

**MINUTES OF A MEETING OF TADLEY TOWN COUNCIL FINANCE & GENERAL PURPOSES COMMITTEE HELD IN THE TOWN COUNCIL OFFICES AT 7.30PM ON 10 FEBRUARY 2020**

**Present:** Cllrs Burdett, Flahive (Chairman), Hankinson, Lovegrove, Page, Slimin

**In Attendance:** Clerk 3 members of the public

**1. APOLOGIES**

Were received and accepted from Cllrs Leeks, Leliveld and Tighe.

**2. DECLARATIONS OF INTEREST & DISPENSATION REQUESTS**

Cllrs Lovegrove declared an interest in the grant application from Tadley Elderly Day Care, Cllr Flahive declared an interest in the grant application from Tadley Band, Cllrs Flahive and Page declared an interest in the grant application from Tadley & District Community Association, Cllr Slimin declared an interest in the grant applications from Citizen Advice and Cllrs Flahive and Slimin declared an interest in the grant application from Barlows Park Management Association.

**23/20FGP** It was

**RESOLVED (6/0/0)** to grant Cllrs Flahive and Page a dispensation request in order for them to discuss and vote on the grant application from TDCA, in order for the meeting to remain quorate.

**3. MINUTES**

**24/20FGP** It was

**RESOLVED (6/0/0)** to receive and confirm the accuracy of the minutes of the Finance and General Purposes Committee meeting held on 9 December 2019.

**4. OPEN FORUM 7.33pm – 7.44pm**

Carol Stevens gave some background information on the TADS grant application.

A Baughurst resident asked what the Town Council's policy is on street lighting. Advised that the Town Council don't have a policy as street lighting comes under the remit of Hampshire County Council. Street lighting will be discussed by the Tadley Environmental Group.

Cllr Flahive gave some background information on the TDCA grant application.

Cllr Slimin gave some background information on the BPMA grant application.

**5. BUDGET**

The budget year to date was reviewed as attached.

**6. ACTION PLAN**

The action plan was reviewed as attached.

**7. TREE INSPECTION**

A quotation of £1300 was received from Martin Dobson Associates.

**25/20FGP** It was

**RESOLVED (6/0/0)** to accept the quotation.

**8. HURST SCHOOL PRIZE**

The current value (£150) was reviewed.

**26/20FGP** It was  
**RESOLVED (6/0/0)** to increase this to £200.

## **9. REQUEST TO RENT LAND ADJACENT TO TADLEY DENTAL CARE**

Negotiations have been ongoing with Tadley Dental Care regarding entering in to a 5-year lease agreement, however they have now decided the costs of tarmacking the area are too expensive.

## **10. TEG AND ELECTRIC VEHICLE CHARGING**

A proposal from the Tadley Environmental Group to accept the Electric Vehicle (10 Year) Support Strategy quote from Evergreen Consulting at a cost of £1,620 was received.

**27/20FGP** It was  
**RESOLVED (5/1/0)** to not to proceed with this until the results of the feasibility study below are received.

**28/20FGP** It was  
**RESOLVED (6/0/0)** to authorise the signing of an order form to initiate a feasibility study through HCC Central Southern Regional Framework for Electric Vehicle Charging Infrastructure at the nominal cost of £1.

## **11. GRANT APPLICATIONS**

Grant applications were received:

Cllr Slimin did not vote on the following item.

Tadley Citizen Advice – Mental health project

**29/20FGP** It was  
**RECOMMENDED (5/0/1)** to award a grant of £4500.

Berkshire Multiple Sclerosis Therapy Centre – Running costs

**30/20FGP** It was  
**RECOMMENDED (6/0/0)** to award a grant of £550.

Hampshire & IOW Trust – Running costs

**31/20FGP** It was  
**RECOMMENDED (6/0/0)** to award a grant of £400.

Cllrs Lovegrove did not vote on the following item.

Tadley Elderly Day Care – Running costs

**32/20FGP** It was  
**RECOMMENDED (5/0/1)** to award a grant of £2000.

Seeability – Physiotherapy programme

**33/20FGP** It was  
**RECOMMENDED (6/0/0)** to award a grant of £2000.

TADS – Storage costs

**34/20FGP** It was  
**RECOMMENDED (6/0/0)** to award a grant of £500.

Tadley Scout Group – Running costs

**35/20FGP** It was  
**RECOMMENDED (5/1/0)** to award a grant of £2500.

Cllr Flahive did not vote on the following item.

Tadley Band – New uniforms

**36/20FGP** It was  
**RECOMMENDED (5/0/1)** to award a grant of £1200.

Cllr Slimin did not vote on the following item.

Citizen Advice Tadley – Running costs (2020/21 budget)

**37/20FGP** It was  
**RECOMMENDED (5/0/1)** to award a grant of £7870

Cllrs Flahive did not vote on the following item.

TDCA – Youth Worker (2020/21 budget)

**38/20FGP** It was  
**RECOMMENDED (5/0/1)** to award a grant of £12000

Cllrs Flahive and Slimin did not vote on the following item.

