overheads	1,787.00 Dr		1,787.00 Dr
7703	Section 137 Grants	Overheads	23,039.00 Dr		23,039.00 Dr
7704	Section 137 Subscriptions	Overheads	384.00 Dr		384.00 Dr
7705	Section 137 The Green Maintenance	Overheads	1,050.00 Dr		1,050.00 Dr
7706	Section 142 Grants	Overheads	7,640.00 Dr		7,640.00 Dr
7707	You Decide	Overheads	10,979.20 Dr		10,979.20 Dr
7710	Highways Property Maintenance	Overheads	2,010.00 Dr		2,010.00 Dr
7720	Grounds Maintenance	Overheads	4,885.81 Dr	459.17	5,344.98 Dr
7721	Play Areas Maintenance	Overheads	2,340.10 Dr		2,340.10 Dr
7722	Grasscutting	Overheads	5,489.00 Dr		5,489.00 Dr
7723	Gardening	Overheads	734.00 Dr		734.00 Dr
7724	Treeworks	Overheads	5,720.00 Dr		5,720.00 Dr
7725	Christmas Event	Overheads	1,443.50 Dr	771.20	2,214.70 Dr
7726	Christmas Decoration Hire	Overheads	3,353.25 Dr		3,353.25 Dr
7730	Burials Grounds Maintenance	Overheads	90.00 Dr		90.00 Dr
7731	Burials Grounds Grasscutting	Overheads	4,144.00 Dr		4,144.00 Dr
7810	Cleaning	Overheads	576.00 Dr	80.00	656.00 Dr
7900	Bank Charges and Interest	Overheads	68.03 Dr	5.00	73.03 Dr
8220	Clothing Costs	Overheads	152.08 Dr		152.08 Dr
8230	Training Costs	Overheads	420.00 Dr		420.00 Dr
9998	Opening Balances	Overheads	184,183.99 Cr		184,183.99 Cr

Tadley Town Council Burial Authority Fees from 1 April 2020 to 31 March 2021

Persons over 18 years of age

	Resident	Non-Resident
Purchase of Exclusive Rights	£148	£822
Fees for Interment	£148	£822
Total	£296	£1,644

Stillborns and persons under 18 years of age

Purchase of Exclusive Rights		£414
Fees for Interment		£414
Total	£0	£828

Interment of cremated remains.

Purchase of Exclusive Rights	£73	£414
Fees for Interment	£73	£414
Total	£146	£828

Scattering of Ashes on an occupied grave or the memorial gardens - no charge.

Re-opening of all graves.

	Resident	Non-Resident
Full Grave		
Fees for Interment	£148	£822

Ashes Plot		
Fees for Interment	£73	£414

Headstones and Memorials

	Resident	Non-Resident
Not exceeding 2' 6" x 2' 6"	£78	£222
Cremation Tablet	£51	£135
Removal of Headstone (Includes additional Inscription)	£51	£135
Proportion of seat (life of seat)	£470	
Rose & Memorial plaque	£78	£222

The above fees under Article 15(1) of the Local Authorities' Cemeteries Order 1977 were agreed at a meeting of Tadley Town Council held on 6 January 2020.

Signed:

Chairman

Vice-Chairman