Barlows Park Management Association – Running costs (2020/21 budget)

**39/20FGP** It was  
**RECOMMENDED (2/3/2)** to not award a grant of £7500. Note the acting Chairman of the committee made a casting vote.

The meeting closed at 8.20pm.

Signed: .....

Dated: 14 April 2020

Name	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual 19/20	Budget 19/20	Actual 18/19	Budget 18/19
Precept	93233					93233					186466	186466	186466	186466
Burials	1168	2436	434	3302	697	1024	582	292	1252	730	11917	12283	11924	12161
Memorials	77	100	401	254	133	891	1122	183	77	319	3557	3122	4145	3091
Litter Grant	15796										15796	15796	15065	14574
Parish Funding	9593										9593	9593	9498	9498
Other Income	83	3956			220	60	25	10	132	446	4932	1715	2834	1715
Bank Interest	935		115		2	98	647	102	95		1994	1500	3289	1000
Total Income (£)	120885	6492	950	3556	1052	95306	2376	587	1556	1495	234255	230475	233221	228505
Street Furniture		332								470	802	2200	7345	2200
Highway Signs										640	640	800	640	800
Play Area Equipment						2985	5092				8077	12000	12108	12000
Office Equipment			6444							782	7226	1000	210	1100
Litter Equipment										125	125	100		100
Vehicle											0	1000	14400	
CCTV											0	1000		1000
Total Direct Expenses (£)	0	332	6444	0	0	2985	5092	0	782	1235	16870	18100	34703	17200
GROSS PROFIT/LOSS (£)	120885	6160	-5494	3556	1052	92321	-2716	587	774	260	217385	212375	198518	211305
% Profit	100	95	-578	100	100	97	-114	100	50	17	93	92	85	92
Employee Salaries	4658	4658	4658	4658	4658	4658	4658	4658	4658	4658	46580	60000	55043	60272
Employers NI	345	345	345	345	345	345	345	345	345	345	3450	4170	4048	3947
Employer Pension	1126	1126	1126	1126	1126	1126	1126	1126	1126	1126	11260	12800	12428	11015
Advertising											0	164	88	159
Rent	2951			2951			2951			3001	11854	11804	11613	11550
Giles Road Play Area Rent								152			152	152	149	150
Water Rates	33	27	63	33	43	29	34	55	28	29	374	500	338	321
Rates						290		311	309	309	1219	893		867
Cemetery Rates	77	74	74	74	74	74	74	74	74	74	743	638	660	620
Insurance				1356							1356	2000	1549	3078
Commercial Waste Collection	49	59	59	49	64	25					305	717	618	474
Electric	84						97			7	188	1000	238	1218
Gas											0	1000	241	1218
Vehicle Fuel	243	189	189	185	124	198	183	139	185	180	1815	1710	1711	1380
Vehicle Repair & Servicing			394			38					432	1075	360	1044
Vehicle Tax			263								263	263	253	256
Staff Travelling	6										6	100		100
Chairmans Allowance	71										71	200	324	200
Medical Costs											0	40		40
Councillors Training & Travelling			119	31		120	120	25			415	1200	205	1200
Public Works Loan						8544					8544	17784	17349	17784
Printing & Distribution	300							283			583	2590	1586	2514
Postage											0	100	58	100
Office costs	9	154	65	63	454	49	236	329	74	51	1484	1546	1721	1501
Telephone	62	146	75	52	138	239	76	154	170	104	1216	1559	1078	1513
Internet		60	74	73	64	239	231	77	77	77	973	150	330	150
Computer Software & Maintenance	50		350			280	72	22	842	72	1688			
Legal Fees	771										771	2500	2012	2500
Audit & Accountancy Fees		750				600					1350	1500	1350	1500
Consultancy & Professional Fees	163	41	78	44	118	248	3	125	32	3	856	2000	2601	1000
Photocopier	14	8	8	248	7	164	88	98	241	22	897	1093	792	1061
Equipment Hire											0	400		400
Equipment Maintenance & Repair											0	280	333	280
Property Maintenance								28			28	1000	1150	1000
Maintenance Consumables	11	9	6	27	39		86	52	132	144	506	2000	717	2000
Election Costs											0	15000		15000
Environmental Improvements											0	2000		2000
Subscriptions NALC/HALC	1637	150									1787	1850	1550	1850
Section 137 Grants	18350				50	2600		2039			23039	34500	25150	34500
Section 137 Subscriptions	95					35		254			384	500	514	800
Section 137 The Green Maintenan	150	150	150	150	150	150	150	150			1200	1200	918	1044
Section 142 Grants	7640										7640	7500	7420	7000
You Decide	6979		2000	2000						1228	12207	12000	9316	12000
Highways Property Maintenance	1900					110					2010	1000	25705	1000
Grounds Maintenance	737	459	900	489	459	584	459	799	459	1579	6924	7000	8640	4000
Play Areas Maintenance	740	22		782		30		755			2329	10000	8762	15000
Grasscutting	522	522	522	1675	562	562	562	562			5489	5000	3058	4500
Gardening		734									734	1000	720	750
Treeworks		495	1505			3300	420			490	6210	5000	8750	15000
Christmas Event					25	21		1397	771	1170	3384	4000	4227	5000
Christmas Decoration Hire							1572	1781			3353	3000	3972	4000
Burials Grounds Maintenance							70	20			90	2000	1740	4000
Burials Grounds Grasscutting	592	592	592	592	592	592	592	592			4736	7696	4146	6086
Cleaning Costs	96	64	80	64		80	64	64	80	48	640	800	736	764
Bank charges and interest	5	6	5	5	5	32	5	5	5	5	78	90	60	90
Clothing Costs		22	20		64		47				153	300	273	300
Training					140	95		185			95	515	40	2000
Total Overheads (£)	50466	10862	13720	17072	9301	25457	14321	16656	9608	14817	182281	258364	236640	269095
NET PROFIT/LOSS (£)	70419	-4702	-19214	-13516	-8249	66864	-17037	-16068	-8834	-14557	35104	-45989	-38122	-57790
% Profit	58	-72	-2023	-380	-784	70	-717	-2736	-568	-974	15	-20	-16	-25

## ACTION PLAN

Issue	Proposed Action	Lead	Support	Priority	Feasible	Timescale	Resource Implications
Play areas	To carry out repairs identified in the weekly play area inspection report and to continually audit equipment and replace where necessary. Add additional equipment where possible.	TTC		H	Y	Ongoing	TTC budget
TTC land	To carry out grass cutting, hedge cutting, gardening and tree maintenance. To make enhancements where possible.	TTC		H	Y	Ongoing	TTC budget
Trees on TTC land	Carry out annual tree inspection	TTC		H	Y	Annually	TTC budget
Local organisations	To make grants, increase publicity, seek out new organisations. Run Participatory Budgeting initiative.	TTC		H	Y	Ongoing	TTC budget
Litter	To empty all litter bins in the town on a regular basis. To carry out litter picks as necessary. To encourage residents to take part in Spring Clean Week.	TTC	BDBC	H	Y	Ongoing	BDBC/TTC budget
Evening bus service to and from Basingstoke	Support and promotion for continued service	BDBC	TTC	H	Y	Ongoing	BDBC budget
Burglary	Police priority	TP	BDBC/TTC	H	Y	Ongoing	TP action
Antisocial behaviour	Police priority	TP	BDBC/TTC	H	Y	Ongoing	TP action
Road traffic offences	Police priority. SIDS deployed by BDBC/TTC.	TP	BDBC/TTC	H	Y	Ongoing	TP action/TTC budget
Bishopswood Stream	Twice yearly maintenance	EA	TTC	H	Y	Ongoing	EA/TTC budget
Shared ownership	Planning obligations	BDBC	TTC	H	Y	Ongoing	BDBC action
Affordable housing	Planning obligations	BDBC	TTC	H	Y	Ongoing	BDBC action
Priority to local people	Planning obligations	BDBC	TTC	H	Y	Ongoing	BDBC action
Parked cars on pavements	Education & enforcement	HCC	BDBC	M	Y	Ongoing	HCC/BDBC action
Local transport improvements	TTC to suggest new schemes and promote use of electric vehicles and reduction of carbon emissions	HCC	TTC	M	Y	Ongoing	HCC action
Green waste	Discussed by Eco WP BDBC HCC. Looking unlikely.	HCC	BDBC/TTC	M	?		
Improved recycling	BDBC now do glass kerbside recycling.	BDBC		M	Y	Ongoing	BDBC budget
Nursing homes	Support for providers		TTC	M	?		TTC action
Affordable sheltered accommodation	Support for providers		TTC	M	?		TTC action
Eco buildings	Planning obligations	BDBC	TTC	M	Y	Ongoing	BDBC action
Additional facilities requested shops, cinema, restaurants, youth facilities	Support for cinema at TDCA. Support for The Point.	TDCA	TTC	M	Y	Ongoing	TTC budget
Extend cemetery provision	Seek to extend existing facility	TTC		M	Y	2025	TTC budget
Point Champions	Maintain	PC	TTC	M	Y	Ongoing	TTC budget
After School activities (Hurst) Facilities requested in order of popularity were cinema, bowling alley, indoor sports centre, outdoor sports centre, larger skateboard park.	MUGA installed. Skatepark refurbished. Support for The Point.	TTC		M	Y	Ongoing	TTC budget
After School activities (primary) Facilities requested in order of popularity were bowling alley, larger skateboard park, indoor sports centre, cinema, outdoor sports centre	MUGA installed. Skatepark refurbished. Support for The Point.	TTC		M	Y	Ongoing	TTC budget
Car sharing	Vision survey result: minimal support.		TEG	L		Ongoing	
Reduced traffic	Vision survey result: a third saw traffic as a problem.		TEG	L		Ongoing	

TTC - Tadley Town Council, BDBC - Basingstoke & Deane Borough Council, HCC - Hampshire County Council, TP - Tadley Police, PC - Point Champions, TEG - Tadley Environmental Group  
EA - Environment Agency